



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#18 Council Meeting, October 11, 2022

AGENDA

COUNCIL - CALL TO ORDER 5:00 p.m.

PLEASE NOTE: *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2017-056*

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Township of Drummond/North Elmsley

#18 Council Meeting of September 27, 2022 Township Council Chambers

Minutes

Present:

Council:

Reeve	Steve Fournier
Deputy Reeve	Ray Scissons
Councillor	Paul Kehoe
Councillor	John Matheson
Councillor	Paul Coutts

Staff:

Chief Administrator Officer	Cindy Halcrow
Clerk	Cathy Ryder

1. Call to Order

The meeting was called to order at 5:32 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

No members declared a pecuniary interest.

3. Minutes of Previous Meeting

3.1. Regular Minutes of September 13, 2022

Moved By: Ray Scissons

Seconded By: Paul Kehoe

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of September 13, 2022, as circulated.

**Carried
22-114**

4. Approval of Agenda

4.1. Approval of Agenda

Moved By: Paul Kehoe

Seconded By: Ray Scissons

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of September 27, 2022, as circulated.

**Carried
22-115**

5. Delegations: None

6. Committee & Board Reports

6.1. Committee of the Whole Report to Council – September 13, 2022

Councillor Matheson presented Report #11 CoW-September 13, 2022 to Council on behalf of the Committee of the Whole.

“A” 1 Annual Accessibility Update

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley receives the annual update of the Township Accessibility Plan.

Moved By: John Matheson

Seconded By: Paul Kehoe

BE IT RESOLVED THAT the Report #11 CoW-September 13, 2022 is hereby adopted this twenty-seventh day of 2022.

**Carried
22-116**

7. By-Laws:

7.1. 2022-047 – Tariff of Fees By-law

Moved By: Ray Scissons

Seconded By: Paul Kehoe

BE IT RESOLVED THAT By-law 2022-047, being a By-law to establish fees and charges for services provided by the Township of Drummond/North Elmsley be read a first, second and third time and finally passed in open Council.

**Carried
22-117**

8. Resolutions/Notice of Motions: None

9. Closed Session: None

10. Communications/Correspondence: None

11. Unfinished Business: None

12. Confirmation of Council Proceedings

Moved By: Paul Coutts

Seconded By: Ray Scissons

BE IT RESOLVED THAT By-law #2022-048 being a By-law to confirm the proceedings of Council at its meeting of September 27, 2022, be read a first, second and third time and finally passed in open Council.

**Carried
22-118**

13. Adjournment

Moved By: Ray Scissons
Seconded By: Paul Coutts

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 5:35 p.m.

Carried
22-119

Reeve

Clerk



REPORT OF THE COMMITTEE OF THE WHOLE REPORT #13 CoW-September 27, 2022

To the Members of Council:

We, the Members of your Committee of the Whole beg leave to report Section "A" as information and Section "B" as follows:

"A" 1 MVCA - Memorandum of Understanding for Category 2 Programs & Services and a Cost Apportionment Agreements for the Category 3 Programs and Services

"B" 1 **BE IT RESOLVED THAT THE CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELSLEY** supports continued delivery of Category 2 and 3 programs by Mississippi Valley Conservation Authority (MVCA) subject to the City of Ottawa's continued support; and

FURTHERMORE THAT Township staff work with MVCA staff on a Memorandum of Understanding (MOU) and Cost Apportionment Agreement (CAA) development to be presented to Council in early 2023.

All of which is respectfully submitted by:

Councillor Paul Kehoe

Direction by the Head of Council:

Council may remove items in Section "B" to be voted on separately prior to introducing a motion to accept the report in its entirety.

Resolution #: 22-_____

Moved and Seconded by:

Moved By

Seconded By

BE IT RESOLVED THAT, Report #13 CoW-October 11, 2022 is hereby adopted this eleventh day of October, 2022.

