

**LANARK COUNTY OPP DETACHMENT BOARD MEETING
MINUTES**

**Wednesday, May 21, 2025
8:30 a.m.**

Carleton Place Fire Hall Meeting Room – 15 Coleman Street

PRESENT:

Ed McPherson, Council Representative, Town of Perth, Chairperson
Michel Vermette, Community Representative, Vice-Chairperson
Dena Comley, Council Representative, Town of Carleton Place
Steve Fournier, Council Representative, Township of Drummond/North Elmsley
Greg Hallam, Council Representative, Tay Valley Township
Ron Closs, Council Representative, Township of Lanark Highlands
Karen Jennings, Council Representative, Township of Montague
Rodney Bowes, Community Representative

OTHERS:

Inspector Kerlous Tawdrous, Lanark County OPP
Diane Smithson, Acting Secretary-Treasurer
Jasmin Ralph, Clerk, County of Lanark

ABSENT:

Richard Kidd, Council Representative, Beckwith Township
Denzil Ferguson, Council Representative, Municipality of Mississippi Mills

A. MEETING CALL TO ORDER

Chairperson McPherson called the meeting to order at 8:30 a.m.

B. APPROVAL OF AGENDA

Moved by Karen Jennings

Seconded by Steve Fournier

THAT the agenda be approved as circulated and read.

CARRIED

**C. DISCLOSURE OF PECUNIARY INTEREST / CONFLICT OF INTEREST AND
GENERAL NATURE THEREOF**

There were no disclosures made.

D. APPROVAL OF MINUTES

Moved by Dena Comley

Seconded by Steve Fournier

THAT the minutes of the Lanark County OPP Detachment Board Inaugural and Regular Meetings held on Wednesday, April 23, 2025 be approved as circulated and read.

CARRIED

E. PRESENTATIONS AND DELEGATIONS

1. Stephanie Gray, Coordinator, Lanark County Situation Table Re: Update on the Lanark County Situation Table and Community Safety and Well-Being Plan

Ms. Gray provided an overview to the Detachment Board on the Lanark County Situation Table (LCST) and Community Safety and Well-Being Plan (CSWB). Her presentation provided the following information:

Lanark County Situation Table:

- Background to the community safety model
- Information on the County Situation Table and the filters utilized to process referrals
- Highlights of the LCST
- The agencies comprising the LCST
- Statistics: # of discussions since 2015, agency engagement, originating agencies, discussion type & age, risk factors, study flags, services mobilized

Community Safety and Well-Being Plan

- Background on the CSWB Plan
- Legislation requiring a CSWB Plan
- Sectors / Organizations comprising the Advisory Committee
- Approach and methodology
- Plan update: overall outcomes
- Themes and pillars
- Highlights
- Affordability and quality of life goals, health goals, violence against persons goals, priority populations and diversity goals
- Key actions

Ms. Gray asked the Board if they would consider designating a member of the Detachment Board to the CSWB Advisory Committee.

Ms. Gray summarized the grants that she has applied for providing funding to support the work of the LCST and CSWB Plan.

After all questions had been addressed, Chair McPherson thanked Ms. Gray for her presentation.

2. Inspector Kerlous Tawdrous, Lanark County OPP

As a follow up to the last meeting, Inspector Tawdrous advised that overall municipal statistics can be provided to any municipality who makes the request. He asked that the request for overall municipal statistics be made at year-end. If individual stats are needed to follow up on an inquiry i.e. Intimate Partner Violence, members are invited to contact Inspector Tawdrous directly to make the request.

a. Update on Lanark County Action Plan

Inspector Tawdrous spoke to the Lanark County Action Plan which aligns with the CSWB Plan. 2024 results for the plan will be released this summer. These results will be circulated to the members and then Inspector Tawdrous will address any questions or concerns. Inspector Tawdrous provided statistics in a number of areas to the members.

The next Lanark County Action Plan will be prepared for the years 2026-2028 following the completion of the OPP Strategic Plan which will be prepared for the same timeframe.

**Moved by Rodney Bowes
Seconded by Karen Jennings**

THAT the update on the Lanark County Action Plan be received as information.

CARRIED

b. School Bus Safety

Inspector Tawdrous reviewed fines for infractions involving not stopping appropriately for school busses. He advised that this is one offense where you don't need to prove who was driving the vehicle. The infraction is provided to the vehicle owner.

The County will be requesting an AMO investigation to discuss school bus safety issues.

Inspector Tawdrous advised that if there are areas of concern regarding school bus safety i.e. location, times, etc., if these are provided to him, he will assign an officer to the areas.

**Moved by Steve Fournier
Seconded by Ron Closs**

THAT the update by Inspector Tawdrous on school bus safety be received as information.

CARRIED

**c. Summer Marine Patrols
Re: Locations of concern**

Inspector Tawdrous reported on marine patrol efforts undertaken during the May long weekend. He advised that the unit will be trying to get out to areas in all municipalities this summer. If any municipality has any areas of concern, they are asked to provide them to Inspector Tawdrous so that resources can be deployed to these areas.

Inspector Tawdrous left the meeting at 8:48 a.m.

**3. Jasmin Ralph, Clerk, Lanark County
Re: Lanark County Detachment Board Coordinator Position
(see also Closed Session Item pertaining to Personnel Matters)**

Ms. Ralph spoke to the report she prepared and presented at the County Corporate Services Committee on May 7, 2025 regarding the creation of a temporary full-time Lanark County OPP Detachment Coordinator Position and the associated job description that had been prepared for the position.

County Council suggested the creation of an agreement between the County and the Lanark County OPP Detachment Board respecting how the position with function with the Detachment Board as well as through the County staff structure i.e. costing of the position, establish a process for performance reviews, etc. The independence / accountability of the Board is important not only as it relates to this position and its work with the Detachment Board but with respect to work undertaken by the Detachment Board i.e. the Detachment Board setting its annual budget and submitting it to the County.

Ms. Ralph advised that she would have a draft of an agreement prepared for the June Detachment Board meeting scheduled for June 18, 2025.

F. REPORTS

None

G. EXTERNAL ORGANIZATION UPDATES

None

H. MOTIONS

None

I. BY-LAWS

None

J. INFORMATION LISTING

None

K. NOTICE OF MOTIONS

None

L. ANNOUNCEMENTS

M. CLOSED SESSION

Moved by Rodney Bowes

Seconded by Dena Comley

THAT the Lanark County OPP Detachment Board move into closed session at 9:39 a.m. to discuss a personal matter about an identifiable individual, including members of the police service or any other employees of the Board subject to the Community Safety and Policing Act Section 44 (2) (b);

AND THAT Diane Smithson, Acting Secretary-Treasurer and Jasmin Ralph be permitted to participate in the meeting.

CARRIED

Moved by Karen Jennings

Seconded by Steve Fournier

THAT the Board return to regular session at 9:55 a.m.

CARRIED

N. RISE AND REPORT

The Acting Secretary-Treasurer reported that a personnel matter was discussed in closed session.

O. ADJOURNMENT

Moved by Dena Comley
Seconded by Steve Fournier

THAT the meeting be adjourned at 9:57 a.m.

CARRIED

A handwritten signature in black ink, appearing to read "Ed McPherson", written over a horizontal line.

Ed McPherson,
Chairperson

A handwritten signature in blue ink, appearing to read "Stephanie Gray", written over a horizontal line.

Stephanie Gray,
Secretary-Treasurer