



#1 Minutes Meeting of January 10, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, January 10, 2017 at 5:06 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve
Councillor (Chair)
Councillor
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Karl Grenke
Scott Cameron

Clerk Administrator
Deputy Clerk
Planner
Public Works Manager

1. Call to Order

The meeting was called to order at 5:06 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of December 13, 2016

MOTION #COW-17-001 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on December 13, 2016 as circulated.

ADOPTED

3.2 Closed Session Minutes of December 13, 2016

MOTION #COW-17-002 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on December 13, 2016 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-003 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the January 10, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments:

Kevin Gordon septic application Item 10.1
Letter from Roger Robertson Item 10.2

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Randy Hillier, MPP Comments Regarding MVCA Wetlands Policy – Reeve Churchill inquired if Council would like to send the Township's motion of support to the County of Lanark. Councillor Sachs supported sending the letter and stated that Randy Hillier's letter supports the Township's view regarding the jurisdiction and possible lack of legislated authority of MVCA on private lands. It was agreed that all Lanark County local municipalities have received a copy of the motion and no further action was required.

#3 Lanark County Trails Association Committee – Councillor Sachs expressed interest in participating on the committee but had concerns regarding the timing of the meetings which are scheduled for Monday mornings. Karl Grenke will forward contact information to Councillor Sachs in order for him to discuss whether the meeting times can be changed.

MOTION #COW-17-004 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the January 10, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Official Plan Amendment – Source Water Protection

The Planner reviewed the revisions and policy wording regarding the Source Protection Plan Official Plan amendments. Councillor Sachs inquired if we were obligated to enforce the Source Water Protection Plan and if the plan duplicates any federal or provincial laws. The Planner

reported that under the Clean Water Act, the Source Protection Plan has been developed across various watersheds in Ontario. One provision is for municipalities to regulate and highlight land uses and activities that would be a potential threat to source water protection and would be implemented through the planning process. The Planner reported there are other provincial agencies that regulate other aspects of the plan and they are all tied together.

Councillor Sachs had concerns regarding lower property values and less tax revenue coming into the Township if we start regulating areas in the intake protection zones. The Planner stated that those concerns would be much broader than source water protection and beyond a planning question. The Committee accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-17-005 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council direct staff to prepare an Implementing By-law adopting the proposed Official Plan Amendment regarding Source Water Protection; and

FURTHERMORE THAT Council direct staff to prepare an amending Zoning By-law implementing the Official Plan Amendment following final County approval of the Township's Official Plan.

ADOPTED

7.2 PUBLIC WORKS: No reports

7.3 CORPORATE SERVICES

- a) Report of the Treasurer – 2017 Interim Tax By-law

MOTION #COW-17-006 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes the due dates and collection of 2017 interim taxes; and

FURTHERMORE THAT Council directs staff to prepare the 2017 Interim Tax Levy By-law for adoption.

ADOPTED

- b) **Report of the Accounts Payable/Payroll Clerk – 2106 Wildlife Compensation Summary**

The report was received as information.

7.4 COMMUNITY SERVICES: No report

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board

- Next meeting January 23, 2017

c) Report from Library Board

- Next board meeting January 16 at 5:30; next property board meeting March 6 at 6:00

d) Report from CA's

- RVCA – next January 30
- MVCA next meeting – February 15

e) Report from Members of Committee

- Drug Strategy next meeting January 16

8. CLOSED SESSION: None

9. Unfinished Business

9.1 Canada 150th Celebration

The Clerk Administrator and the Public Works Manager provided an update on the Canada 150th Celebration and possible events and entertainment. There was discussion on a proposed headliner act. It was agreed the cost was prohibitive and beyond the Township's scope in terms of money and capacity. The Clerk Administrator asked Council for their input regarding holding events on both Friday, June 30th and Saturday July 1st. Council agreed that the Canada Day Celebration should be celebrated on Canada Day only and that all events take place on July 1, 2017 at Rideau Ferry.

Councillor Code suggested holding events at the beach for the kids. The Clerk Administrator suggested that maybe RVCA might run something during the day at all the conservation areas. Councillor Scissons will speak to RVCA. Councillor Fournier asked if there would be extra docks and the Public Works Manager reported that the extra docks would be in place.

There were concerns about parking and the Public Works Manager reported that the County will have the sidewalks paved. He also reported that in the past people parked at the beach property and were shuttled back and forth. Councillor Fournier asked about the budget line and the Clerk Administrator reported that it is \$26,000.00.

Action Items: Direction given to staff to hold the Canada Day Celebration on Saturday, July 1, 2017. Councillor Scissons to check with RVCA regarding holding events at the conservation areas. Councillor Fournier will assist the Clerk Administrator with fireworks. Councillor Sachs will look into pony rides.

10. New Business

10.1 Kevin Gordon septic application

Council Fournier inquired about the status of Kevin Gordon's septic application on Conlon Island on Otty Lake. The Planner reported that the application will be reviewed at the Committee of Adjustment on January 11th.

10.2 Letter from Roger Robertson

Councillor Fournier inquired about Roger's letter to his lawyer. The Clerk Administrator reported that they had heard from Rodger Robertson's lawyer and he reported that we should be receiving comments shortly.

11. Adjournment

MOTION #COW-17-007 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 5:45 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#2 Minutes Meeting of January 24, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, January 24, 2017 at 5:05 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Road.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve (Chair)
	George Sachs	Councillor
	Ray Scissons	Councillor
Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
Absent:	Steve Fournier	Councillor

1. Call to Order

The meeting was called to order at 5:05 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 10, 2017

MOTION #COW-17-008 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on January 10, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-009 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the January 24, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments:

Addition under New Business 9 a – Upper Canada District School Board Formal Response

5. Petitions/Delegations/Public Hearings

5.1 Alia Hoffman – Drummond Centre

Alia Hoffman appeared before the Committee on behalf of the Drummond Central School Parent Council seeking support to ensure DCS continues to be a viable asset in the community. She reported on their comprehensive programming, initiatives such as from seed-to-table learning linking rural roots to the school; incorporating aspects of the outdoors partnering with Algonquin College, a school garden partnering with The Table, as well as instruction of bee hives, horticulture, etc., and programs that are unique to rural schools. She invited Council members to participate in the scooping process; possibly assisting with creating a business plan. Options being considered: partnering with the Township and school board to bring childcare services to the Drummond area and providing community program/activities after hours at the school. Currently community use of the school is non-existent due to the lack of custodial services.

There was discussion on entering into a reciprocal agreement between the school and the Township. Ms. Hoffman extended an invitation to Council members to attend a public meeting scheduled for January 30, 2017 at 6:30 p.m. at the Smiths Falls High School and the working group meeting on February 1, 2017 at 6:30 p.m. at PDCI. Council members were in agreement that they want to help and support the school in their initiatives going forward.

Action Item: Direction given to staff to research options for after-hours custodial arrangements.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#3 Perth & District Chamber of Commerce – Council participation on the Board of Directors. No members expressed an interest and staff will follow-up with Councillor Fournier.

#6 Two Rivers Food Hub Funding Request – Council did not support the funding request and will send a letter with regrets at this time.

MOTION #COW-17-010 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the January 24, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT: No Reports

7.2 PUBLIC WORKS: No Reports

7.3 CORPORATE SERVICES: No Reports

7.4 COMMUNITY SERVICES: No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following item:

- Attended Scott Reid's Robbie Burns Day on Sat. January 21 Perth Civitan

b) Report from Fire Board – Gail Code, January 23, 2017

- Fire Board Appointments: Gail Code appointed Chair, Fred Dobbie appointed Vice-Chair
- Walk In Rescue Truck RFP Rescue Truck awarded to Arnprior Fire Trucks
- South Sherbrooke Recruitment: Justin Verge and Eric Boysen hired as probationary firefighters
- Approved to proceed with RFP for South Sherbrooke Bunker Gear
- 2016 Emergency Calls: South Sherbrooke - 45 calls; BBDE: 147
- 2017 Emergency Calls to date: South Sherbrooke 7; BBDE 29
- Tanker rollover on Drummond Conc 1 - small toluene leak but ditch was dug out; two homes evacuated as a precaution; a total of 23 ½ firefighter hours were billed to the trucking company
- Received full payment from CP Rail for last year's fires
- Off road side by side has arrived at the dealer
- Automatic Aid Agreement with Smiths Falls has been passed
- Working on a PTSD Policy as per Bill 163 legislation; local Fire Chief's and a consultant are working together to create the policy

c) Report from Library Board – George Sachs,

- Grand re-opening January 28th
- Received Financial Statement from Howard Allen
- Budget has been passed
- Looking at next 10 year financial plan
- Next board meeting February 27th
- Next property meeting March 6th

d) Report from CA's

- Ray Scissions - Rideau Valley Conservation Authority next meeting January 26th
- Gail Code – Mississippi Valley Conservation Authority next meeting February 15th

e) Report from Members of Committee

- George Sachs - Environment Initiatives Committee next meeting January 31st at 5:30

8. CLOSED SESSION: None

9. UNFINISHED BUSINESS:

a. Upper Canada District School Board – Formal Response

The Clerk Administrator reported that the municipality has until February 1, 2017 to send a formal response to the draft recommendations presented in the initial staff report for the

future pupil accommodation review.