STEVE FOURNIER, REEVE

**THE CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2022-049

PRIVATE ROAD NAMES SIGN POLICY

WHEREAS, Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS, Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Township of Drummond/North Elmsley enacts as follows:

1. **THAT** the Private Road Name Sign Policy, attached hereto as Schedule "A", be adopted.
2. **THAT** should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.
3. **THAT** this By-law comes into force and effect on the day of its passing.

By-law read a first, second and third time and passed this 11th day of October, 2022.

Steve Fournier, Reeve

Cathy Ryder, Clerk



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

Schedule A By-law 2022-049

PRIVATE ROAD NAME SIGN POLICY

1.0 PURPOSE

To provide an outline of the process for the installation and/or replacement of Private Road Name Signs.

2.0 LEGISLATIVE AUTHORITY

Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public.

3.0 SCOPE

This policy applies to Private Roads within the Municipality.

4.0 DEFINITIONS

"Municipality" - shall mean the Corporation of the Township of Drummond/North Elmsley.

"Municipal Road" - shall mean a road within the Municipality that has been designated as a Municipal Road in the current Road Naming By-Law.

"Private Road" - shall mean a road within the Municipality that has been designated as a Private Road in the current Road Naming By-Law.

"Private Road Name Sign" - shall mean a sign that identifies the name of the Private Road and includes the post and hardware.

"Public Works Manager" - shall mean the Public Works Manager or designate duly appointed by the Municipality.

5.0 GENERAL PROVISIONS

5.1 Responsibility

- a) It is the responsibility of the residents of a Private Road to notify the Municipality if a Private Road Name Sign needs to be maintained or replaced.
- b) Upon notification, the Municipality shall maintain or replace the Private Road Name Sign, at the Municipality's expense.
- c) The receipt of a request to maintain or replace a Private Road Name Sign shall be sufficient authorization for the Township to enter onto private property for the purpose of maintaining or replacing the Private Road Name Sign that is the subject of the request.
- d) The Municipality does not accept any responsibility for any maintenance of any Private Road simply because it maintains or replaces a Private Road Name Sign in accordance with this policy, and no action taken pursuant to this policy shall constitute any form of assumption of the Private Road by the Municipality.
- e) The Municipality shall not perform any inspection or patrol of any Private Road during the maintenance or replacement of a Private Road Name Sign. The Municipality shall not be responsible for identifying or reporting any hazard or other deficiency in any Private Road while engaged in the maintenance or replacement of a Private Road Name Sign.
- f) The Municipality will only replace a Private Road Name Sign where the name of the Private Road is consistent with the name assigned in the Road Naming By-Law.
- g) This Policy applies only to road name signs and does not apply to other road signage.

5.2 Sign Specifications

Signs and locations must meet the current specifications of the Municipality, according to the Ministry of Transportation - Corridor Signing Policy.

6.0 ACCOUNTABILITY FRAMEWORK

The Public Works Manager is responsible for ensuring compliance with this policy.

BY-LAW No. 2022-050

**THE CORPORATION OF THE
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

**Hyland Zoning Amendment
3787 County Road 43
Part Lots 3 and 4, Concession 6, North Elmsley
Township of Drummond/North Elmsley**

Being a By-law
to amend Comprehensive
Zoning By-law No. 2012-060
of the Township of Drummond/
North Elmsley

**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
BY-LAW No. 2022-050**

**Hyland
3787 County Road 43
Part Lots 3 and 4, Concession 6, North Elmsley
Township of Drummond/North Elmsley**

WHEREAS Section 39.1(1) of the *Planning Act*, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Drummond/North Elmsley;

AND WHEREAS the Council of the Corporation of the Township of Drummond/North Elmsley deems it advisable to amend Zoning By-law No. 2012-060, as amended, as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The lands affected by this By-law are shown on Schedule "A" which is attached hereto and forms part of this By-law.
2. Zoning By-law No. 2012-060, as amended, is hereby further amended by adding the following new subsection at the end of Section 7.4 (Exception zones):

RU-104: Part of Lots 25, Concession 8, North Elmsley (2022-050)

The lands zoned RU-104 is located in an area with a high potential for groundwater quality issues as there are known groundwater quality issues within the surrounding area."

