

## **Township of Drummond/North Elmsley**

### **#1 Council Meeting of January 23, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

**Staff:** Deputy Clerk Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now.**

#### **1.0 MINUTES**

##### **1.1 Regular Minutes of January 9, 2018**

**Moved By:** Steve Fournier

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of December 19, 2017, as circulated.

**Carried  
18-001**

#### **2.0 APPROVAL OF AGENDA**

##### **2.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of January 23, 2018 as circulated.

**Carried  
18-002**

#### **3.0 DELEGATIONS: None**

#### **4.0 COMMITTEE & BOARD REPORTS**

##### **4.1 Committee of the Whole Report to Council**

- **January 9, 2018**

##### **“A” 1 Roadside Mowing & Brushing Tractor**

**“B” 1 THAT** the Council of the Corporation of the Township of Drummond/North Elmsley accepts the bid from Elliott Farm Equipment Ltd. to purchase a Roadside Mowing & Brushing Tractor for \$168,182.53 (plus applicable taxes); and

**FURTHERMORE THAT** Council approves that the additional funding required over the existing 2017 Budget funding of \$130,000 which will come from the Equipment Reserve.

Councillor Scissons presented and read Report #1 CoW-January 9, 2018 to Council on behalf of the Committee of the Whole.

**Moved By:** Ray Scissons

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT** the Report #1 CoW-January 9, 2018 is hereby adopted this twenty-third day of January 2018.

**Carried  
18-003**

#### **5.0 BY-LAWS**

##### **5.1 2018-001 One-Third Allowance**

**BE IT RESOLVED THAT** By-law 2018-001, being a by-law to establish the one-third of Council remuneration as expenses incident to the discharge of council duties, and entitled “Council 1/3<sup>rd</sup> Incidental Expense By-law, be read a first, second and third time and finally passed in open Council.

**Carried  
18-003**

##### **5.2 2018-002 Sale of Vacant Lot Station Road**

**BE IT RESOLVED THAT** By-law 2018-002, being a by-law to authorize the sale of Municipal Property located on Station Road, and entitled “Sale of Vacant Lot on Station Road By-law, be read a first, second and third time and finally passed in open Council.

**Carried  
18-005**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None

**7.0 CLOSED SESSION:** None

**8.0 COMMUNICATIONS/CORRESPONDENCE:** None

**9.0 UNFINISHED BUSINESS:** None

**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-003** being a By-law to confirm the proceedings of Council at its meeting of January 23, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-006**

**11.0 ADJOURNMENT**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:06 p.m.

**Carried**  
**18-007**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#2 Council Meeting of February 13, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No member disclosed a pecuniary interest.

## **1.0 MINUTES**

### **1.1 Regular Minutes of January 23, 2018**

**Moved By:** Gail Code  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of January 23, 2018, as circulated.

**Carried  
18-008**

## **2.0 APPROVAL OF AGENDA**

### **2.1 Approval of Agenda**

**Moved By:** Ray Scissons  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of February 13, 2018 as circulated.

**Carried  
18-009**

## **3.0 DELEGATIONS: None**

#### **4.0 COMMITTEE & BOARD REPORTS**

##### **4.1 Committee of the Whole Report to Council**

- **January 23, 2018**

##### **“A” 1 2017 Surplus Allocation**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the following transfers to reserves as a result of the 2017 year end surplus in the amount of \$397,350:

1.	Technology Reserve	\$ 25,000
2.	Working Funds Reserves	\$ 64,000
3.	Police Reserve	\$ 15,000
4.	Environment Reserve	\$ 70,500
5.	Facilities Reserve	\$166,666
6.	Roads-Vehicle & Equipment Reserve	\$ 10,000
7.	Capital & Construction Reserve	\$ 46,184
	Total	\$397,350

##### **“A” 2. School Bus Parking in the Pines**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** defer a decision on the parking of school buses in residential areas until the next Comprehensive Zoning By-law review.

Councillor Ray Scissons presented and read Report #2 CoW-January 23, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**BE IT RESOLVED THAT** the Report #2 CoW-January 23, 2018 is hereby adopted this thirteenth day of February 2018.

**Carried  
18-010**

#### **5.0 BY-LAWS**

##### **5.1 2018-004 Lame Duck**

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** By-law 2018-004, being a By-law to delegate certain authorities during a “lame duck” council period and entitled “Lame Duck By-law”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-011**

- 6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None  
**7.0 CLOSED SESSION:** None  
**8.0 COMMUNICATIONS/CORRESPONDENCE:** None  
**9.0 UNFINISHED BUSINESS:** None  
**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-005** being a By-law to confirm the proceedings of Council at its meeting of February 13, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-012**

**11.0 ADJOURNMENT**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:05 p.m.

**Carried**  
**18-013**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#2 Council Meeting of February 13, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

**Council:**

Reeve	Aubrey Churchill
Deputy Reeve	Gail Code
Councillor	Steve Fournier
Councillor	George Sachs
Councillor	Ray Scissons

**Staff:**

Clerk-Administrator	Cindy Halcrow
Deputy Clerk	Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No member disclosed a pecuniary interest.

### **1.0 MINUTES**

#### **1.1 Regular Minutes of January 23, 2018**

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of January 23, 2018, as circulated.

**Carried  
18-008**

### **2.0 APPROVAL OF AGENDA**

#### **2.1 Approval of Agenda**

**Moved By:** Ray Scissons

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of February 13, 2018 as circulated.

**Carried  
18-009**

### **3.0 DELEGATIONS: None**

#### **4.0 COMMITTEE & BOARD REPORTS**

##### **4.1 Committee of the Whole Report to Council**

- **January 23, 2018**

##### **“A” 1 2017 Surplus Allocation**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the following transfers to reserves as a result of the 2017 year end surplus in the amount of \$397,350:

1.	Technology Reserve	\$ 25,000
2.	Working Funds Reserves	\$ 64,000
3.	Police Reserve	\$ 15,000
4.	Environment Reserve	\$ 70,500
5.	Facilities Reserve	\$166,666
6.	Roads-Vehicle & Equipment Reserve	\$ 10,000
7.	Capital & Construction Reserve	\$ 46,184
	Total	\$397,350

##### **“A” 2. School Bus Parking in the Pines**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** defer a decision on the parking of school buses in residential areas until the next Comprehensive Zoning By-law review.

Councillor Ray Scissons presented and read Report #2 CoW-January 23, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**BE IT RESOLVED THAT** the Report #2 CoW-January 23, 2018 is hereby adopted this thirteenth day of February 2018.

**Carried  
18-010**

#### **5.0 BY-LAWS**

##### **5.1 2018-004 Lame Duck**

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** By-law 2018-004, being a By-law to delegate certain authorities during a “lame duck” council period and entitled “Lame Duck By-law”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-011**



- 6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None  
**7.0 CLOSED SESSION:** None  
**8.0 COMMUNICATIONS/CORRESPONDENCE:** None  
**9.0 UNFINISHED BUSINESS:** None  
**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By:** Steve Fournier  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-005** being a By-law to confirm the proceedings of Council at its meeting of February 13, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-012**

**11.0 ADJOURNMENT**

**Moved By:** Steve Fournier  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:05 p.m.

**Carried  
18-013**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#3 Council Meeting of February 27, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

**Council:**

Reeve	Aubrey Churchill
Deputy Reeve	Gail Code
Councillor	Steve Fournier
Councillor	George Sachs
Councillor	Ray Scissons

**Staff:**

Clerk-Administrator	Cindy Halcrow
Deputy Clerk	Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members declared a pecuniary interest.

## **1.0 MINUTES**

### **1.1 Regular Minutes of February 13, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of February 13, 2018, as circulated.

**Carried  
18-014**

## **2.0 APPROVAL OF AGENDA**

### **2.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of February 27, 2018 as circulated.

**Carried  
18-015**

## **3.0 DELEGATIONS: None**

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## **4.0 COMMITTEE & BOARD REPORTS**

### **4.1 Committee of the Whole Report to Council**

- **February 13, 2018**

#### **“A” 1 AMO Policy – Fire Medic Protection**

**“B” 1 WHEREAS** Bill 160, the Strengthening Quality and Accountability for Patients Act amended the Ambulance Act to permit the Ministry of Health and Long Term Care to enable two pilot projects hosted by willing municipal governments to allow fire fighters, certified as paramedics, to treat patients while on duty with a fire department; and

**WHEREAS** the Government of Ontario is committed to proceeding with the pilots and enabling the fire-medic model despite the absence of objective evidence to show that it would improve patient outcomes or response times; and

**WHEREAS** the current interest arbitration model, particularly in the fire services sector, allows arbitrators to impose awards on unwilling employers that directly impact the employer’s ability to determine how it will deploy its workforce, as evidenced by the experience of many municipalities in regards to the 24-hour shift; and

**WHEREAS** in the absence of legislative protection, unwilling municipalities may be forced to enter into a pilot or adopt a fire-medic model as a result of interest arbitration; and

**WHEREAS** the Association of Municipalities of Ontario and its municipal members have called on the Government of Ontario to introduce legislative amendments to the Fire Protection and Prevention Act, 1997 and the Ambulance Services Collective Bargaining Act to preclude arbitrators from expanding the scope of work for fire fighters and paramedics respectively through interest arbitration awards; and

**WHEREAS** there is precedent for a restriction on the scope of jurisdiction of arbitrators in section 126 of the Police Services Act which precludes arbitrators from amending the core duties of police officers; and

**WHEREAS** the Government of Ontario has committed that no unwilling municipal government will have a fire-medic pilot or program imposed upon them.