Action Item: Direction given to staff to prepare a formal response.

10. NEW BUSINESS

11. ADJOURNMENT

MOTION #COW-17-011 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 5:47 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#3 Minutes Meeting of February 7, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, February 7, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve
Councillor
Councillor (Chair)
Councillor

Staff Present:

Cindy Halcrow
Scott Cameron

Clerk Administrator
Public Works Manager

1. Call to Order

The meeting was called to order at 5:04 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 24, 2017

MOTION #COW-17-012 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 7, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-013 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the agenda for the February 7, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package.

MOTION #COW-17-014 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the February 7, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Leeflang Zoning Amendment

The Committee reviewed the Planner's report on the Leeflang Zoning Amendment to rezone an 86 acre portion of a 99 acre lot from Rural to Rural-Special Exception to recognize the creation of a lot without frontage on a public road and to permit a residential dwelling. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction was given for staff to schedule and prepare for a public meeting in March to consider the Leeflang zoning amendment application.

b) Report of the Planner – Town and County RV Zoning Amendment

The Committee reviewed the Planner's report regarding rezoning property from Rural to Highway Commercial to allow for future development at 16951 Highway 7 Town and Country RV. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction was given for staff to schedule and prepare for a public meeting in March to consider the Town and County RV zoning amendment application.

c) Report of the Chief Building Official – 2016 Year End Building Activity

The Committee reviewed the written report of the Chief Building Official for the 2016 Building Year End Activity. 162 permits were issued, \$71,500.00 was collected on twenty-six dwellings and 791 inspections were conducted. The report asked the Committee to consider adjusting the fee schedule as it had not changed in three years.

Action Item: Direction given to staff to review the building permit fees.

d) Report of the Chief Building Official – 2016 Year End By-law Department

The Committee reviewed the written report of the Chief Building Official for the 2016 By-law Department Activity. 200 incidents, part-time inspector wishes to continue in 2017, three-year contract with third party contractor has ended. The report seeks clarification on whether the contract for the contractor can be extended or must we go out to tender. The report was received as information.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Riverside Drive Verbal Update

The Public Works Manager talked about the poor condition of Riverside Drive this winter. Perth has received lots of complaints about the large potholes. He raised the possibility of paving Riverside Drive and cost sharing with Perth. RVCA will not like infilling in a flood plain so it may have to be appealed to the RCVA Executive Committee. As well, improvements to the intersection would have to be done. There was a discussion with respect to ascertaining if Perth Council supported this and staff were directed to set up a meeting to discuss.

Action Item: Direction was given for staff to schedule a meeting with the Town of Perth to discuss paving Riverside Drive.

b) Report of the Public Works Manager – Drummond Garage Furnace Replacement

The Public Works Manager provided an update on replacing and upgrading the existing heating system in the Drummond Works Garage. McNamee-Kilpatrick Plumbing and Heating were the low bidders for Tender PWF2016-01. Council accepted the recommendation of the Public Works Manager and the following motion was adopted:

MOTION #COW-17-015

Moved By: Ray Scissons
Seconded By: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council accepts the tendered price from McNamee-Kilpatrick Plumbing and Heating of \$18,507.00 (plus taxes) to supply and install low infrared propane tube heaters at the Drummond works garage; and

FUTHERMORE THAT Council approves the Facilities Reserves as the funding source to pay for the low infrared propane tube heaters.

ADOPTED

c) Report of the Public Works Manager – Used Landfill Compactor

The Public Works Manager provided an update on replacing the landfill compactor. He reported that the replacement was in line with the Township's Asset Management Plan. Selling the current compactor which is a small size and replacing it with a mid-size will improve compaction at the landfill. The Committee accepted the recommendation and the following motion was adopted:

ADOPTED

MOTION #COW-17-016

Moved By: Ray Scissons
Seconded By: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council grants permission to the Manager of Public Works to negotiate the purchase of a Used 2004 Cat 826G Landfill Compactor from Marcel Equipment Ltd. with an upset limit of

\$365,000 (plus tax) and;

FURTHERMORE THAT Council approves to waive the current purchasing practices within the Township's Procurement Policy to acquire a used 2004 CAT 826G Landfill Compactor from Marcel Equipment Ltd. and

FURTHERMORE THAT Council approves the Environmental Services, "*Waste Disposal Site Reserve*" be the funding source to pay for the used 2004 CAT 826G Landfill Compactor, and;

FURTHERMORE THAT Council approves the sale of the 1992 Dynapac Landfill Compactor through the GovDeals auction website.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Treasurer – 2016 Year End Surplus & Reserve Activity

The Committee reviewed the Treasurer's report on the 2016 surplus and was seeking approval for allocating reserves for 2017. Council accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-17-018

Moved By: Aubrey Churchill

Seconded By: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the following transfers to reserves as a result of the 2016 year end surplus in the amount of \$179,557:

1. Working Funds	\$ 53,737
2. Police Reserve	\$ 16,296
3. Facilities Reserve	\$ 20,000
4. Waste Disposal Site Reserve	\$ 26,800
5. Roads-Vehicle & Equipment Reserve	\$ 23,724
6. Bridge Reserve	<u>\$ 39,000</u>
<u>Total</u>	<u>\$ 179,557</u>

ADOPTED

b) Report of the Treasurer – Statement of the Treasurer

The Committee reviewed the Treasurer's report on Council remuneration, meetings and other expenses paid to or on behalf of Councillors in 2016. The report was received as information.

c) Report of the Treasurer – 2016 Municipal Investments

The Committee reviewed the Treasurer's report on the Township investments with BMO Nesbitt Burns. The report was received as information.

d) Report of the Treasurer – 2016 Development Charges Update

The Committee reviewed the Treasurer's report on the development charges collected in 2016 and the account status. The report was received as information.

e) Report of the Clerk Administrator – Canada Day Funding

The Clerk Administrator provided an update on the Canada Day celebration and funding. She reported that the Township was not successful in obtaining funding under the Ontario 150 Community Celebration Program. The recommendation is to take the funds from the Working Capital reserve. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-019

Moved By: Steve Fournier

Seconded By: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorizes staff to proceed with the Canada Day 150 celebrations; and

FURTHERMORE THAT the budget overages be paid from the 2016 budget surplus that will be allocated to the Working Capital Fund.

ADOPTED

f) Report of the Clerk Administrator – Smiths Falls Recreation Agreement

The Clerk Administrator reviewed her report on the renewal of the Recreation Agreement with the Town of Smiths Falls. The cost is only going up \$1,000 this year. The cost will be based on actuals as per a request by Rideau Lakes so it will be difficult to budget for. The Committee had concerns that not all the municipalities may participate so that their consent was provisional upon the participation of all municipalities.