3. Schedule "A1" of By-law No. 2012-060 is hereby amended by changing the zoning of the lands affected by this By-law from "RU" to "RU-104".

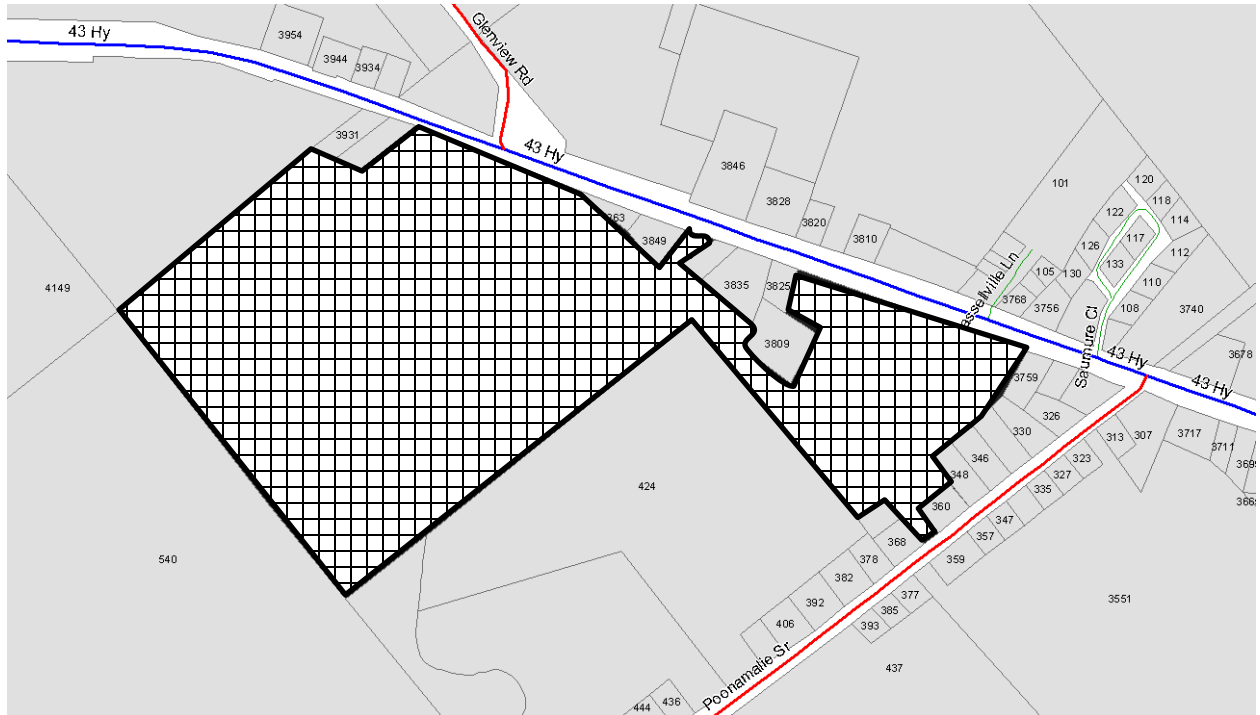
Read a first, second and third time and finally passed this 11th day of October, 2022

Steve Fournier, Reeve

Cathy Ryder, Clerk

Schedule "A" to By-law No. 2022-050

Hyland
3787 County Road 43
Part Lots 3 and 4, Concession 6, North Elmsley
Township of Drummond/North Elmsley



Lands subject to By-law 2022-050

This is **SCHEDULE A** to By-law No. 2022-050
passed this 23rd day of August, 2022