**NOW THEREFORE BE IT RESOLVED THAT** the Corporation of the Township of Drummond/North Elmsley calls on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire medic pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election,

**AND FURTHER BE IT RESOLVED THAT** a copy of this resolution be forwarded to Premier Kathleen Wynne, Office of the Premier; Hon. Dr. Eric Hoskins, Minister of Health and Long Term Care; Hon. Marie-France Lalonde, Minister of Community Safety and Correctional Services; Hon. Kevin Flynn, Minister of Labour, Hon. Bill Mauro, Minister of Municipal Affairs; Randy Hillier, MPP, Scot Reid, MP and the Association of Municipalities of Ontario.

**“A” 2. Ontario Building Code Amendment**

**“B” 2. WHEREAS** the Preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be; essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency, and

**WHEREAS** the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation and Energy Conservation, and

**WHEREAS** these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing and other resources required to implement such initiatives,

**NOW THEREFORE BE IT RESOLVED THAT** the Corporation of the Township of Drummond/North Elmsley hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public and occupant health and safety in relation to the built environment and examine other avenues for implementation of other initiatives.

**“A” 3. Financial Summary 2017 Year End**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the extension of the 2017 Capital Works Program into 2018 Capital Works Program to include the purchase of a tractor and brushing unit budgeted for \$130,000 under account 01.30.336.6243 and that the funding for this project will come from the equipment reserve.

**“A” 4. Budget Impacts per Ontario Regulation 284/09**

**“B” 4. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adopts Report #FIN-09-2018 Budget Impacts as per Ontario Regulation 284/09 respecting the 2018 budget.

**“A” 5. Rodger Robertson – Past Due Tax Bill for Entrance**

**“B” 5. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** accepts \$1,400 as final payment for the culvert installment;

**AND FURTHERMORE THAT** Crain's Construction be billed the outstanding amount \$675 plus HST;

**AND FURTHERMORE THAT** the Township will pave Rodger Robertson's driveway entrance;

**AND FURTHERMORE THAT** Rodger Robertson must pay for the entrance permit.

**"A" 6. Hockey Bursary Request**

**"B" 6. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves a one-time \$250 bursary donation to Hockey Eastern Ontario.

Councillor Steve Fournier presented and read Report #3 CoW-February 13, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Report #3 CoW-February 13, 2018 is hereby adopted this twenty-seventh day of February 2018.

**Carried**  
**18-016**

**5.0 BY-LAWS**  
**5.1 2018-006**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** By-law 2018-006, being a by-law to authorize from time to time for current and capital expenditures, and entitled "2018 Borrowing By-law", be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-017**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**WHEREAS** the Standing Committee on Justice Policy is considering Bill 175-Safer Ontario Act, 2017;

**AND WHEREAS** if Bill 175 is passed into law without changes, it will have an impact on the Township of Drummond/North Elmsley;

**AND WHEREAS** the Township of Drummond/North Elmsley is a non-contract (section 5.1) community;

**AND WHEREAS** the Association of the Municipalities of Ontario (AMO) submitted comments to the Standing Committee on Justice Policy;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Township of Drummond/North Elmsley supports AMO's submission;

**AND FURTHERMORE** that mandating municipalities to develop Community Safety and Well-Being Plans would be onerous and unnecessary given the Township's low crime statistics.

**Carried  
18-018**

**7.0 CLOSED SESSION:** None

**8.0 COMMUNICATIONS/CORRESPONDENCE:** None

**9.0 UNFINISHED BUSINESS:** None

**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-007** being a By-law to confirm the proceedings of Council at its meeting of February 27, 2018 be read a first, second and third time and finally passed in open Council.

**Carried  
18-019**

**11.0 ADJOURNMENT**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:11 p.m.

**Carried  
18-020**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#4 Council Meeting of March 13, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now. No members disclosed a pecuniary interest.**

#### **1.0 MINUTES**

##### **1.1 Regular Minutes of February 27, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of February 27, 2018, as circulated.

**Carried  
18-021**

#### **2.0 APPROVAL OF AGENDA**

##### **2.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of March 13, 2018 as circulated.

**Carried  
18-022**

**3.0 DELEGATIONS:** None

**4.0 COMMITTEE & BOARD REPORTS:** None

**5.0 BY-LAWS**

**5.1 2018-008**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law 2018-008**, being a By-law to establish a Joint Lanark County Election Compliance Audit Committee Terms of Reference, and entitled "2018 Joint Lanark Election Compliance Audit Committee Terms of Reference", be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-023**

**5.2018-009**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law 2018-009**, being a By-law to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Township of Drummond/North Elmsley's Integrity Commissioner, and entitled "Integrity Commissioner Appointment", be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-024**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None

**7.0 COMMUNICATIONS/CORRESPONDENCE:** None

**8.0 UNFINISHED BUSINESS:** None

**9.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-010** being a By-law to confirm the proceedings of Council at its meeting of March 13, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-025**

**10.0 ADJOURNMENT**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:04 p.m.

**Carried**  
**18-026**

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**Reeve**

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**Clerk Administrator**





## **Township of Drummond/North Elmsley**

### **#5 Council Meeting of March 27, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:01 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members declared a pecuniary interest.

## **1.0 MINUTES**

### **1.1 Regular Minutes of March 13, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of March 13, 2018, as circulated or amended.

**Carried  
18-027**

## **2.0 APPROVAL OF AGENDA**

### **2.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of March 27, 2018 as circulated.

**Carried  
18-028**

## **3.0 DELEGATIONS: None**

## **.COMMITTEE & BOARD REPORTS**

### **3.1 Committee of the Whole Report to Council**

- **March 13, 2018**

**“A” 1 McIntosh Perry – Code Road Landfill Annual Report**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adopts the 2017 Annual Monitoring Report for the Code Road Waste Site prepared by McIntosh Perry Consulting Engineers Ltd.

Councillor George Sachs presented and read Report #4 CoW-March 13, 2018 to Council on behalf of the Committee of the Whole.

**Moved By:** George Sachs  
**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT** the Report #4 CoW-March 13, 2018 is hereby adopted this twenty-seventh day of March 2018.

**Carried  
18-029**

## **4.0 BY-LAWS**

### **4.1 2018-011 Wilson Land Acquisition**

**Moved By:** Gail Code  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT By-law #2018-011**, being a By-law to authorize the Reeve and Clerk Administrator to complete an agreement and all documents relating thereto for acquiring land for the purpose of establishing a new road allowance known as Part of Lot 21, Concession 12, Geographic Township of Drummond, being Parts 5 and 6, 27R-11053 and entitled, “Acquisition of Land - Wilson”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-030**

**5.0 RESOLUTIONS/NOTICE OF MOTIONS:** None

**6.0 COMMUNICATIONS/CORRESPONDENCE:** None

**7.0 UNFINISHED BUSINESS:** None

## **8.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By:** Ray Scissons  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT By-law #2018-012** being a By-law to confirm the proceedings of Council at its meeting of March 27, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-031**

**9.0 ADJOURNMENT**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.**

Adjourned at 5:05 p.m.

**Carried**  
**18-032**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#6 Council Meeting of April 10, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:01 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Members Wishing to Disclose a Pecuniary Interest do so Now. No members declared a pecuniary interest.**

### **1.0 MINUTES**

#### **1.1 Regular Minutes of March 27, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of March 27, 2018, as circulated.

**Carried  
18-033**

### **2.0 APPROVAL OF AGENDA**

#### **2.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of April 10, 2018 as circulated.

**Carried  
18-034**

### **3.0 DELEGATIONS: None**

#### **4.0 COMMITTEE & BOARD REPORTS**

##### **4.1 Committee of the Whole Report to Council**

- **March 27, 2018**

##### **“A” 1 Eastern Ontario Young Hunter Collaboration**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves a \$500 sponsorship donation to Eastern Ontario Youth Hunting Collaborative.

##### **“A” 3. Residential Tenancies Act**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves that the municipal enforcement of property maintenance standards for rental properties continues under the Ontario Regulation 517/06 under the Residential Tenancies Act.