MOTION #COW-17-020

Moved By: Ray Scissons

Seconded By: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the Agreement for Recreational Services with the Town of Smiths Falls; and

FURTHERMORE THAT staff be directed to bring an authorizing by-law forward to a future Council meeting subject to all municipalities signing it.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- January 19 – Rideau Corridor Landscape Committee meeting
- Attended Scott's Reid's Annual Robbie Burns brunch

- He attended Fire Committee on January 23
- He attended the ROMA Conference Jan 29-31 along with Gail Code and Ray Scissons
- February 2 - he met with Trustee Bill MacPherson, the Planner and Clerk Administrator to discuss school closures
- Feb 2 – he had a radio interview with Carol Ann Meehan regarding an update on the Rideau Valley Marketplace fire
- February 3, he discussed RED grant funding with staff

b) Report from Fire Board - None

c) Report from Library Board – George Sachs

- Next meeting is on February 27 at 5:30 p.m.
- He attended the grand re-opening last weekend; Randy Hillier was also there. Overall it was not well attended.

d) Report from CA's

RVCA – Ray Scissons

- Met on January 26th
- Lyle Pederson was re-elected as the Chair, Ray was re-elected to the Executive Committee.
- There was not much on the agenda that applied to this area

MVCA – Gail Code

- Next meeting is on February 15th

e) Report from Members of Committee

Environmental Initiatives – George Sachs

- Met on January 31st
- Discussed a strategy for picking up garbage on private roads
- Large recycling bins will be placed at the waste site
- Grand opening of Reuse Centre is on May 6, the same day as the Scouts' tree planting
- Reuse Centre project came in under budget

Drug Strategy – Steve Fournier

- Meet February 6
- Kelly Munro has taken over for the Health Unit
- OPP presence is up in the air
- New educational materials are not totally supported by the Health Unit

8. CLOSED SESSION: None

9. Unfinished Business

9.1 Submission on the Building for the Future Pupil Accommodation Review – Proposed closure of North Elmsley Public School.

The Clerk Administrator provided an update on the formal submission paper to the Future Pupil Accommodation Review.

10.New Business: None

11.Adjournment

MOTION #COW-17-021 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Gail Code

THAT the Committee of the Whole stand adjourned at 6:22 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#4 Minutes Meeting of February 21, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, February 21, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve
Councillor
Councillor **(Chair)**
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Scott Cameron
Karl Grenke
Linda Van Alstine

Clerk Administrator
Deputy Clerk
Public Works Manager
Planner
Treasurer

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of February 7, 2017

MOTION #COW-17-022 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 7, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-023 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the February 21, 2017 meeting of the Committee as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#3 Snowplowing – Letter from P. Munroe

This item was received as information.

#4 Sliq Media Technologies

George Sachs inquired if Council would be interested in video recording of the meetings. No members expressed an interest at this time.

MOTION #COW-17-024 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the February 21, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Tay River Reflections Zoning Amendments

The Planner reviewed his report on zoning amendments to rezone an existing development site and area immediately surrounding it from Rural and Rural-Special Exception 48 to a new Tourist Commercial Special Exception zoning to allow a broader range of commercial uses in addition to the existing medical spa. He reviewed proposed policy changes to address concerns relating to the scope of the zoning policy, access road and emergency vehicles, septic and potential land use conflicts.

The Planner reported that he had consulted with the applicant, the Town of Perth and the Rideau Valley Conservation Authority. He reported that the proposed zoning approach would proceed in two phases and be implemented in holding zones to allow land uses for the existing structure which could be unlocked upon completion of Phase 1. Phase 2 would address the alternative access and the tourist cabin development. The Committee accepted the recommendations of the Planner and the following motion was adopted:

MOTION #COW-17-025 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Tay River Reflections Zoning By-law amendment and furthermore that staff be directed to bring forward a by-law adopting the Tay River Reflections Zoning Amendment.

ADOPTED

b) Report of the Planner – Lakeridge Adult Lifestyle Community

The Planner reviewed names of the private streets proposed to be included within the proposed Robertson Mobile Home Park on Drummond Concession 7. The Committee accepted the recommendation of the Planner and following motion was adopted:

MOTION #COW-17-026 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves in principle the following street names in the Lakeridge Adult Lifestyle Community Mobile Home Park:

- Lake Ridge Drive
- Oak Ridge Drive
- Timber Ridge Drive
- Cross Point Drive
- Duncan’s Ridge Drive

AND FURTHERMORE THAT be staff be directed to bring forward the appropriate amendments to the Township’s Road Naming By-law at the appropriate stage of development.

c) Report of the Planner – Zoning By-law Housekeeping

The Planner reviewed revisions to the Zoning By-law to address implementation issues. The Committee accepted the recommendations of the Planner with the follow direction:

Action Item: Direction given to staff to schedule a public meeting to consider the comprehensive Zoning By-law amendments.

7.2 PUBLIC WORKS

7.3 CORPORATE SERVICES

a) Report of the Treasurer – 4th Quarter Actual

The Treasurer reviewed the 2nd quarter to actual to budget. She was seeking approval to fund the extension of the 2016 Capital Works Program. The Committee accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-17-027 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT approves the extension of the 2016 Capital Works Program to include the Coutts Bay Road: \$10,000 (legal and survey work) Armstrong Bridge Design: \$25,000 (final design work) Buttermilk Hill Bridge Design: \$25,000 (final design work), and that the funding for these projects will come from the federal gas tax.

ADOPTED

b) Report of the Deputy Clerk – 2016 Animal Control Statistics

The Deputy Clerk reviewed the 2016 Animal Control Statistics. The report was received as information.

c) Report of the Deputy Clerk – Municipal Elections Modernization Act

The Deputy Clerk reviewed the changes to the Municipal Elections Modernization Act. The report was received as information.

d) Report of the Clerk Administrator – 2016 Policing Statistics

The Clerk Administrator reviewed the 2016 policing statistics. There was discussion on reducing the number of warnings as well as changing the term to lifetime or five years instead of yearly for false 911 calls.

Action Item: Direction given to bring a staff report forward to hold a public meeting and revise the by-law. Further direction was given to treat both fire and police by-laws as separate by-laws.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No report

b) Report from Fire Board – No report

c) Report from Library Board – No Report

d) Report from CA's – No report

e) Report from Members of Committee

- Mississippi Valley Conservation Authority, February 15, Gail Code
 - John Karau appointed Chair, Duncan Abbott appointed Vice-Chair
 - Budget passed 3.3%
 - DNE levy share \$13,597
 - Wetland policy - further discussion will take place at the September Board meeting before any decisions will be made
 - Watershed – all watersheds have recovered from draught conditions, too early to make a long range spring prediction
 - Next meeting March 15th

- Clerk Administrator Update
 - Rideau Valley Marketplace Fire Meeting Update March 9th at 7:00
 - A special Council meeting will be called to enter into a funding agreement for Otty Lake Side Road as well as to approve funding of the Ebbs Bay Drive/Dunlop Crescent resurfacing local improvement agreement.

8. Closed Session: None

9. Unfinished Business: None

10. New Business

10.1 Speed Limits in Subdivisions

George Sachs inquired about traffic caution signs in Fellingner's Mills. The Public Works Manager reported that signage will be put up in the spring.

11. Adjournment

MOTION #COW-17-028 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 5:54 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#5 Minutes Meeting of March 14, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, March 14, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve (**Chair**)
Councillor
Councillor
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Scott Cameron
Karl Grenke

Clerk Administrator
Deputy Clerk
Manager of Public Works
Planner

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of, February 21, 2017

MOTION #COW-17-029 (Verbal)

Moved By: Ray Scissons
Seconded By: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 21, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-030 (Verbal)

Moved By: George Sachs
Seconded By: Aubrey Churchill

THAT the Committee of the Whole approves the agenda for the March 14, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments: New Business

10.2 Perth and District Little League Provincial Baseball Championship Donation

10.3 Rideau Canal Landscape Committee Awards Program Donation

5. Petitions/Delegations/Public Hearings

5.1 5:10 Shannon Baillon – Perth Recreation Feasibility Study

Shannon Baillon, Director of Community Services, Town of Perth, made a presentation to Council reviewing a proposed recreation feasibility study for the provision of recreation facilities and services and to develop an overall Recreation Strategic Plan. The project will include the Township of Drummond/North Elmsley, Tay Valley Township, Township of Lanark Highlands and the Town of Perth.

5.2 5:20 McIntosh Perry – Code Road Landfill 2016 Annual Report

Jennifer Cavanagh gave the Committee an overview of the 2016 Annual Code Road Landfill report as well as discussing the summary and recommendations. Mark Priddle reported that the site was inspected by the MOECC and there were no complaints or significant changes from last year. He stated that overall the operations at the landfill were running smoothly.

MOTION #CO-17-031 (Verbal)

Moved By: Aubrey Churchill
Seconded By: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT adopts the 2016 Annual Monitoring Report for the Code Road Waste Site prepared by McIntosh & Perry Consulting Engineers Ltd.