Steve Fournier
Reeve

Cathy Ryder
Clerk
Township of Drummond/North Elmsley

BY-LAW No. 2022-051

**THE CORPORATION OF THE
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

**Robertson/Bowie Zoning Amendment
Part 9 of 27R-815
Part of Lots 25, Concession 8, North Elmsley
Township of Drummond/North Elmsley**

198 Kerr Road

Being a By-law
to amend Comprehensive
Zoning By-law No. 2012-060
of the Township of Drummond/
North Elmsley

**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
BY-LAW No. 2022-051**

**Robertson/Bowie Zoning Amendment
Part 9 of 27R-815
Part of Lots 25, Concession 8, North Elmsley
Township of Drummond/North Elmsley**

198 Kerr Road

WHEREAS Section 39.1(1) of the *Planning Act*, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Drummond/North Elmsley;

AND WHEREAS the Council of the Corporation of the Township of Drummond/North Elmsley deems it advisable to amend Zoning By-law No. 2012-060, as amended, as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The lands affected by this By-law are shown on Schedule "A" which is attached hereto and forms part of this By-law.
2. Zoning By-law No. 2012-060, as amended, is hereby further amended by adding the following new subsection at the end of Section 10.4 (Exception zones):

LSR-31: Part 9 of 27R-815, Part Lots 25 and 26, Concession 8, North Elmsley (2022-051):

Notwithstanding any provisions of this By-law to the contrary, on the lands zoned LSR-31, the following provision shall apply:

1) Lot area (minimum): 0.3 hectares

3. Schedule "A1" of By-law No. 2012-060 is hereby amended by changing the zoning of the lands affected by this By-law from "LSR" to "LSR-31".

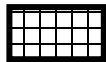
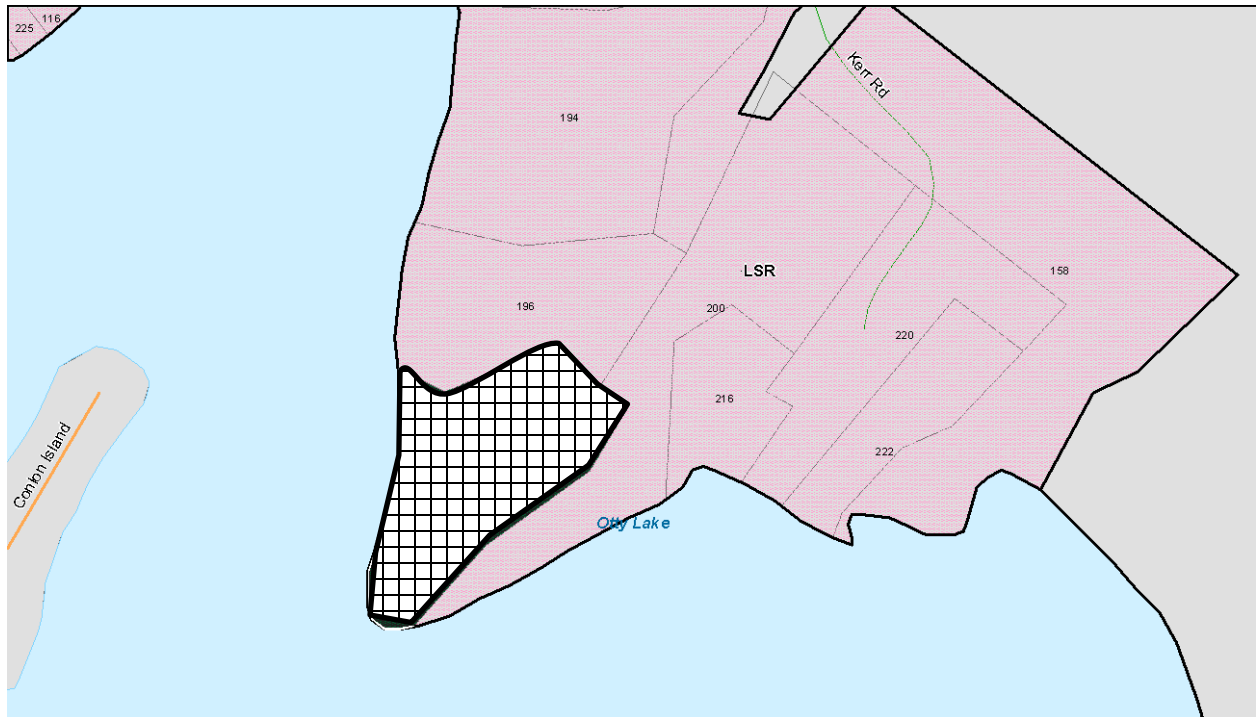
Read a first, second and third time and finally passed this 11th day of October, 2022