Councillor George Sachs presented and read Report #5 CoW-March 27, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: George Sachs**  
**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** the Report #5 CoW-March 27, 2018 is hereby adopted this tenth day of 2018.

**Carried**  
**18-035**

#### **5.0 BY-LAWS**

##### **5.1 2018-013 Drainage Superintendent Appointment**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law 2018-013**, being a By-law to appoint Eldon Hutchings of McIntosh Perry Consulting Engineers as the Township's Drainage Superintendent, and entitled "Drainage Superintendent Appointment By-law", be read a first, second and third time and finally passed in Council.

**Carried**  
**18-036**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None

**7.0 CLOSED SESSION:** None

**8.0 COMMUNICATIONS/CORRESPONDENCE:** None

**9.0 UNFINISHED BUSINESS:** None

## **10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-014** being a By-law to confirm the proceedings of Council at its meeting of April 10, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-037**

## **11.0 ADJOURNMENT**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:07 p.m.

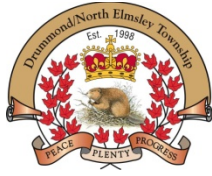
**Carried**  
**18-038**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #7 Council Meeting of April 24, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Members wishing to disclose a pecuniary interest do so now. No member declared a pecuniary interest.**

### 1.0 MINUTES

#### 1.1 Regular Minutes of April 10, 2018

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of April 10, 2018, as circulated.

**Carried  
18-039**

### 2.0 APPROVAL OF AGENDA

#### 2.1 Approval of Agenda

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of April 24, 2018 as circulated.

**Carried  
18-040**

### 3.0 DELEGATIONS: None

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#### **4.0 COMMITTEE & BOARD REPORTS**

##### **4.1 Committee of the Whole Report to Council**

- **April 10, 2018**

##### **“A” 1 Otty Lake Side Road Reconstruction**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** accepts the tendered price from Crains’ Construction Ltd. of \$1,798,418.73 (including HST) for the Otty Lake Road Reconstruction Tender 2018-001;

**AND FURTHERMORE THAT,** Drummond/North Elmsley’s portion of the funding, being \$142,383 be funded as follows:

\$50,000 from the 2017 OCIF – Formula Based Grant

\$50,000 from the 2018 OCIF – Formula Based Grant

\$42,383 from the Federal Gas Tax Reserve

**AND FURTHERMORE THAT, Council** authorizes the Clerk Administrator to deal with any contract revisions, change orders or budget adjustments associated with this project, should the “Lame Duck” provisions contained within the Municipal Elections Act take effect while the project is in progress.

##### **“A” 2. 2018 Website RFP**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** accepts and awards the Website Redesign RFP to TD Graham and Associates for \$19,500 plus HST.

##### **“A” 3. Administrative Report**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes Employee #46 pay grid to remain in Level 5;

**AND FURTHERMORE** when Employee #46 vacates the position, the pay grid reverts back to Level 4 for this position.

Deputy Reeve Gail Code presented and read Report #6 CoW-April 10, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Report #6 CoW-April 10, 2018 is hereby adopted this twenty-fourth day of April 2018.

**Carried  
18-041**



## **5.0 BY-LAWS**

### **5.1 2018-015 Main Streets Revitalization Initiative Funding Agreement**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-015**, being a By-law to enter into a Municipal Funding Agreement between the Corporation and the Association of Municipalities of Ontario and entitled, "Main Streets Revitalization Initiative Funding Agreement", be read a first, second and third time and finally passed in open Council.

**Carried**  
**2018-042**

### **5.2 2018-016 Municipal Franchise Agreement**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-016**, being a By-law to authorize a Franchise Agreement between the Corporation and Enbridge Gas Distribution Inc., and entitled, "Municipal Franchise Agreement", be read a first, second and third time and finally passed in open Council.

**Carried**  
**2018-043**

### **5.2 2018-017 Use of Unopened Road Allowances Policy**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-017**, being a By-law to adopt a policy for the use of Unopened Road Allowances and entitled, "Use of Unopened Road Allowances Policy", be read a first, second and third time and finally passed in open Council.

**Carried**  
**2018-044**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS: None**

**7.0 CLOSED SESSION: None**

**8.0 COMMUNICATIONS/CORRESPONDENCE: None**

**9.0 UNFINISHED BUSINESS: None**

**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-018** being a By-law to confirm the proceedings of Council at its meeting of April 24, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-045**

## **11.0 ADJOURNMENT**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:08 p.m.

**Carried  
18-046**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #8 Council Meeting of May 8, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

**Disclosure of Pecuniary Interest.** No members declared a pecuniary interest.

#### 1.0 MINUTES

##### 1.1 Regular Minutes of April 24, 2018

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of April 24, 2018, as circulated or amended.

**Carried  
18-047**

#### 2.0 APPROVAL OF AGENDA

##### 2.1 Approval of Agenda

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of May 8, 2018 as circulated.

**Carried  
18-048**

#### 3.0 DELEGATIONS: None

#### 4.0 COMMITTEE & BOARD REPORTS

##### 4.1 Committee of the Whole Report to Council

- April 24, 2018

**“A” 1. Wilson Creek Subdivision**

**“B” 1. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the request by Craig Wilson of Wilson Cartage Ltd., pursuant to subsection 51(33) of the Planning Act, to extend the draft approval period for Plan of Subdivision 09-T-09003 by a period of three (3) years.

**“A” 2. Planning Services**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves hiring Mary Kirkham for Planning Services on a temporary basis effective May 7, 2018.

Deputy Reeve Gail Code presented and read Report #7 CoW-April 24, 2018 to Council on behalf of the Committee of the Whole.

**Moved By:** Gail Code  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT** the Report #7 CoW-April 24, 2018 is hereby adopted this eighth day of 2018.

**Carried  
18-049**

**5.0 BY-LAWS**

**5.1 2018-019 Recreational Fee for Service Agreement**

**Moved By:** Steve Fournier  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-019**, being a by-law to authorize the execution of an agreement to purchase recreational services from the Town of Perth and entitled, “Recreational Fee for Service Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
2018-050**

**5.2 2018-020 Local Improvements – Islandview Drive**

**Moved By:** Gail Code  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT By-law #2018-020**, being a By-law to authorize the undertaking of road reconstruction works on private property and entitled, “Local Improvements By-law Islandview Drive”, be read a first, second and third time and finally passed in open Council.

**Carried  
2018-051**

**5.3 2018-021 Coutts Bay Road Turning Circle**

**Moved By:** Steve Fournier  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-021**, being a By-law to stop up, close and convey a part of the Township road described as Part of Lot 21, Concession 5, Geographic Township of North Elmsley, now Township of Drummond/North Elmsley, County of Lanark, designated Part 1 of Plan 27R-2264 and Part 2 of Plan 27R-10943 and entitled, "Stop Up, Close and Convey a Portion of a Road - Coutts Bay Road Turning Circle", be read a first, second and third time and finally passed in open Council.

**Carried  
2018-052**

#### **5.4 2018-022 Mason/Rivington Zoning Amendment**

**Moved By:** Ray Scissons  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT By-law #2018-022**, being a By-law to amend Comprehensive Zoning By-law No. 2012-060 of the Township of Drummond/North Elmsley respecting lands known as Part of Lot 21, Concession 5, North Elmsley Ward and entitled, "Mason/Rivington Zoning By-law Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
2018-053**

#### **5.5 2018-023 Drainage Superintendent Appointment**

**Moved By:** Steve Fournier  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-023**, being a By-law to appoint McIntosh Perry Consulting Engineers Ltd., as the Township's Drainage Superintendent and Eldon Hutchings as the authorized drainage representative, and entitled, "a By-law to Appoint a Drainage Superintendent", be read a first, second and third time and finally passed in open Council.

**Carried  
2018-054**

#### **5.6 2018-024 Unopened Road Allowance Use Agreement**

**Moved By:** Ray Scissons  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT By-law #2018-024**, being a By-law to Authorize the Execution of an Agreement between Robert Fairchild and the Township with respect to use of a portion of the unopened and unmaintained road allowance between Concession 10 and 11, abutting Lot 3 between Concessions 10 and 11, Drummond in the Township of Drummond/North Elmsley and entitled, Unopened Road

Allowance Use Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
2018-055**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS:** None

**7.0 CLOSED SESSION:** None

**8.0 COMMUNICATIONS/CORRESPONDENCE:** None

**9.0 UNFINISHED BUSINESS:** None

**10.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-025** being a By-law to confirm the proceedings of Council at its meeting of May 8, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-056**

**11.0 ADJOURNMENT**

**Moved By:** Ray Scissons

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:11 p.m.