Adopted

6. Communication/Correspondence

Items 3 and 7 were pulled from the Communication and discussed before the motion was adopted:

#3 Township of Lake of Bays – Housing & Planning Resolution

MOTION #CO-17-032 (Verbal)

Moved By: Ray Scissons
Seconded By: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Township of Lake of Bays resolution regarding Schedule 5 of Bill 7 – an act to amend or repeal various acts with respect to housing and planning as it relates to property standards.

ADOPTED

#4 Ministry of Education – Pupil Accommodation

The Clerk Administrator suggested the possibility of forming a sub-committee to assist with reviewing options to help Township schools stay in the community. A report will be presented at a future meeting.

#7 United Townships of Head, Clara & Maria – Property Standard Resolution

MOTION #CO-17-033 (Verbal)

Moved By: George Sachs
Seconded By: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the United Townships of Head, Clara & Maria resolution in opposition to the potential downloading of property standards by-laws and enforcement.

ADOPTED

MOTION #COW-17-034 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the March 14, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Glad Tidings Agreement

The Planner reviewed his report regarding development provisions from the County of Lanark's Land Division Committee. He reported that the Committee approved three one acre lots which are to be severed from lands owned by the Glad Tidings Pentecostal Church on Wayside Drive. One of the conditions recommended by the County was to impose a development charge fee for road improvements. The Planner recommended not imposing the fee as this has not been done previously. The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to complete a development agreement with Glad Tidings Pentecostal Church.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Road Allowance with Rideau Lakes ATV Club

The Public Works Manager reviewed his report to allow the Rideau Lakes All-Terrain Vehicle Club to use a section of Carroll Road for the purpose of a designated off-road vehicle recreational trail for their membership. The Committee accepted the recommendation and the following motion was presented:

MOTION #CO-17-035 (Verbal)

Moved By: Aubrey Churchill
Seconded By: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves a "Road Allowance Use Agreement" with the Corporation of the Township of Montague and the Rideau Lakes All-Terrain Vehicle Club to use a section of Carroll Road between the intersections of the CPR Tracks corridor and Kelly Jordan Road, and;

FURTHERMORE THAT staff are directed to bring a By-law forward to authorize the Reeve and Clerk Administrator to enter into that agreement for passage at a future Council meeting.
ADOPTED

Action Item: Direction given to staff to follow-up with Montague Township to confirm their resolution has been approved by their Council before bringing the by-law forward.

b) Report of the Public Works Manager – Canal Bank Road/Riverside Drive Resurfacing

The Public Works Manager reviewed his report to undertake the design and engineering of Canal Bank Road/Riverside in partnership with the Town of Perth. The funding for the road works would be subject to approval from RVCA as well as grant infrastructure funding. There was general discussion on the condition of the road, timing of the resurfacing and funding. The Committee accepted the recommendation of the Public Works Manager and the following motions were presented:

MOTION #CO-17-036 (Verbal)

Moved By: **Steve Fournier**
Seconded By: **Ray Scissons**

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the resurfacing of Canal Bank Road/Riverside Drive, and

FURTHERMORE THAT staff be directed to bring a by-law forward for passage to authorize the Reeve and Clerk Administrator to enter into an inter-municipal servicing agreement with the Town of Perth subject to consultation with RVCA and approval from the Town of Perth.
ADOPTED

MOTION #CO-17-037 (Verbal)

Moved By: **Aubrey Churchill**
Seconded By: **Ray Scissons**

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves a budget deviation in the estimated amount of \$25,000 for the design and engineering of Riverside Drive and Canal Bank Road in a 50% funding partnership with the Town of Perth;

AND FURTHERMORE THAT this project be funded from reserves for the engineering of the Riverside Drive and Canal Bank Road reconstruction project.
ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Rural Economic Development Fund

The Clerk Administrator reviewed her report relating to the Rural Economic Development funding program which provides 50% funding for programs that contribute to economic competitiveness. The funding is depended upon collaboration and partnerships – a county-wide economic strategic plan will be proposed. She reviewed various options for funding projects and was seeking feedback on the projects. The report was received as information.

Action Item: Direction for staff to bring a report forward at a future meeting for review.

Note: Cathy Ryder left the meeting at 6:30 p.m.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- He met with Randy Hillier and a couple of the property owners impacted by the Rideau Valley Marketplace fire on March 13th. The meeting went well. Mr. Hillier talked with Intact Insurance and they were unaware of most of the issues. It appears that everything is going to be paid for such as the hydro bills and the proper replacement of appliances to similar quality. The insurance company will not be replacing plumbing pipes.

b) Report from Fire Board – Gail Code

The Fire Board met on March 13

- Toured the new ATV
- Approved purchase of trailer for \$12,444
- Auditor was at the meeting and everything looks good. Surplus of \$9,950.
- South Sherbrooke has had 10 call, and BBDE has had 47 since January
- Purchased new bunker gear, which costs \$1,765 each
- Letters went out of DNE residents concerning the expansion of Smiths Falls Fire protection area
- Five new firefighters passed probation
- Two firefighters are heading to Colorado for special training with the CPR Rail line
- BBDE reserve is \$243,432

c) Report from Library Board – George Sachs

He was sick and couldn't attend the Board meeting held on March 6. The financial statement has been changed and will be coming back to the next meeting for approval.

d) Report from CA's

RVCA- Ray Scissons

- The Board met on February 23
- The 5-year strategic plan was approved; staff are willing to come to DNE to make a presentation

MVCA – Gail Code
Next meeting is March 16th

e) Report from Members of Committee

- Drug Strategy Committee – Steve Fournier
There was no meeting but a lot is going on because of Fentanyl
- Environment Initiatives – George Sachs
Meeting on April 18 at 5:30 p.m.

Other Items:

- The Township should send a sympathy card to Rideau Lakes Township for Councillor Doug Good
- Tackaberry quarry expansion meeting is next Tuesday at the Civitan.

8. Closed Session: None

9. Unfinished Business: None.

10. New Business

- 10.1** Council discussed the earlier delegation on the Recreation Feasibility Study and said that it was not a productive use of staff's time as the earlier study was recently completed in 2008/09.

MOTION #CO-17-038 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council receives the presentation on the Perth Recreation Feasibility Study as information.

ADOPTED

10.2 Baseball Championship

Note: George Sachs declared a pecuniary interest as he is President of the Little League Baseball Club.

The Perth and District Little League is hosting a week-long Provincial championship tournament for major-level baseball players from July 22-31. The organization is looking for donations to help out with the costs of hosting the event. Reeve Churchill noted that the Township gave \$500 towards this event in 2008.

MOTION #COW-17-039 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approve a \$750 donation to the Perth and District Little League for the Major Provincial Baseball Championship.

ADOPTED

10.2 Donation Request for Rideau Canal Landscape Committee Awards Program

Reeve Churchill explained that Rideau Canal Landscape Committee is celebrating its 10th year anniversary this year and the committee is looking at having an Awards Program in different category to recognize the outstanding work that has been done along the canal. The awards will be presented at an Awards Dinner that will be held in Smiths Falls.

MOTION #COW-17-040 (Verbal)
MOVED BY: George Sachs
SECONDED BY: Ray Scissions

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves a \$250 donation to the Rideau Corridor Landscape Strategy Steering Committee for the awards program to recognize its 10th year anniversary.

ADOPTED

11. Adjournment

MOTION #COW-17-041 (Verbal)
MOVED BY: George Sachs
SECONDED BY: Ray Scissions

THAT the Committee of the Whole stand adjourned at 6:41 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#6 Minutes Meeting of Meeting of March 28, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, 5:07 p.m. 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve (Chair)
	Steve Fournier	Councillor
	George Sachs	Councillor
	Ray Scissons	Councillor

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Shawn Merriman	Chief Building Official
	Karl Grenke	Planner
	Scott Cameron	Public Works Manager
	Cathie Green	Public Works Assistant

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 14, 2017

MOTION #COW-17-042 (Verbal)

MOVED BY:	George Sachs
SECONDED BY:	Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 14, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-043 (Verbal)

MOVED BY:	Steve Fournier
SECONDED BY:	Aubrey Churchill

THAT the Committee of the Whole approves the agenda for the March 28, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m.: Karl Richmire – Curbside Collection Complaint – rescheduled to a future meeting.

