



## DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE

### AGENDA

Monday, August 19, 2019 – 7:00 p.m.  
BBD&E Fire Station – Training Room  
14 Sherbrooke St., Perth, Ontario

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**Chair: Councilor Ray Scissons**

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Minutes – June 17, 2019 – *attached, page 3.***

*Suggested Recommendation:*

*“THAT, the minutes of the Drummond North Elmsley Tay Valley Fire Rescue Board Meeting held on June 17, 2019 be approved as circulated.”*

5. **DELEGATIONS & PRESENTATIONS**

None

6. **BUSINESS**

- i) **Financial Status.**
- ii) **Fire Call Review to August 11, 2019.**
- iii) **SCBA RFP - Approval.**
- iv) **Firefighter Honorarium Review.**
- v) **Flying Lanterns**
- vi) **Sam Kelford – Approval to move from Probationary Firefighter to Firefighter, effective September 17, 2019.**

**7. OLD BUSINESS**

- i) **Fire Chief Update**  
Greg Saunders, Fire Chief.
- ii) **BBD&E Fire Station Chief Update**  
Paul Cameron, BBD&E Station Chief.
- iii) **South Sherbrooke Fire Station Chief Update**  
Jeff Kirkham, South Sherbrooke Station Chief.

**8. NEW/OTHER BUSINESS**

None.

**9. IN-CAMERA**

None

**10. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

TBD

**11. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

**12. ADJOURNMENT**

# DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE RESCUE MINUTES

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Monday, June 17, 2019

7:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, Ontario  
Training Room

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## ATTENDANCE:

**Members Present:** Chair, Councillor Ray Scissons  
Vice-Chair, Councillor RoxAnne Darling  
Councillor Fred Dobbie  
Councillor George Sachs  
Councillor Mick Wicklum  
Councillor John Matheson

**Staff Present:** Greg Saunders, Fire Chief  
Nancy Fleming, Recording Secretary  
Paul Cameron, Station Chief, BBD&E  
Jeff Kirkham, Station Chief, South Sherbrooke

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## 1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as amended.

## 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None

## 4. APPROVAL OF MINUTES

i) **Minutes – April 8, 2019.**

### **RESOLUTION # FB2019-16**

**MOVED BY:** George Sachs  
**SECONDED BY:** RoxAnne Darling

“**THAT**, the Board of the Drummond/North Elmsley Tay Valley Fire Rescue approves the minutes of the Fire Board Meeting that was held on April 8, 2019.”

**ADOPTED**

## 5. DELEGATIONS & PRESENTATIONS

None

## 6. BUSINESS

### i) **Financial Status.**

Fire Chief Saunders reviewed the financial status for the Fire Department from January 1, 2019 to June 13, 2019.

### ii) **Fire Call Review to June 13, 2019.**

Fire Chief Saunders reviewed the fire calls for both stations from November 1, 2018 to June 13, 2019.

### iii) **BBD&E Station – RFP for Fire Truck Body – Vendor Approval.**

#### **RESOLUTION # FB2019-17**

**MOVED BY:** George Sachs  
**SECONDED BY:** Mick Wicklum

“**THAT**, the Drummond/North Elmsley Tay Valley Fire Board awards RFP #2019-002 for the purchase of a new Tanker in the amount of \$207,845.42 (HST included) to Carl Thibeault Fire Trucks, subject to confirmation that all the specs in the bid meet the requirements of the RFP.”

**ADOPTED**

### iv) **SCBA RFP Update.**

Station Chief Paul Cameron spoke about the SCBA testing completed by BBD&E, South Sherbrooke, Perth and Lanark Highlands Fire Stations. They were lengthy and well planned test nights using Scott and MSA brands. They were chosen for their reliability. Each company had a separate evening with the local rep and their boss to do a presentation. Evenings were set up for the four fire stations to do their own trials and tests. Procurement process is almost completed to send out. Looking at sending out the RFP within the next week.

### v) **Firefighter Honorarium Review.**

Fire Chief Saunders spoke to the current Honorarium payments and a brief explanation of each. A review will be done looking at other Fire Departments and what their Firefighters are paid. The Fire Board made some suggestions for the proposal when it is brought forth at a future meeting.

## 7. OLD BUSINESS

### i) **Fire Chief Update (verbal).**

Greg Saunders, Fire Chief

- i) Training – 11 Firefighters took the Officer 1 course. Fire Chief Saunders was grandfathered to this level; however, took the training to see what is being taught. Very good training and provided lots of knowledge.
- ii) Firefighters from both stations assisted in sandbagging at the DNE Township for about a week. People on the Mississippi needed assistance and could come to that location to pick up sandbags if needed.
- iii) Rick Hanna has been working on the Asset Management Plan. He and Fire Chief Saunders are going to South Sherbrooke Station tomorrow. He is hoping to have the reports done for Allan and Partners within the next few weeks.
- iv) Fire Chief Saunders and Station Chief's Cameron and Kirkham attended the Chief's Conference and the Trade Show in Toronto.
- v) Fire Chief Saunders assisted in McDonald's "McHappy" Day. He assisted on the cash for drive-through. Certainly a new appreciation for their job!
- vi) The Monastery on Miner's Point Road has been having issues with their alarms and has had quite a few false alarms. Fire Chief Saunders and Station Chief Cameron met with them and gained a lot of groundwork. They will continue working with them on fire safety planning.
- vii) Firefighters attended the annual Lion's Appreciation Dinner.
- viii) Calls are starting to come in for Fire Chief Saunders to visit Summer Camps to do the annual inspections before they open.
- ix) Lake Associations are also calling to have someone attend their meetings.
- x) BBDE Firefighters took HazMat training over the winter and South Sherbrooke Firefighters took Firefighter 2 training. Results are back and everyone passed. This is unheard of and shows how seriously the Firefighters took this training and the work they put into it.
- xi) BBDE Fire and Perth Fire recently put on a 40 hour Pump Ops Course. Four Firefighters from DNETV took the training and hopefully they will get their certificates.
- xii) Station Chief Cameron showed the operation of the new cutter and spreader (Jaws of Life) equipment that the County recently purchased for the three county vehicles. Lots of training also required to use both.

### ii) **BBD&E Fire Station Chief Update (verbal)**

Paul Cameron, BBDE Station Chief

- i) Hopes to be in the station assisting Fire Chief Saunders with inspections, etc. a little more now that he has retired from 3M.
- ii) SCBA has taken a lot of time to go through the process. Well worth it.

- iii) **South Sherbrooke Fire Station Chief Update (verbal)**  
Jeff Kirkham, South Sherbrooke Station Chief

None.

**8. NEW/OTHER BUSINESS**

None.

**9. IN-CAMERA**

None.

**10. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: TBD

**11. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

**12. ADJOURNMENT**

The Board adjourned at 8:00 p.m.

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**Ray Scissons**  
**Chair**

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**Nancy Fleming**  
**Recording Secretary**