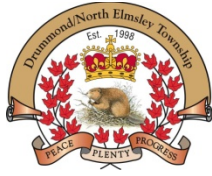
**Carried  
18-057**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #9 Council Meeting of May 22, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

<b>Absent:</b>	Councillor	George Sachs
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#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of May 8, 2018

**Moved By:** Steve Fournier

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of May 8, 2018, as circulated or amended.

**Carried**

**18-058**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Steve Fournier

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of May 22, 2018 as circulated.

**Carried**

**18-059**

#### 3.0 Delegations: None

**4.0 Committee & Board Reports: None**

**5.0 By-Laws**

**5.1 2018-026 Final Tax Rate By-law**

**Moved By: Steve Fournier**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-026**, being a By-law to establish the 2018 Tax Rates for the Corporation of the Township of Drummond/North Elmsley and entitled, "2018 Drummond/North Elmsley Final Tax Rate By-law, be read a first, second and third time and finally passed in open Council.

**Carried**  
**2018-060**

**6.0 Resolutions/Notice Of Motions: None**

**7.0 Closed Session: None**

**8.0 Communications/Correspondence: None**

**9.0 Unfinished Business: None**

**10.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-027** being a By-law to confirm the proceedings of Council at its meeting of May 22, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-061**

**11.0 Adjournment**

**Moved By: Steve Fournier**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:04 p.m.

**Carried**  
**18-062**

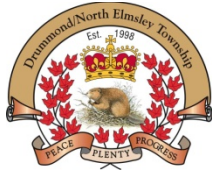
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**Deputy Reeve**

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**Clerk Administrator**





## Township of Drummond/North Elmsley

### # 10 Council Meeting of June 12, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder
	Treasurer	Linda Van Alstine

<b>Absent:</b>	Reeve	Aubrey Churchill
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#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of May 22, 2018

**Moved By:** Ray Scissons

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of May 22, 2018, as circulated or amended.

**Carried**  
**18-063**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Steve Fournier

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of June 12, 2018 as circulated.

**Carried**  
**18-064**

**5.0 Delegations: None**

**6.0 Committee & Board Reports**

**6.1 Committee of the Whole Report to Council**

- **May 22, 2018**

**“A” 1 Expansion of Postal Services**

**“B” 1 THAT** the Council of the Corporation of the Township of Drummond/North Elmsley supports sending a letter to the Honourable Minister Carla Qualtrough, Minister of Public Services and Procurement to retain, enhance and expand postal services, including door-to-door delivery.

**“A” 2. Autonomous Vehicles Test Corridor**

**“B” 2. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley appoints George Sachs as the municipal point of contact for autonomous vehicle related activities for the Township.

**“A” 3. 2018 Extension of Construction Maintenance Material Contract**

**“B” 3. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley extends the 2012 Maintenance Material Contract No. 2012-03 with Cavanagh Construction into 2018 at \$12.85/tonne, accepting a 2% increase from the 2017 price, resulting in an additional \$0.25/tonne (plus applicable taxes) to supply and place 5/8” Granular M Class II Crushed Rock for Area 1 on selected Township roads.

**“A” 4. Otty Lake Side Road Reconstruction**

**“B” 4. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley accepts the change in funding, and

**FURTHERMORE THAT**, the Township’s portion of the funding, being \$142,383 be funded as follows:

\$50,000 from the 2017 OCIF – Formula Based Grant

\$50,000 from the 2018 OCIF – Formula Based Grant \$42,383 from the Construction Reserve.

**“A” 5. 2018 Planner Recruitment**

**“B” 5. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the hiring of William Wood as Planner effective May 22, 2018.

Councillor Ray Scissons presented and read Report #8 CoW-May 22, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Report #8 CoW-May 22, 2018, 2018 is hereby adopted this twelfth day of June 2018.

**Carried  
18-065**

## **6.2 Report of the Treasurer – Delegation of Authority for Extension Agreement Tax Registration**

The Treasurer reviewed her report regarding passing a by-law delegating authority to the Treasurer to authorize the execution of tax arrears extension agreement. She reported that a municipality may, after the registration of the tax arrears certificate and before the expiry of the one-year period, enter into an extension agreement, extending the period of time in which the cancellation price is to be paid.

## **6.3 Report of the Deputy Clerk – Livestock Valuer and Fence Viewer Appointments**

The Deputy Clerk reviewed her report regarding passing a by-law appointing livestock valuers and fence viewers. With the shortage of livestock valuers and fence viewers it is recommended to appoint Ron Shaw and Ron Whyte as both livestock valuers and fence viewers and appoint Norman James as a fence viewer.

## **7.0 By-Laws**

### **7.1 2018-028 Saumure Right of Way Agreement – Elizabeth Street**

**Moved By: Ray Scissons  
Seconded By: Steve Fournier**

**BE IT RESOLVED THAT By-law #2018-028**, being a By-law to authorize the execution of a right-of-way agreement, between the Township and Chirstopher Alan Saumure and Pamela Donna Roberts-Saumure with respect to 133 Elizabeth Street and entitled, “Saumure Right-of-Way Agreement - Elizabeth Street”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-066**

### **7.2 2018-029 Tax Arrears Extension Agreement**

**Moved By: George Sachs  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-029**, being a By-law to delegate authority to the municipal Treasurer to authorize the execution of tax arrears extension agreements and entitled, “Delegation of Authority in Extension Agreement of Tax Registration Process”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-067**

### **7.3 2018-030 Pearen Zoning Amendment**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-030**, being By-law to amend Comprehensive Zoning By-law No. 2012-060 for those lands described as Part of Lot 20, Concession 5 Geographic Township of North Elmsley and entitled, "Pearen Zoning Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
18-068**

#### **7.4 2018-031 Smith-Zeidan Zoning Amendment**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-031**, being By-law to amend Comprehensive Zoning By-law No. 2012-060 for those lands described as Part of Lot 16, Concession 6 Geographic Township of North Elmsley and entitled, "Smith-Zeidan Zoning Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
18-069**

#### **7.5 2018-032 Committee/Board Appointment and Remuneration**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-032**, being By-law to appoint officials and to affix the remuneration and entitled, "Committee/Board Appointment and Remuneration", be read a first, second and third time and finally passed in open Council.

**Carried  
18-070**

**8.0 Resolutions/Notice Of Motions: None**

**9.0 Closed Session: None**

**10.0 Communications/Correspondence: None**

**11.0 Unfinished Business: None**

**12.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-033** being a By-law to confirm the proceedings of Council at its meeting of June 12, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-071**

**13.0 Adjournment**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.**

Adjourned at 5:14 p.m.

**Carried  
18-072**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #11 Special Council Meeting of June 21, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 7:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Councillor	Steve Fournier
	Councillor	George Sachs

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder
	Public Works Manager	Scott Cameron

<b>Absent:</b>	Deputy Reeve	Gail Code
	Councillor	Ray Scissons

#### 1.0 Call to Order

The meeting was called to order at 7:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Approval of Agenda

##### 3.1 Approval of Agenda

<b>Moved By:</b>	George Sachs
<b>Seconded By:</b>	Steve Fournier

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of June 21, 2018 as circulated.

**Carried  
18-073**

#### 3.0 Committee & Board Reports

##### 3.1 Report of the Clerk Administrator – Trillium Drive Reconstruction

The Clerk Administrator reviewed her report on the surplus funds from the Otty Lake Side Road Reconstruction. While her report stated that there would be a surplus of \$300K, Scott Cameron had the most current project costs and projected that the surplus could be as high as \$500K. With these additional funds, the entire length of Poole Drive could be reconstructed in addition to Trillium Drive, at a cost of \$150K, bringing the total project cost to \$450K. Provincial approval has not been received yet however the

equipment is on site and Crain's would like to move ahead on this extra work. It means the Township might be at risk having to fund \$450K if provincial approval is not given.

Councillor Sachs noted that he has heard from several residents about flooding on the road and this should be fixed before the road is paved. Mr. Cameron agreed and pointed out that could only be done with backyard easements which would take too much time and would not impact the road reconstruction. Drainage will be somewhat improved as the road will be raised 4 inches, road shoulders will be brought down, and improvement to culverts.

It was suggested that this issue could be dealt with at the Committee of the Whole meeting on June 26, 2018 however after a thorough discussion; it was decided to go ahead with the project.

#### **4.0 Resolutions/Notice Of Motions**

##### **4.1 Trillium Drive Reconstruction**

**Moved By: George Sachs**  
**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley authorizes staff to proceed with the reconstruction of:

- Trillium Drive
- Poole Drive including Carson Court
- 50 metres of Otty Way

**AND FURTHERMORE THAT** the funding will come from the excess grant money of approximately \$500,000; or if OCIF does not approve the use of excess funds that the entire project costs will be funded from Township reserves.

**Carried**  
**18-074**

#### **5.0 Confirmation of Council Proceedings**

**Moved By: George Sachs**  
**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT By-law #2018-034** being a By-law to confirm the proceedings of Council at its meeting of June 21, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-075**

#### **6.0 Adjournment**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.**

Adjourned at 8:16 p.m.