5.2 5:10 p.m.: Rodger Robertson – Responsibility Agreement Lake Ridge Adult Lifestyle Community

Trevor Stewart spoke on behalf of Mr. Robertson and presented additional information relating to the financial model for the septic system and clarified the life expectancy of the septic system. He reported that rather than a 25-year life expectancy, they are assuming a mean time to failure at 30 years although the system will likely last much longer.

Mr. Stewart suggested \$10 a month per unit for the reserve funds as being sufficient funds to cover the costs should any failure occur in the future. He reviewed risks to the Township and the safe guards such as the revenue streams available should anything happen.

5.3 Public Meeting – Forward Zoning Amendment

5.4 Public Meeting – Leeflang Zoning Amendment

MINUTES OF PUBLIC MEETING CONCERNING PROPOSED ZONING BY-LAW AMENDMENTS

ZA-17-01

Michael and Margaret Forward (Highway 7)

ZA-17-02

John and Harry Leeflang

ATTENDING:

Chair: Gail Code
Councillors: George Sachs
Aubrey Churchill
Ray Scissons
Steve Fournier

Staff: Karl Grenke, Planner
Cindy Halcrow, Clerk Administrator
Cathy Ryder, Deputy Clerk
Scott Cameron, Public Works Manager

Public (signed in): Tracy Zander, John Leeflang, Jennifer Forward

Call to Order – Forward Zoning Amendment

Councillor Gail Code opened the meeting at 5:30 p.m.

Purpose of Meeting

Councillor Code stated that the purpose of the meeting was to consider two zoning amendment applications under Section 34 of the Planning Act by Micheal and Margaret Forward to rezone a 5.8 acre portion of a lot from Rural to Highway Commercial with a Holding Provision and from John Leeflang to rezone an 86 acre portion of his lot from Rural to a Rural Special Exception

zone to recognize the creation of a lot with no public road frontage and no dwelling permitted.

She reported that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

Presentation and Hearing- Forward

Councillor Code invited Township Planner Karl Grenke to report on notification and review.

Planner's report and presentation

Mr. Grenke reported that the purpose and effect of the application is to rezone a 5.8 acre portion of their property to Highway Commercial with a holding provision. The potential purchasers of the lot are looking to establish the principle of commercial development at this site and the proposed holding zone would establish certain planning and feasibility requirements that need to be addressed prior to development actually proceeding. Mr. Grenke noted that some supporting studies have been submitted to establish the principle of the use and further studies would depend on the exact nature of the intended development. The rear portion of the property which is zoned and designated Wetland would not be affected by this application. The purpose of the public meeting was to hear feedback from the community prior to Council considering a change in the rules for the land. This application, including all notifications to agencies and abutting property owners, was done in accordance with the Planning Act. Mr. Grenke described the site and advised that the proposed rezoning only applies to that property. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

Oral and Written Presentations by those in Attendance

Councillor Code advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Councillor Code asked if there were any oral or written presentations from those in favour of the application. There were none.

Councillor Code asked if there were any oral or written presentations from those in opposition to the application. There were none.

Councillor Code asked if there were any closing remarks by the applicant.

Tracy Zander introduced herself and advised that she is acting for the potential purchaser of the lot. She noted that the lot is within a designated Settlement Area which is targeted for development. She noted there was no exact development plan at this point and she will work with staff to determine the exact wording of the holding zone but expects it would include site plan control, stormwater management, servicing and traffic. She noted that there is an existing shared entrance between this lot and the abutting commercial lot. She advised that it is a reasonable request to establish the principle of the use here.

Questions and Discussion by Council members

Councillor Fournier asked if the zoning was a condition of the sale of the lot. Ms. Zander responded that it is.

Chair's Closing Remarks and Reminder to Audience

Councillor Code reminded audience members to sign the attendance sheet if they would like notice of Council's decision.

Adjournment of Public Meeting

Councillor Code closed this portion of the public meeting at 5:38 pm.

Presentation and Hearing- Leeflang Zoning Amendment

Councillor Code invited Township Planner Karl Grenke to report on notification and review.

Planner's report and presentation

Mr. Grenke reported that the purpose and effect of the application is to establish a special zoning provision to recognize the creation of a lot that does not have frontage on an open public road and on which a dwelling would not be permitted. He noted that the applicant is severing a 12 acre portion of his larger landholding as an addition to 809 Drummond Conc. 1 and the retained lands, which are proposed to be rezoned, do not have frontage on an opened public road.

This rezoning is a condition of a severance approval that was provisionally approved by the County and is required because the application does not otherwise comply with the provisions of the Zoning By-law. All other provisions of the Rural Zone would remain in effect. The purpose of the public meeting was to hear feedback from the community prior to Council considering a change in the rules for the land. This application, including all notifications to agencies and abutting property owners, was done in accordance with the Planning Act. Mr. Grenke described the site and the planning process. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

Oral and Written Presentations by those in Attendance

Councillor Code advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Councillor Code asked if there were any oral or written presentations from those in favour of the application. There were none.

Councillor Code asked if there were any oral or written presentations from those in opposition to the application. There were none.

Councillor Code asked if there were any closing remarks by the applicant.

John Leeflang introduced himself and spoke briefly on the intent of the application.

Questions and Discussion by Council members

Councillor Sachs asked the applicant if he is happy with how the process is going for him. Mr. Leeflang responded that he was. He noted that the house lot is technically landlocked and this is intended to tidy up the property status.

Councillor Fournier asked how far back the Dopson Road frontage is from the edge of the Leeflang lot. Mr. Grenke responded that it is close- about 5-10 metres away. The zoning requires 45 m.

Mr. Leeflang asked Mr. Grenke what would happen if the property owner on the south side of the Dopson Road allowance wished to extend the road. Mr. Grenke advised that is possible, and the parties on both sides and Township can negotiate access. The zoning could also be changed later on to reflect the change in frontage.

Chair's Closing Remarks and Reminder to Audience

Councillor Code reminded audience members to sign the attendance sheet if they would like notice of Council's decision.

Adjournment of Public Meeting

Councillor Code closed the public meeting at 5:52 pm.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-17-044 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the March 28, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Source Water Protection

The Planner provided an update on the Township's Source Water Protection Official Plan Amendment. He reported that the County had approved the Official Plan Amendment limiting the impact of development on surface water sources that supply municipal drinking water near the towns of Perth and Smiths Falls. The report was received as information.

Action Item: Staff to bring a zoning by-law forward for review and passage at a future Council meeting.

b) Report of the Chief Building Official – Building Department Fees

The CBO reviewed his report relating to the Building Department fee schedule and presented options for modest increases; the fees have not increased since 2010. The CBO recommended increasing the fees in incremental steps. There was general discussion on the amount of the increase and the Committee agreed to an increase of 5 cents.

Action Item: Direction given to staff to proceed with a public meeting for April 25, 2017.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Partnership with First Drummond Scouts, Landfill Site

The Public Works Manager provided an update regarding the expanded partnership activities with the First Drummond Scouts at the Code Road Landfill. The partnership would establish a glass depot at the landfill to collect deposit containers for return to the Beer Store. The depot pilot project would be run by the Scouts and the monies raised would go to the Scout club. The benefits of the glass depot would help divert glass from the blue boxes. The Committee accepted the recommendation with the following direction:

Action Item: Direction given to staff to proceed to partner with the Scouts for a glass depot at the Code Road Landfill Site.

Item 7.3 d was dealt with at this point in the meeting.

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk - Intelivote

The Deputy Clerk provided an update regarding partnering with local municipalities to engage Intelivote for the provisions of internet/telephone voting services for the 2018 election. She was seeking authorization to deviate from the Procurement By-law to enter into a single-sourced contract with Intelivote. The Committee accepted the recommendation of the Deputy Clerk and the following motion was adopted:

MOTION #COW-17-044 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorized the Deputy Clerk to engage Intelivote for the provision of internet/telephone voting services for the 2018 election, and

FURTHERMORE THAT the provisions of By-law 2007-078 Procurement By-law be exempted.