Steve Fournier, Reeve

Cathy Ryder, Clerk

Schedule "A" to By-law No. 2022-051

Robertson/Bowie Zoning Amendment
Part 9 of 27R-815
Part of Lots 25, Concession 8, North Elmsley
Township of Drummond/North Elmsley
198 Kerr Road



Lands subject to By-law 2022-051

This is **SCHEDULE A** to By-law No. 2022-051
passed this 11th day of October, 2022

Steve Fournier
Reeve

Cathy Ryder
Clerk
Township of Drummond/North Elmsley

BY-LAW No. 2022-052

**THE CORPORATION OF THE
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

Armstrong

**939 Drummond Concession 1
Part 2 of 27R-9296
Part Lot 14, Concession 10, North Elmsley**

Being a By-law
to amend Comprehensive
Zoning By-law No. 2012-060
of the Township of Drummond/
North Elmsley

**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
BY-LAW No. 2022-052**

Armstrong
939 Drummond Concession 1
Part 2 of 27R-9296
Part Lot 14, Concession 10, North Elmsley

WHEREAS Section 39.1(1) of the *Planning Act*, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the temporary use of garden suites within the Township of Drummond/North Elmsley;

AND WHEREAS the Council of the Corporation of the Township of Drummond/North Elmsley deems it advisable to amend Zoning By-law No. 2012-060, as amended, as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The lands affected by this By-law are shown as patterned and outlined by heavy black lines on Schedule "A" which is attached hereto and forms part of this By-law.
2. Zoning By-law No. 2012-060, as amended, is hereby further amended by adding the following new subsection at the end of Section 4.31.2 (Temporary Use Provisions):

6. RU-t9: Part of Lot 1, Concession 5, Drummond (2022-052)

Notwithstanding any provisions of this By-law to the contrary, on the lands zoned RU-t9, a garden suite is permitted as a temporary accessory use to the existing single detached dwelling house. The garden suite shall be permitted for a period of twenty (20) years to October 11, 2042, or until such earlier time as the garden suite is no longer needed for the purpose for which it is to be used, at which time the temporary use shall cease and this provision shall be deemed to be repealed. Notwithstanding any provisions of this By-law to the contrary, a maximum accessory building height may be 7.5 metres.

3. Schedule "A1" of By-law No. 2012-060 is hereby amended by changing the zoning of the lands affected by this By-law from "RU" to "RU-10"

Read a first, second and third time and finally passed this 11th day of October, 2022

Steve Fournier,
Reeve

Cathy Ryder,
Clerk

Schedule "A" to By-law No. 2022-052

Armstrong
939 Drummond Concession 1

**Part 2 of 27R-9296
Part Lot 14, Concession 10, North Elmsley**



Lands subject to By-law 2022-052

This is **SCHEDULE A** to By-law No. 2022-052
passed this 11th day of October, 2022

Steve Fournier
Reeve

Cathy Ryder
Clerk

**THE CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2022-053

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL.

WHEREAS pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

AND WHEREAS Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its special meeting held on October 11, 2022, in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and passed this 11th day of October 2022.

Steve Fournier, Reeve

Cathy Ryder, Clerk