**Carried  
18-076**

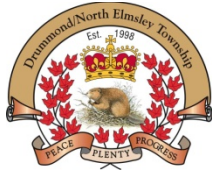
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**Reeve**

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**Clerk Administrator**





## Township of Drummond/North Elmsley

### #12 Council Meeting of June 26, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of June 12, 2018

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of June 12, 2018, as circulated.

**Carried  
18-077**

##### 3.2 Special Minutes of June 21, 2018

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Special Meeting of June 21, 2018, as circulated.

**Carried  
18-078**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of June 26, 2018, as circulated.

**Carried**  
**18-079**

**3.0 Delegations: None**

**4.0 Committee & Board Reports**

**4.1 Committee of the Whole Report to Council**

- **June 12, 2018**

**“A” 1 Tree Cutting within Unopened Road Allowance**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves that the owner of Lot 3, Concession 11, Drummond Ward be allowed to cut trees along the north boundary of the unopened road allowance between Concessions 10 and 11 and install a fence.

**“A” 2. Short/Long Term Investment 2018**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the proposed \$168,000 short term investment from BMO Nesbitt Burns for a one year term; and

**FURTHERMORE THAT** Council approves the proposed long term investment of up to \$500,000, subject to change based on operational requirements; and

**FURTHERMORE THAT** a letter of direction is signed by the Reeve and Clerk-Administrator or Treasurer.

**“A” 3. OCIF Top Up Application**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorize staff to submit a funding application for 6km of Tennyson Road with cycling lanes under the Ontario Community Infrastructure Fund – Top Up; and

**FURTHERMORE THAT** if required, staff be authorized to have McIntosh & Perry update the Asset Management Plan to be paid with Gas Tax Funds.

Councillor Steve Fournier presented and read Report #9 CoW-June 12, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Report #9 CoW-June 12, 2018 is hereby adopted this twenty-six day of June 2018.

**Carried  
18-078**

**5.0 By-Laws**

**5.1 2018-035 Poonamalie Dam Road Closing By-law**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-035**, being a By-law to to stop up, close and convey a part of the Township road allowance between Lots 6 and 7, Concession 5, North of Rideau Canal, now Geographic Township of Drummond/North Elmsley, County of Lanark, being Part 2 on Plan 27R-5710 and entitled, "Poonamalie Dam Road", be read a first, second and third time and finally passed in open Council.

**Carried  
18-079**

**6.0 Resolutions/Notice Of Motions: None**

**7.0 Closed Session: None**

**8.0 Communications/Correspondence: None**

**9.0 Unfinished Business: None**

**10.0 Confirmation of Council Proceedings**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-36** being a By-law to confirm the proceedings of Council at its meeting of June 26, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-080**

**11.0 Adjournment**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:09 p.m.

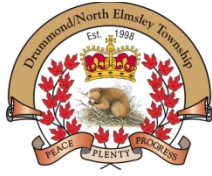
**Carried  
18-081**

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**Deputy Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #13 Special Council Meeting of June 26, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 6:16 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder
	Public Works Manager	Scott Cameron

#### 1.0 Call to Order

The meeting was called to order at 6:16 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting: None

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the special meeting of June 26, 2018 as circulated.

**Carried  
18-82**

#### 3.0 Delegations: None

#### 4.0 Committee & Board Reports

##### 4.1 Committee of the Whole Report to Council

- June 26, 2018

Councillor Steve Fournier presented and read Report #10 CoW-June 26, 2018 to Council on behalf of the Committee of the Whole.

**“A” 1 Main Streets Revitalization Projects**

**“B” 1 THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves of the selection of the following projects under the Main Streets Revitalization Initiative;

Ferguson’s Falls Community Hall	
- Waterfront park development - estimated	\$10,000
- Mural or Interpretative Board	\$ 3,000
Rideau Ferry	
- Dock platform	\$23,000
- Wayfinding signs	\$ 5,000
- Interpretive Boards	\$ 3,000

**AND FURTHERMORE THAT** staff be delegated the authority to make minor changes to the list.

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Report #10 CoW-June 26, 2018 is hereby adopted this twenty-sixth day of June 2018.

**Carried**  
**18-083**

**5.0 By-Laws:** None

**6.0 Resolutions/Notice Of Motions**

**6.1 Lakeridge Adult Lifestyle Community #1**

The Clerk Administrator provided an update on the progress of the Lakeridge Adult Lifestyle Community storm water management plan. She reported that no further requirements are needed but that the developer must still complete components of the plan to satisfy the Rideau Valley Conservation Authority. Once RVCA is satisfied, a site plan agreement can proceed with the Township.

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley has no further quantity or quality requirements regarding storm water management with respect to Lakeridge Adult Lifestyle Community, Part Lot 21, Concession 7, Drummond.

**Carried**  
**18-084**

**6.2 Lakeridge Adult Lifestyle Community #2**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** Rodger Robertson, the developer of Lakeridge Adult Lifestyle Community, Part Lot 21, Concession 7, Drummond is still required to complete the following aspects of the storm water management plan to the satisfaction of Rideau Valley Conservation Authority prior to entering into a site plan agreement with the Township:

1. make adjustments to the runoff coefficient values and re-calculate the post development run off based on those revised numbers, and
2. a soils map.

**Carried  
18-085**

**7.0 Closed Session:** None

**8.0 Communications/Correspondence:** None

**9.0 Unfinished Business:** None

**10.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-037** being a By-law to confirm the proceedings of Council at its special meeting of June 26, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-086**

**11.0 Adjournment**

**Moved By: Steve Fournier  
Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 6:40 p.m.

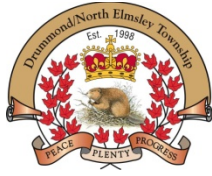
**Carried  
18-087**

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**Deputy Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#14 Council Meeting of August 28, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

<b>Absent:</b>	Reeve	Aubrey Churchill
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#### **1.0 Call to Order**

The meeting was called to order at 5:00 p.m. A quorum was present.

#### **2.0 Disclosure of Pecuniary Interest**

No members declared a pecuniary interest.

#### **3.0 Minutes of Previous Meeting**

##### **3.1 Regular Minutes of June 26, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of June 26, 2018, as circulated.

**Carried**

**18-088**

##### **3.2 Special Minutes of June 26, 2018**

**Moved By:** Steve Fournier

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Special Meeting of June 26, 2018, as circulated or amended.

**Carried**

**18-089**

**4.0 Approval of Agenda**  
**4.1 Approval of Agenda**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of August 28, 2018 as circulated.

**Carried**  
**18-090**

**3.0 Delegations: None**

*Note: George Sachs declared a pecuniary interest for Item A3/B3 as he is the service Manager at Mike Fair Ltd. Item A3/B3 was pulled from the August 14, 2018 CoW Report to Council and voted on separately.*

**4.0 Committee & Board Reports**  
**4.1 Committee of the Whole Report to Council**  
**• August 14, 2018**

**“A” 1 North American Free Trade Agreement**

**“B” 1 WHEREAS**, the North American Free Trade Agreement (NAFTA) governs nearly every aspect of Canada and the United States economic relationship including manufacturing, agriculture, resources industries, and services;

**WHEREAS**, about 80% of all of Ontario's exports go to the United States and Ontario is the top trading partner of half of all American States;

**WHEREAS**, even minor changes to the established trade relationship between Canada and the United States could have significant consequences for workers, consumers, and governments on both sides of the border;

**WHEREAS**, Canada's and Ontario's economic future and the continued well-being of communities and their local economies depend on free and fair trading relationships based in current future trade agreements;

**THEREFORE BE IT RESOLVED THAT** Ontario municipal governments, represented by the Association of Municipalities of Ontario (AMO), stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies; and

**FURTHERMORE THAT AMO** will work with the Province of Ontario to support the interests of municipalities and communities affected by trade disputes and during ongoing trade agreement negotiations; and

**FURTHERMORE THAT AMO** will work with the Federation of Canadian Municipalities to ensure that Canada understands the municipal impacts affected by trade disputes and during ongoing trade agreement negotiations; and



**FURTHERMORE THAT** a copy of this resolution be sent to AMO, FCM and Randy Hillier, MPP.

**“A” 2. Landfill Approval Authority**

**“B” 2. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley supports the Township of Montague’s resolution regarding Bill 16, Respecting Municipal Authority over Landfill Sites Act to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities; and

**FURTHERMORE THAT** this resolution be circulated to Ernie Hardeman, MPP, Kathleen Wynne, Premier of Ontario, AMO and Randy Hillier, MPP.