ADOPTED

b) Report of the Clerk Administrator – County Wide Economic Development Strategic Plan

The Clerk Administrator reviewed her report regarding a county-wide economic development strategic plan. While Council identified economic development as a medium priority, participating would be an opportunity to partner and collaborate on a county-wide level. Various Township locations and options were reviewed that might benefit from economic development. The Clerk Administrator requested that two individuals sit on the Economic Development Strategy Committee. The Committee accepted the recommendation of the Clerk Administrator and the following motion was presented:

MOTION #COW-17-045 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the County-Wide Economic Development Strategic Plan, and

FURTHERMORE THAT Councillor Steve Fournier and Cindy Halcrow, Clerk Administrator, represent the Township on the County-Wide Economic Development Strategy Committee.

ADOPTED

c) Report of the Clerk Administrator – False Alarm By-law

The Clerk Administrator reviewed the False Alarm By-law and the proposed changes relating to the number of warning notices received for false alarm fire calls. The Committee agreed to reduce the number of warning notices from three to two for a 12 month period and set the fine at \$200.00.

MOTION #COW-17-046 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the change to the False Alarm By-law to reduce the number of warnings before a fine is issued, and

FURTHERMORE THAT staff be directed to hold a public meeting to receive public comment on the increase in the near future.

ADOPTED

Action Item: Direction given to staff to proceed to a public meeting.

d) Report of the Clerk Administrator – Responsibility Agreement Lake Ridge Adult Lifestyle Community

The Clerk Administrator reviewed her report seeking approval to enter into a Municipal Responsibility Agreement with Rodger Robertson of Lakeridge Adult Lifestyle Community mobile home park. The Clerk Administrator provided an update on the financial model and reviewed the agreement as it relates to the communal septic systems such as reserve funds, security, tolerance of risk and rate of inspection reports.

The Clerk Administrator reported that there was a mechanism in the agreement to review the reserves and recalibrate if necessary. There was general discussion on the \$20 per month funding model and whether to request a security deposit in case the septic system fails. There was discussion on whether an engineer is required to certify the operating life and if a technician would be able to certify. It was recommended that inspections take place on years 10, 15, 20 and every 3 years afterward. The Committee would like Howard Allan to review the financial model. The recommendations were accepted and the following motion was adopted:

MOTION #COW-17-047 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Responsibilities Agreement with 753367 Ontario Limited O/A South Shore Homes subject to Howard Allan's review.

AND FURTHERMORE that staff is directed to bring a by-law forward for passage to authorize the Reeve and Clerk Administrator to enter into a Responsibilities Agreement with 753367 Ontario Limited O/A South Shore Homes.

ADOPTED

Action Item: Direction given to staff to have Howard Allan to review the financial model.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) **Report of Reeve** - No report

b) **Report from Fire Board** – No report

c) **Report from Library Board, George Sachs, March 20, 2017**

- Howard Allan approved the 2016 financial statements
- Approved the 5 year strategic plan
- Policy meeting – April 10, 2017, Library Board meeting – April 24, 2017 and Property meeting – May 8, 2017
- Library looking at their 10 year financial plan

d) **Report from CA's**

e) **Report from Members of Committee**

Gail Code, Mississippi Valley Conservation Authority, March 15, 2017

- Wetland regulation policy update – a natural heritage system to achieve a level of protection. MVCA will engage municipalities to determine level of interest and support to identify a natural heritage system for the Mississippi River watershed. This item will be brought back to the September Board of Directors meeting.
- Discussion on the K&P Trail memorandum of understanding with the Lanark County Municipal Trails Corporation. County Council gave direction to develop a ring trail system with the K&P Trail forming a part of the ring trail.
- Discussion on Mississippi Lake Plan nutrient loading concerns for the long-term health of Mississippi Lake. The project will be carried out by Queen's University ending May 2018.

8. CLOSED SESSION

8.1 A personal matter about an identifiable individual.

MOTION #COW-17-048 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 7:17 p.m. to discuss a personal matter pertaining to an identifiable individual;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

MOTION #COW-17-049 (Verbal)

ADOPTED

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:28 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-050 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the resignation of the Shawn Merriman, Chief Building Official, effective April 28, 2017 with regrets.

ADOPTED

There was discussion on lunch/dinner for Shawn Merriman. It was agreed upon that there will be a dinner at CC's on the Rideau with Council members and a luncheon for staff.

Action Item: Direction given to the Clerk Administrator to make arrangements for the dinner and a gift.

9. Unfinished Business: None

10. New Business: None

11. Adjournment

MOTION #COW-17-051 (Verbal)
MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 7:30 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#7 Minutes Meeting of April 11, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, April 11, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code Steve Fournier George Sachs Ray Scissons	Reeve Deputy Reeve Councillor Councillor Councillor (Chair)
Staff Present:	Cindy Halcrow Cathy Ryder Karl Grenke Scott Cameron Linda Van Alstine	Clerk Administrator Deputy Clerk Planner Manager of Public Works Treasurer

1. Call to Order

The meeting was called to order at 5:13 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 28, 2017

MOTION #COW-17-052 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 28, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of March 28, 2017

MOTION #COW-17-053 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on March 28, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-054 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the April 11, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m.: John Hollinger – Fergusons Falls Boat Ramp Signage Request

Mr. Hollinger spoke to Council regarding his concerns about boater safety on the Mississippi River at Ferguson's Falls. He reported that where the boat launch starts, there are piers underneath the water that boaters are not aware of. This presents a risk to the public as the water is shallow and there are dangerous rapids around the corner. He requested signage to warn boaters as well as signage to state non-motorized watercraft only. The Chair thanked Mr. Hollinger.

5.2 5:20 p.m: Karl Richmire – Curbside Collection Complaint – Cancelled did not show.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-17-055 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the April 10, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Leeflang Zoning Amendment

The Planner reviewed his report regarding the next steps regarding the rezoning of a portion of the Leeflang property. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-056 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Leeflang zoning amendment application and rezones the subject property to a Rural Special Exception By-law, and

FURTHERMORE the following wording to be contained in an Implementing By-law:
Notwithstanding any provisions of this By-Law to the contrary, on the lands zoning RU-x the minimum frontage on an opened and maintained public road shall be 0 m and a dwelling shall not be permitted.

ADOPTED

b) Report of the Planner – Source Water Protection Zoning

The Planer provided an update on implementing the Mississippi-Rideau Source Protection Plan and the Township's Official Plan. The Committee accepted the recommendations of the Planner and the following motion was adopted:

MOTION #COW-17-057 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council directs staff to bring the Source Water Protection Zoning Amendment forward for approval at the next Council meeting.

ADOPTED

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Extension of Cavanagh Construction Maintenance Material Contract 2017

The Public Works Manager reviewed his report requesting the extension of the Cavanagh contract for the supply and maintenance material for the Township's Loosetop Roads. He reported that the black granite rock is good value for the money. The Committee accepted the recommendations and the following motion was adopted:

MOTION #COW-17-058 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes extending the 2012 Maintenance Material Contract No. 2012-03 with Cavanagh Construction into 2017 at \$12.60/tonne, for Area 1 and \$15.05/tonne for Area 2 (plus applicable taxes) to supply and place 5/8" Granular M Class II Crusted Rock on selected Townships roads.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Accounts Payable/Payroll Clerk – Non-Accountable Allowance for Municipal Officers. The Treasurer provided an update regarding the elimination of the non-accountable allowance paid to Council members. The report was received as

information.

b) Report of the Treasurer – First Quarter Actual

The Treasurer provided an update on the First Quarter Actual for 2017. She reported that the Township was on track and there were no issues. The report was received as information.

c) Report of the Treasurer – Budget Impacts per Ontario Regulation 284/09

The Treasurer provided an update on the financial disclosure requirements under Ontario Regulation 284/09. The report was received as information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the residences impacted by the Rideau Valley Market Place fire.

b) Report from Fire Board: No Report

c) Report from Library Board, George Sachs

- The library, in partnership with other libraries, is holding a "How To" Fair on April 22nd
- Next meeting is April 24

d) Report from CA's

e) Report from Members of Committee

Steve Fournier – Drug Strategy Committee, April 10, 2017

- Fentanyl discussion-harm reduction and enforcement
- Party Smart Events planned for May 17 at PDCI
- Smiths Falls has second needle drop off box
- Discussion on first responders and ability to administer naloxone
- Next meeting June

8. CLOSED SESSION

8.1 Litigation or potential litigation update

MOTION #COW-17-059 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 5:57 p.m. to discuss litigation updates;

AND THAT the Clerk Administrator, Public Works Manager and the Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-060 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:14 p.m.