**“A” 4. Waste Collection Contract**

**“B” 4. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves Amendment No.2 with regards to the changes in collection of recyclable materials to a dual stream collection process within the existing “Solid Waste Collection Contract 2014-01” with Glenview Iron and Metal; and

**FURTHERMORE THAT** Council approves that the additional funding required to support Amendment No. 2 come from the “Environmental Reserve.

**“A” 5. Elimination of the 1/3 Tax Free Exemption for Municipal Council Members**

**“B” 5. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves an increase to the remuneration for Council Members to offset the reduction in take home pay resulting from the implementation of Bill C44 in 2019 and subsequent years.

**“A” 6. Election Compliance Audit Committee Appointments**

**“B” 6. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the appointments of Phil Hogan, Paul Howard and Al Lunney to the Joint Lanark County Compliance Audit Committee for the term December 1, 2018 to November 14, 2022 to deal with applications from the 2018 Election and any by-elections during the next Council term.”

**Moved By: Steve Fournier**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Report #11 CoW-August 14, 2018 is hereby adopted this twenty-eighth day of 2018.

**Carried**  
**18-091**

Councillor George Sachs presented and read Report #11 CoW-August 14, 2018 (excluding A3, B3), Deputy Reeve Gail Code read A3/B3 to Council on behalf of the Committee of the Whole.

*George Sachs left the Council table for the reading of A3/B3.*

**MOVED BY: Ray Scissons**  
**SECONDED BY: Steve Fournier**

**“A” 3. Purchase of Two Half Ton Trucks**

**“B” 3. THAT** the Council of the Corporation of the Township of Drummond/North Elmsley accepts the tendered prices from Mike Fair Ltd. of \$36,888 each (plus applicable taxes) for two 2018 Half Ton Trucks.

**Carried**  
**18-092**

*George Sachs returned to the Council table.*

**5.0 By-Laws:** None

**6.0 Resolutions/Notice Of Motions:**

**6.1 Short-Term Investments – Amended**

Council reviewed the memo submitted by the Treasurer to amend the resolution to reflect the actual investments secured on August 15, 2018. Council accepted the recommendation the following motion was carried:

**Moved By: Ray Scissons**  
**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the proposed \$168,000 short term investment from BMO Nesbitt Burns for a one year term, and

**FURTHERMORE THAT** Council approves a \$1,000,000 GIC investment at 2.28% due February 12, 2019, and

**FURTHERMORE THAT** a letter of direction be signed by the Reeve and Clerk-Administrator or the Treasurer.

**Carried**  
**18-093**

**7.0 Closed Session:** None

**8.0 Communications/Correspondence:** None

**9.0 Unfinished Business:** None

**10.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-039** being a By-law to confirm the proceedings of Council at its meeting of August 28, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-094**

## **11.0 Adjournment**

**Moved By: Gail Code**  
**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.**

Adjourned at 5:11 p.m.

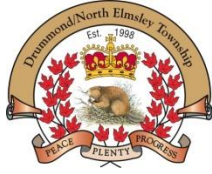
**Carried**  
**18-095**

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**Deputy Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #15 Council Meeting of September 11, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder
	Treasurer	Linda Van Alstine

<b>Absent:</b>	Councillor	Ray Scissons
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#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of August 28, 2018

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of August 28, 2018, as circulated or amended.

**Carried**

**18-096**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of September 11, 2018 as circulated.

**Carried**

**18-097**

**5.0 Delegations:** None

**6.0 Committee & Board Reports**

**6.1 Committee of the Whole Report to Council**

- **Committee of the Whole Report to Council August 28, 2018**

**“A” 1 Reschedule October 16th Council/CoW Meetings to October 30, 2018**

**“B” 1 THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the October 16th Council/CoW meetings be rescheduled to October 30, 2018.

Councillor George Sachs presented and read Report #12 CoW-August 28, 2018 to Council on behalf of the Committee of the Whole.

**Moved By:** George Sachs

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT** the Report #12 CoW-August 28, 2018 is hereby adopted this eleventh day of September 2018.

**Carried  
18-098**

**7.0 By-Laws**

**7.1 2018-040 Code of Conduct for Members of Council & Local Boards**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-040**, being a By-law to establish a Code of Conduct for Members of Council and Local Boards and entitled, “Code of Conduct for Members of Council and Local Boards”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-099**

**7.2 2018-041 Council Staff Relations**

**Moved By:** Gail Code

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT By-law #2018-041**, being a By-law to establish a Council-Staff Relations Policy and entitled, “Council-Staff Relations Policy”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-100**

### **7.3 2018-042 Road Naming & Assumption of Danny Drive**

**Moved By:** Gail Code  
**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT By-law #2018-042**, being a By-law to name Part Lot 21, Con 12, Drummond, and designated as Parts 5 and 6 on Reference Plan 27R-11053 as Danny Drive and assume the road into the Township's road system and entitled, "By-Law for the Road Naming and Assumption of Danny Drive", be read a first, second and third time and finally passed in open Council.

**Carried  
18-101**

**8.0 Resolutions/Notice Of Motions:** None

**9.0 Closed Session:** None

**10.0 Communications/Correspondence:** None

**11.0 Unfinished Business:** None

**12.0 Confirmation of Council Proceedings**

**Moved By:** Gail Code  
**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-043** being a By-law to confirm the proceedings of Council at its meeting of September 11, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-102**

**13.0 Adjournment**

**Moved By:** George Sachs  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:06 p.m.

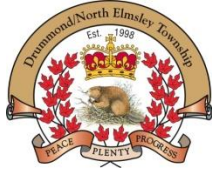
**Carried  
18-103**

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**Reeve**

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**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#16 Council Meeting of September 25, 2018 Township Council Chambers**

## **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

#### **1.0 Call to Order**

The meeting was called to order at 5:00 p.m. A quorum was present.

#### **2.0 Disclosure of Pecuniary Interest**

No members declared a pecuniary interest.

#### **3.0 Minutes of Previous Meeting**

##### **3.1 Regular Minutes of September 11, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of September 11, 2018, as circulated.

**Carried**

**18-104**

#### **4.0 Approval of Agenda**

##### **4.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of September 25, 2018 as circulated.

**Carried**

**18-105**

#### **3.0 Delegations: None**

#### **4.0 Committee & Board Reports**

##### **4.1 Committee of the Whole Report to Council**

- **Committee of the Whole Report to Council, September 11, 2018**

#### **“A” 1 Friends of the Tay – Request of Council Support for Bolingbrooke Dam**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** approves the Friends of Tay request to send a letter to Parks Canada in support of initiatives to assist with planning and/or emergency preparations downstream of the Bolingbrooke Dam.

#### **“A” 2. FCM Grant Application**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** directs staff to apply for a grant from the Federation of Canadian Municipalities’ Municipal Asset Management Program for a Municipal Asset Management Program in the Township of Drummond/North Elmsley up to an upset limit of \$2,500; and

**FURTHERMORE THAT Council of the Corporation of the Township of Drummond/North** commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset management Program to advance our asset management program:

- Asset management Policy Development and Maturity Assessment Report compliant O. Reg. 588/17;
- Data Collection Tools, Data Gap and Maturity Analysis, and Condition Rating Criteria Development;
- Asset Management Training Workshops on Asset Management Tools and Concepts;
- Critical Activities Path (CAP) – Roads and Bridges, and;

**THAT** Council commits up to \$20,000 toward the costs of this initiative out of the 2019 budget; and

**THAT** Council directs staff to put out a Request for Proposal for the creation and completion of the Asset Management Plan and all requirements as per the legislative changes outlined in O. Reg. 588/17 if the grant application is successful.

Deputy Reeve Gail Code presented and read Report #13 CoW-September 11, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Report #13 CoW-September 11, 2018 is hereby adopted this twenty-fifth day of September 2018.

**Carried**  
**18-106**



## **5.0 By-Laws**

### **5.1 2018-044 Employee Code of Conduct**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-044**, being a By-law to establish an Employee Code of Conduct and entitled, "Employee Code of Conduct", be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-107**

**6.0 Resolutions/Notice Of Motions: None**

**7.0 Closed Session: None**

**8.0 Communications/Correspondence: None**

**9.0 Unfinished Business: None**

**10.0 Confirmation of Council Proceedings**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-045** being a By-law to confirm the proceedings of Council at its meeting of September 25, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-108**

**11.0 Adjournment**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:06 p.m.

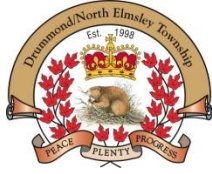
**Carried**  
**18-109**

---

**Reeve**

---

**Clerk Administrator**



## Township of Drummond/North Elmsley

### #17 Council Meeting of October 9, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of September 25, 2018

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of September 25, 2018, as circulated.

**Carried**

**18-110**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Ray Scissons

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of October 9, 2018 as circulated.