ADOPTED

RISE AND REPORT

- The Committee received information regarding potential litigation.

9. Unfinished Business: None

10. New Business: None

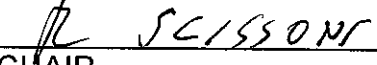
11. Adjournment: None

MOTION #COW-17-061 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 6:16 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#8 Minutes Meeting of April 25, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, April 25, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve
Councillor
Councillor
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Shawn Merriman
Scott Cameron
Karl Grenke

Clerk Administrator
Deputy Clerk
Chief Building Official
Public Works Manager
Planner

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of April 11, 2017

MOTION #COW-17-062 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on April 11, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of April 11, 2017

MOTION #COW-17-063 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the closed Committee of the

Whole meeting held on April 11, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-064 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the April 25, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. 200th Anniversary Plaque Presentation

Mary Stewart and Liz Theobald presented Council with a plaque in appreciation of hosting an event for the Settlers Trek 2016, commemorating Perth's 200th Anniversary.

5.2 5:20 p.m. 2016 Financial Statements – Howard Allan

Howard Allan provided a review of the 2016 consolidated financial statements. The information was received as information. He reported that the Township was in good financial shape.

5.3 5:36 p.m. Building Permit Fee Increases – Public Meeting

In Attendance: Shane Atkinson, Jose Antunes

Shawn Merriman, Chief Building Official presented the Building Permit Fee review. He explained how the building permit fee calculations are completed including both direct and indirect costs. The recommendation is 5 cents for the revised fee structure and provides for the annual CPI adjustment. He reported that the increases allow the Township to be cost competitive with an increase which does not have a significant impact on the average resident.

There were no comments from the audience and the public meeting ended at 5:51 p.m.

Action Item: Direction given to bring a by-law forward for review and passage at the next Council meeting.

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#12 Lanark County – 2017 Taxation Policy

There was discussion on revenue neutrality between the tax classes. Howard Allan provided a brief explanation on the tax ratios.

MOTION #COW-17-065 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the April 25, 2017 Committee of the Whole as information.

ADOPTED

Note: *Dealt with Item 7.3 at this point in the meeting.*

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Bain Minor Variance Appeal

The Planner provided an update of an appeal to the Committee of Adjustment's decision on a minor variance application for 117 Sunrise Lane, Curtis and Jennifer Bain. The variance proposed the removal of the existing single storey cottage and replacing it with a taller dwelling and a replacing the existing garage with a larger garage. The Planner reported that the Rideau Valley Conservation Authority did not support the application because there was ample room on the property to relocate the rebuilt structure. The report was received as information.

Action Item: Direction given to provide the Committee an update as the appeal develops.

b) Report of the Planner – Forward Zoning Amendment

The Planner provided an update on the Forward Public Meeting held on March 28, 2017 and reviewed the next steps on the zoning amendment for the Town and Country RV to purchase a 14 acre lot owned by Michael and Margret Forward. The Committee accepted the recommendation of the Planner and the following motion was presented:

MOTION #COW-17-066 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council *approves the Forward zoning amendment application and rezones the subject property to Highway Commercial with a Holding provision. The holding provision would be lifted following the submission of a development plan and submission of the following:*

- 1. A Stormwater quality and quantity management plan;*
- 2. An Environmental Impact Study that, subsequent to the scoped Environmental Impact Statement prepared by Geofirma Engineering dated December 23, 2013, evaluates the impacts of the development on adjacent natural heritage features;*
- 3. A traffic impact study to determine the appropriate location of an access to the subject land relative to the specific commercial use(s) being proposed. The traffic study shall be accepted in writing by the Ministry of Transportation and implemented in an agreement between the Owner(s) and the Ministry that addresses appropriate improvements*

required relative to the location of the access and any improvements required to Highway 7 to accommodate the traffic generated by the proposed development. If the accepted traffic impact study determines that access to the subject lot is required to be relocated from the current shared access then a reciprocal access easement shall be obtained to ensure continued legal highway access to all affected properties;

- 4. Any studies that may be required to demonstrate that the proposed development can be satisfactorily serviced and accommodated with no unacceptable impacts on ground water resources; and*
- 5. Registration on Title of a Site Plan Agreement that implements the development standards for commercial development as outlined in the Official Plan and implements any of the required conditions relating to the preceding sections; and*

FURTHERMORE THAT Council directs staff to bring the Forward By-law forward for approval at the next Council meeting.

ADOPTED

c) Report of the Chief Building Official/Public Works Manager – Rideau Ferry Regatta

The CBO presented his report requesting Council's support for Township resources during the Rideau Ferry Regattas such as: Township trucks, staff time and resources, traffic control, etc. The Committee supported the recommendation and authorized the utilization of Township staff involvement and Township resources for the Rideau Ferry Regatta and the following motion was presented:

MOTION #COW-17-067 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports staff involvement and the use of Township resources for the Rideau Ferry Regatta.

ADOPTED

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Sale of 92 Dynapac Landfill Compactor
The Public Works Manager reported that the Dynapac did not receive any bids on GovDeals and was seeking approval to sell the Dynapac to Ewen Alexander for \$7,500. The Committee approved selling the Dynapac to Mr. Alexander and the following motion was presented:

MOTION #COW-17-068 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the sale of the 1992 Dynapac Landfill Compactor by way of a private sale to Mr. Ewen Alexander of Tatlock Ontario for the amount of \$7,500.

ADOPTED

Action Item:

b) Report of the Public Works Manager – LED Streetlights

The Public Works Manager provided an update on converting 112 streetlights within the Township to LED lighting. The conversion will reduce the annual hydro electrical and maintenance costs. He reported that while the street light conversion was not part of the 2017 budget, it was cost effective to start the project this year. The Committee accepted the recommendation and the following motion was presented:

MOTION #COW-17-069 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council gives direction to the Manager of Public Works to proceed with a Public Tender to Supply and Install L.E.D. Street Lighting throughout the municipality to replace all existing High Pressure Sodium Street Lights, and

FURTHERMORE THAT Council approves that the funding source for the Street Light Upgrades to L.E.D. Illumination project be paid out of the Working Capital Reserve.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Petition for Drainage Works by Owners

The Public Works Manager report that a petition for drainage works by owners was received from John and Geraldine Vanderspank. He also provided an update on the history of the location of the proposed drain and the properties that will be impacted. Monica Shade, McIntosh Perry, discussed the timelines and next steps that must happen before the drain is approved. The Committee supported the recommendation and the following motion was presented:

MOTION #COW-17-070 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

WHEREAS the Council of the Corporation of the Township of Drummond/North Elmsley has received a Petition for Drainage Works by Owners under Section 4 of the Drainage Act, from landowners of Lot 9, Concession 10, Township of Drummond/North Elmsley;

AND WHEREAS the validity of the Notice will ultimately be determined by the Council appointed engineer, it is of the opinion of the Drainage Superintendent that there are sufficient signatures on the Notice to satisfy conditions of the Drainage Act, should Council decide to proceed as recommended."

AND WHEREAS under Section 5(1) of the Drainage Act, Council has considered the Notice.

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Drummond/North Elmsley decides to proceed with the drainage works;

AND FURTHERMORE THAT notice of the petition and its decision be sent to each petitioner, the clerk of each local municipality that may be affected, and the conservation authority.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Lanark County Rodeo – Rick Patterson the Township's Public Works employee came in 4th.

b) Report from Fire Board , April 20th Gail Code

- Approved PTSD policy
- Used Fire Department equipment donated to the Dominican, Mexico, St. Lucia
- Arnprior Fire Trucks business has been bought out
- Calls BBDE 59, South Sherbrooke 14
- Fire ban still on
- Fire Department will be at the Festival of Maples in Perth and will be displaying fire trucks and new side by side

c) Report from Library Board, April 24th George Sachs

- Reviewed policy changes
- Golf Tournament to support summer literacy on June 9th
- Investing LED lighting in library and replacing furnaces and air conditioners
- Next Board meeting – May 15th at 5:30
- Next Policy meeting – June 12th at 5:30
- Next Property meeting – May 8th at 6:00

d) Report from CA's,

Mississippi Valley Conservation Authority, April 19th, Gail Code

- Further discussion on wetlands

e) Report from Members of Committee: No Reports

8. CLOSED SESSION

8.1 A proposed acquisition of real property by the municipality – Landfill

MOTION #COW-17-071 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the

Whole at 6:39 p.m. to discuss a proposed acquisition of real property by the municipality – Landfill.