**Carried**

**18-111**

#### 3.0 Delegations: None

#### **4.0 Committee & Board Reports**

##### **4.1 Committee of the Whole Report to Council**

- **September 25, 2018**

##### **“A” 1 2018 Winter Plow Contract**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** accepts the tendered price from Donald H. Wills Construction Co. Ltd of \$9.93/km plus HST to provide Snow Plowing and Sanding Services for the Winter Maintenance Plow Contract 2018-003.

Deputy Reeve Gail Code presented and read Report #14 CoW-September 25, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Report #14 CoW-September 25, 2018 is hereby adopted this ninth day of October 2018.

**Carried**

**18-112**

#### **5.0 By-Laws**

##### **5.1 2018-046 Committee/Board Appointment and Remuneration By-law**

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** By-law 2018-046, being By-law to appoint officials and to affix the remuneration and entitled, “Committee/Board Appointment and Remuneration”, be read a first, second and third time and finally passed in open Council.

**Carried**

**18-113**

##### **5.2 2018-047 Ramsden Zoning By-law**

**Moved By: Steve Fournier**

**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-047**, being a By-law to amend Comprehensive Zoning By-law No. 2012-060 of the Township of Drummond/North Elmsley respecting lands known as Part of Lot 15, Concession 9, Geographic Township of Drummond and entitled, “Ramsden Zoning By-law Amendment”, be read a first, second and third time and finally passed in open Council.

**Carried**

**18-114**

#### **6.0 Resolutions/Notice Of Motions: None**

**7.0 Closed Session:** None

**8.0 Communications/Correspondence:** None

**9.0 Unfinished Business:** None

**10.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-048** being a By-law to confirm the proceedings of Council at its meeting of October 9, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-115**

**11.0 Adjournment**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:06 p.m.

**Carried**  
**18-116**

---

**Reeve**

---

**Clerk Administrator**



## **Township of Drummond/North Elmsley**

### **#18 Council Meeting of October 30, 2018 Township Council Chambers**

#### **Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

#### **1.0 Call to Order**

The meeting was called to order at 5:00 p.m. A quorum was present.

#### **2.0 Disclosure of Pecuniary Interest**

No members declared a pecuniary interest.

#### **3.0 Minutes of Previous Meeting**

##### **3.1 Regular Minutes of October 9, 2018**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of October 9, 2018, as circulated.

**Carried**

**18-117**

#### **4.0 Approval of Agenda**

##### **4.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of October 30, 2018 as circulated.

**Carried**

**18-118**

## **5.0 Delegations: None**

### **5.1 Committee of the Whole Report to Council**

- **October 9, 2018**

#### **“A” 1 Development Charges**

**“B” 1 THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the allocation of Development Charges to the following designated capital programs:

Township capital equipment reserve	\$17,318
Fire Department (capital equipment reserve)	\$32,000

Councillor Scissons presented and read Report #15 CoW-October 9, 2018 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT** the Report #15 CoW-October 9, 2018 is hereby adopted this thirtieth day of October 2018.

**Carried**  
**18-119**

## **6.0 By-laws**

### **6.1 2018-049 Otty Lake Speed Limit By-law**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2018-049**, being a By-law to reduce the speed limit on Otty Lake Side Road from 80 km/hr to 60 km/hr from Kenyon Road to Scotch Line Road, County Road 10 and entitled, “a By-law to Regulate the Rate of Speed on Otty Lake Side Road”, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-120**

**Note:** Deputy Reeve Gail Code declared a pecuniary interest as the applicant is her son.

### **6.2 2018-050 Darwin Code Zoning Amendment By-law**

**Moved By: George Sachs**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-050**, being a By-law to amend Comprehensive Zoning By-law No. 2012-60 of the Township of Drummond/North Elmsley respecting

lands known as Part of Lot 15, Con 4 Geographic Township of Drummond and entitled, "Darwin Code Zoning By-law Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
18-121**

### **6.3 2018-051 McNamee Zoning Amendment**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-051**, being a By-law to amend Comprehensive Zoning By-law No. 2012-60 of the Township of Drummond/North Elmsley respecting lands known as Part of Lot 7 Concession 3 Geographic Township of Drummond and entitled, "McNamee Zoning By-law Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
18-122**

**7.0 Resolutions/Notice of Motions: None**

**8.0 Closed Session: None**

**9.0 Communications/Correspondence: None**

**10.0 Unfinished Business: None**

**11.0 Confirmation of Council Proceedings**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2018-052** being a By-law to confirm the proceedings of Council at its meeting of October 30, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-123**

**12.0 Adjournment**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:07 p.m.

**Carried  
18-124**

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**Reeve**

---

**Clerk Administrator**



## Township of Drummond/North Elmsley

### #19 Special Council Meeting of November 6, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:16 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Deputy Clerk	Cathy Ryder
	Treasurer	Linda Van Alstine

<b>Other:</b>	John Matheson	Councillor Elect
	Paul Kehoe	Councillor Elect

#### 1.0 Call to Order

The meeting was called to order at 5:16 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Approval of Agenda

##### 3.1 Approval of the Agenda

**Moved By:** Gail Code

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of November 6, 2018 as circulated.

**Carried**

**18-125**

#### 4.0 Closed Session

##### 4.1 A proposed or pending acquisition or disposition of land by the municipality – Port Elmsley Road.

**Moved By:** Steve Fournier

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** shall hereby hold a closed session of Council at 5:18 p.m. to discuss matters pertaining to a proposed or pending acquisition or disposition of land by the municipality – Port Elmsley Road;



**AND THAT** the Deputy Clerk, Treasurer, John Matheson and Paul Kehoe remain in the room

**Carried  
18-126**

**Moved By: Steve Fournier  
Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** hereby returns to regular session at 5:34 p.m.

**Carried  
18-127**

**Rise And Report**

Direction given to the Clerk Administrator to send a letter to the County of Lanark.

**5.0 Confirmation of Council Proceedings**

**Moved By: Steve Fournier  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-054** being a By-law to confirm the proceedings of Council at its meeting of November 6, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-128**

**6.0 Adjournment**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:37 p.m.

**Carried  
18-129**

---

**Reeve**

---

**Deputy Clerk**



**Township of Drummond/North Elmsley**  
**#20 Council Meeting of November 13, 2018**  
**Township Council Chambers**

**Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

<b>Absent:</b>	Councillor	Steve Fournier
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**1.0 Call to Order**

The meeting was called to order at 5:00 p.m. A quorum was present.

**2.0 Disclosure of Pecuniary Interest**

No members declared a pecuniary interest.

**3.0 Minutes of Previous Meeting**

**3.1 Regular Minutes of October 30, 2018**

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of October 30, 2018, as circulated.

**Carried**  
**18-130**

**3.2 Special Minutes of November 6, 2018**

**Moved By:** Ray Scissons

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Special Meeting of November 6, 2018, as circulated.

**Carried**  
**18-131**

**3.3 Closed Minutes of November 6, 2018**

**Moved By:** Gail Code

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Closed Meeting of November 6, 2018, as circulated.

**Carried  
18-132**

**4.0 Approval of Agenda  
4.1 Approval of Agenda**

**Moved By: George Sachs  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of November 13, 2018 as circulated.

**Carried  
18-133**

**3.0 Delegations: None**

**4.0 Committee & Board Reports**

**4.1 Committee of the Whole Report to Council  
• October 30, 2018**

**“A” 1 Accessibility Plan Update**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley** receives the annual update of the Township’s Accessibility Plan.

**“A” 2. Extension to Engineer’s Report – Gold Creek Municipal Drain**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes an 18-month extension to the filing of the Engineer’s Report for the Gold Creek Municipal Drain.

Councillor Ray Scissons presented and read Report #16 CoW-October 30, 2018 to Council on behalf of the Committee of the Whole.

**MOVED BY: Ray Scissons  
SECONDED BY: Gail Code**

**BE IT RESOLVED THAT** the Report #16 CoW-October 30, 2018 is hereby adopted this thirteenth day of November 2018.

**Carried  
18-134**

**5.0 By-Laws:  
5.1 2018-054 McIntyre Zoning Amendment**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law 2018-054**, being a By-law to amend Comprehensive Zoning By-law No. 2012-060 respecting lands known as Part of Lots 18 &19,

Concession 1, Geographic Township of Drummond and entitled, "McIntyre Zoning By-law Amendment", be read a first, second and third time and finally passed in open Council.

**Carried  
18-135**

**5.22018-055 McRae Deeming By-law**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law 2018-055**, being a By-law to deem lots not to be parts of a registered subdivision respecting lands known as Plan 7396, Part of the Northeast Half of Lot 25, Concession 8, Geographic Township of Drummond entitled, "McRae Deeming By-law", be read a first, second and third time and finally passed in open Council.

**Carried  
18-136**

**6.0 Resolutions/Notice Of Motions: None**

**7.0 Closed Session: None**

**8.0 Communications/Correspondence: None**

**9.0 Unfinished Business: None**

**10.0 Confirmation of Council Proceedings**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2018-056** being a By-law to confirm the proceedings of Council at its meeting of November 13, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-137**

**11.0 Adjournment**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:08 p.m.

**Carried  
18-138**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #21 Council Meeting of November 27, 2018 Township Council Chambers

## Minutes

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier (Chair)
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

#### 1.0 Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

#### 2.0 Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

#### 3.0 Minutes of Previous Meeting

##### 3.1 Regular Minutes of November 13, 2018

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby approve the minutes of the Regular Meeting of November 13, 2018, as circulated.

**Carried  
18-139**

#### 4.0 Approval of Agenda

##### 4.1 Approval of Agenda

**Moved By:** Ray Scissons

**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the meeting of November 27, 2018 as circulated.

**Carried  
18-140**

#### 3.0 Delegations: None

#### **4.0 Committee & Board Reports**

- **Committee of the Whole Report to Council, November 13, 2018**

##### **“A” 1 Old County Road Allowance – Rideau Ferry Road & Port Elmsley Road**

**“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley releases all interests in the old county road allowance located at the corner of Rideau Ferry Road and Port Elmsley Road.**

**Moved By:** George Sachs

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT** the Report #17 CoW-November 13, 2018 is hereby adopted this twenty-seventh day of 2018.

**Carried  
18-141**

Councillor George Sachs presented and read Report #17 CoW-November 13, 2018 to Council on behalf of the Committee of the Whole.

#### **5.0 By-Laws:**

##### **5.1 2018-Burchill/Maitland Zoning By-law Amendment**

**Moved By:** Gail Code

**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT By-law #2018-057**, being a By-law to amend Comprehensive Zoning By-law No. 2012-060 respecting lands known as Part of Lot 2, Concession 6, 1184 Barries Side Road, Geographic Township of Drummond and entitled, “Burchill/Maitland Zoning By-law Amendment”, be read a first, second and third time and finally passed in open Council.

**Carried  
18-142**

**6.0 Resolutions/Notice Of Motions:** None

**7.0 Closed Session:** None

**8.0 Communications/Correspondence:** None

**9.0 Unfinished Business:** None

**10.0 Confirmation of Council Proceedings**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT By-law #2018-058** being a By-law to confirm the proceedings of Council at its meeting of November 27, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-143**

## **11.0 Adjournment**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.**

Adjourned at 5:05 p.m.

**Carried**  
**18-144**

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**Reeve**

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**Clerk Administrator**



**Township of Drummond/North Elmsley**  
**#22 Special Council Meeting of November 27, 2018**  
**Township Council Chambers**

**Minutes**

**Call To Order:** Reeve Churchill called the meeting to order at 5:00 p.m.

**Present:**

<b>Council:</b>	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

<b>Staff:</b>	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder
	Public Works Manager	Scott Cameron

**1.0 Call to Order**

The meeting was called to order at 5:52 p.m. A quorum was present.

**2.0 Disclosure of Pecuniary Interest**

No members declared a pecuniary interest. No members declared a pecuniary interest.

**3.0 Approval of Agenda**

**3.1 Approval of Agenda**

**Moved By:** Steve Fournier

**Seconded By:** George Sachs

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** does hereby adopt the agenda for the special meeting of November 27, 2018 as circulated or amended.

**Carried**  
**18-145**

**3.0 Delegations:**

**4.0 Resolutions/Notice Of Motions:**

**Moved By:** George Sachs

**Seconded By:** Steve Fournier

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves \$16,100 (plus tax) from the Amenities Reserve to complete the construction of the dock platform at Rideau Ferry.

**Carried**  
**18-146**



## **5.0 Confirmation of Council Proceedings**

**Moved By:** Gail Code  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT By-law #2018-059** being a By-law to confirm the proceedings of Council at its special meeting of November 27, 2018, be read a first, second and third time and finally passed in open Council.

**Carried  
18-147**

## **6.0 Adjournment**

**Moved By:** Aubrey Churchill  
**Seconded By:** Gail Code

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley** adjourn their regular meeting of Council.

Adjourned at 5:54 p.m.

**Carried  
18-148**

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**Reeve**

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**Clerk Administrator**



## Township of Drummond/North Elmsley

### #23 Inaugural Council Meeting of December 3, 2018 Township Council Chambers

#### Minutes

**Call to Order:** The Clerk Administrator called the meeting to order at 5:00 p.m.

**Present:**

Reeve	Steve Fournier
Deputy Reeve	Ray Scissons
Councillor	Paul Kehoe
Councillor	John Matheson
Councillor	George Sachs
Clerk-Administrator	Cindy Halcrow
Deputy Clerk	Cathy Ryder
Public Works Assistant	Cathie Green
Tax Administrator	Janet George
Treasurer	Linda Van Alstine
Acct. Payable/Payroll Clerk	Jill McNaughton
Chief Building Officer	Peter Echlin
Planner	Reid Shepherd
Manager of Public Works	Scott Cameron

#### 1.0 CALL TO ORDER

The Clerk Administrator called the meeting to order at 5:00 p.m.

#### 2.0 DECLARATION OF OFFICE

Each Member of Council took the Declaration of Office and assumed their seat at the council table.

Reeve Fournier took over as Chair.

#### 3.0 APPOINTMENT TO THE OFFICE OF DEPUTY HEAD OF COUNCIL

The Clerk Administrator asked for nominations for the position of Deputy Reeve. John Matheson moved that Ray Scissons be appointed as Deputy Reeve and the nomination was seconded by Paul Kehoe.

The Clerk Administrator asked for additional nominations and George Sachs nominated himself. The Clerk Administrator asked for a seconder, there being none, the following motion was adopted:

**Moved By:** John Matheson  
**Seconded By:** Paul Kehoe

**BE IT RESOLVED THAT** the Ray Scissons be appointed as Deputy Head of Council (Deputy Reeve) for the 2018-2022 term of Council.

**Carried  
18-149**

#### **4.0 REEVE'S ADDRESS**

Reeve Fournier extended his appreciation to Aubrey Churchill and Gail Code for their years of service to the Township. He offered congratulations to the John Matheson and Paul Kehoe on their successful election campaigns. He reviewed some major accomplishments from the past Council such as: reconstruction of West Shore Drive, Drummond Concession 7, Drummond School Road, Wildlife Road, Hoops Bay Road, Stanford Drive, Otty Lake Side Road in partnership with Tay Valley Township. Port Elmsley Hall was sold this spring and we continue to complete the Rideau Ferry Dock Site and support the Regatta and Rock the Docks. Going forward Council will be sitting down and reviewing the 2019 budget with no more than a 2% tax increase as a starting point for discussion.

Big ticket items to be dealt with over the next couple of years will be the replacement of two bridges, replacement of the salt shed at Drummond Garage, Official Plan review, conform to new regulations regarding Asset Management, Cannabis, Property Standards and Animal Control, cost sharing agreements for recreation facilities, phase 2 of the Waste Site. Succession planning will be reviewed as five senior staff will be in the position to retire. We will be looking at improved communication to ratepayers regarding taxes.

#### **5.0 APPOINTMENTS TO COMMITTEES/BY-LAWS**

##### **5.1 Appointments to Committees/Boards**

**Moved By:** John Matheson  
**Seconded By:** Ray Scissons

**BE IT RESOLVED THAT** Council approves the following appointments:

<b>COMMITTEE /BOARD</b>	<b>NAME</b>
Mississippi Valley Conservation Authority	Paul Kehoe
Rideau Valley Conservation Authority	George Sachs
Rideau Corridor Landscape Strategy	Steve Fournier
Joint Drug Strategy Committee	Steve Fournier
Committee of Adjustment	Paul Kehoe
Environmental Initiatives	George Sachs
Library Board	John Matheson
Fire Board (3)	Ray Scissons, George Sachs, John Matheson
Mississippi Lake Planning	Paul Kehoe
Municipal Emergency Control Group	Steve Fournier, Ray Scissons

**FURTHER BE IT RESOLVED THAT** an Appointment By-law be brought forward to a future Council meeting.

**Carried**  
**18-150**

## 6.0 CONFIRMATION OF COUNCIL PROCEEDINGS

Reeve Fournier thanked members of the public for attending the inaugural meeting.

**Moved By: John Matheson**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** By-law #2018-060 being a By-law to confirm the proceedings of Council at its meeting of December 3, 2018, be read a first, second and third time and finally passed in open Council.

**Carried**  
**18-151**

## 7.0 ADJOURNMENT

**Moved By: Ray Scissons**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their inaugural meeting of Council.

Adjourned at 5:18 p.m.

**Carried**  
**18-152**

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Steve Fournier, Reeve

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Cindy Halcrow, Clerk Administrator