AND THAT the Clerk Administrator, Public Works Manager and Deputy Clerk remain in the room.

MOTION #COW-17-072 (Verbal)

ADOPTED

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:48 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-073 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council gives direction to the Manager of Public Works to initiate a “Request for Proposal” for consulting services to proceed with the Operational and Development Plan for Phase II of the Code Road Waste Site ECA #A451101, and

FURTHERMORE THAT Council approves that the funding source for the Operational and Development Plan for Phase II be paid out of the Waste Site Capital Reserve.

ADOPTED

The Public Works Manager reported an electrical fire on the landfill loader. The wiring harness was damaged and an insurance fire investigator will review later this week.

8.2 A proposed disposition of real property by the municipality – Port Elmsley Hall

MOTION #COW-17-074 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:59 p.m. to discuss a proposed disposition of real property by the municipality – Port Elmsley Hall

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

MOTION #COW-17-075 (Verbal)

ADOPTED

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:10 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-076 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council does not accept any of the tenders submitted for the Port Elmsley lands and property and proceeds with listing the Port Elmsley property for sale by Brian Cavanagh, Royal LePage.

8.3 Personal matters about an identifiable municipal individual – CBO Update

MOTION #COW-17-077 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 7:11 p.m. to discuss personal matters about an identifiable municipal individual – CBO update.

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-078 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:34 p.m.

ADOPTED

RISE AND REPORT

- The Committee received information relating to identifiable individuals.

Note: Gail Code left the meeting at 7:34 p.m.

9. Unfinished Business: None

10. New Business:

10.1 No Parking Ferguson's Falls – Verbal Update

The Clerk Administrator provided an update on the County of Lanark's proposal to not allow parking on the both sides of the road going into the Hamlet of Ferguson's Falls. The Committee were not in support of the no parking and presented the following motion:

MOTION #COW-17-079 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council does not support no parking on both sides of the road in Ferguson's Falls.
ADOPTED

10.2 Rideau Corridor Landscape Recognition Award Program

The Clerk Administrator reviewed the Rideau Corridor Landscape Award Program.

Action Item: Direction given to staff to submit two applications under the Award Program.

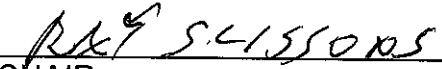
11. Adjournment

MOTION #COW-17-080 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:36 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#9 Minutes Meeting of May 9, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, April 25, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor
	George Sachs	Councillor (Chair)
	Ray Scissons	Councillor

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk

1. Call to Order

The meeting was called to order at 5:14 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of April 25, 2017

MOTION #COW-17-081 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on April 25, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes (8.1) of April 25, 2017

MOTION #COW-17-082 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

ADOPTED

3.3 Closed Session Minutes (8.2) of April 25, 2017

MOTION #COW-17-083 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

ADOPTED

3.4 Closed Session Minutes (8.3) of April 25, 2017

MOTION #COW-17-084 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-085 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the May 9, 2017 meeting of the Committee, as amended.

ADOPTED

Amendment: Evans Road Emergency Exit – Flooding (Discussed after 7.5 e)

5. Petitions/Delegations/Public Hearings

5.1 Mike Nickerson – Eco Village

Mike Nickerson made a presentation to Council regarding a proposed Eco Village on his property for sustainable living. He reported that there are concerns regarding the entrance from the County road to his property due to visibility and drainage issues. These issues need to be approved before the zoning could be amended. His proposal was to install a cattle gate which should resolve some of the issues. The presentation was received as information.

Action Item: Direction given to staff to bring an update report to a future Committee meeting.

5.2 Alia Offman – Drummond School Town Hall Meeting

Alia Offman made a presentation to Council regarding next steps for Drummond Central School. She reported that with the school not slated for closure, it was time to focus on the

future. The areas of focus are: community childcare, after hours programming and community/outdoor programming. She invited Council to participate in an upcoming Town Hall meeting at Drummond Central School to discuss this shared involvement. There was discussion on the various options for possible uses to support DCS as a community hub. The Chair thanked Alia Offman for her presentation.

Action Item: Staff to forward information to Council on the upcoming DCS Town Hall meeting.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Pesticide Use – Letter from Glenn McKenzie

George Sachs asks for clarification on spraying options. It was reported that if residents do not want spraying on their property, they can request an application for no-spray on their property.

#4 Lanark County Opioid Resolution
Received as information.

MOTION #COW-17-086 (Verbal)

MOVED BY: Gail Code

SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the May 9, 2017 Committee of the Whole as information.

ADOPTED

Note: Dealt with 9.1 at this point in the meeting

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT: None

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Building Permit Fee Increase

The Clerk Administrator reviewed her report to increase building permit fees by \$0.05 per square foot. A public notice was held on April 25, 2017 and was advertised in the local newspapers. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-087 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council accepts the Building Permit Fee increase by \$0.05 per square foot;

AND FURTHERMORE that staff be directed to bring a By-law authorizing the increase to a future Council meeting.

ADOPTED

7.4 COMMUNITY SERVICES: None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve –

The Reeve provided a verbal update on the following items:

- May 6, 2017 Code Road Waste Site Reuse Centre Opening – well attended and congratulations to Township staff on their efforts. Scouts planted approximately 1000 trees.
- The Scouts would like to have a meeting with Rideau Valley Conservation Authority and the Township to discuss advertising to find properties approximately 2 – 3 acres in size to plant additional trees.

b) Report from Fire Board – None

c) Report from Library Board – George Sachs

Property Committee Meeting

- Finished long term financial plan, reviewed replacement of furnaces and air conditioners
- Next meeting May 15, 2017 at 5:30

d) Report from CA's

Rideau Valley Conservation Authority, April 27, 2017 Ray Scissons

- Funding has been received for the decommissioning of the Heart Desire Weir on Jock River and will be replaced with a rocky ramp
- Wetlands presentation
- Rideau Valley Conservation OMB appeal on Otty Lake property
- Next meeting May 25, 2017

e) Report from Members of Committee

Steve Fournier

- Economic Development Committee meeting May 17, 2017
- Mississippi Lake Association AGM Beckwith Township May 18, 2017 6:30 p.m.
- Property Rights Symposium hosted by Leeds-Grenville MPP Steve Clark and MP Gord Brown will be held at the Lombardy Agriculture Hall, May 23rd at 6:30 p.m.

The Clerk Administration provided an update on Riverside Drive flooding. The Public Works department laid filter cloth and granular B rock on Evans Road to be used as a temporary emergency exit.

8. CLOSED SESSION

8.1 Personal matters about an identifiable individual – Employee Retirement and Recruitment.

MOTION #COW-17-088 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:37 p.m. to discuss personal matters about an identifiable individual – Employee Retirement and Recruitment;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-089 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:40 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-090 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE accepts the retirement of Jack Hoffman, Public Works Equipment Operator, and extends appreciation for his years of service with the Township; and

FURTHERMORE THAT staff be directed to begin the recruitment process to replace the equipment operator position in August 2017 for a start date of late August or early September to allow for an overlap and cross-training.

ADOPTED

9. Unfinished Business

9.1 Signage at Ferguson's Falls Boat Launch

The Chair reported that the issue of signage: non-motorized water craft and signage to warn boaters of rapids is still on-going.

Action Item: Direction given to staff to check with the Township's insurance company regarding liability issues. Further direction given to check with the Mississippi Valley Conservation Authority regarding authority to regulate the waterways.

10. New Business: None

11. Adjournment

MOTION #COW-17-091 (Verbal)


MOVED BY: George Sachs

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 6:46 p.m.

ADOPTED

CHAIR

A handwritten signature, possibly 'A', is written over a horizontal line.

CLERK ADMINISTRATOR

A handwritten signature, possibly 'D. D. D.', is written over a horizontal line.



#10 Minutes Meeting of May 23, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, May 23, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code Steve Fournier Ray Scissons	Reeve Deputy Reeve Councillor Councillor
Staff Present:	Cindy Halcrow Cathy Ryder	Clerk Administrator Deputy Clerk
Absent:	George Sachs	Councillor

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of May 9, 2017

MOTION #COW-17-092 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on May 9, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of May 9, 2017

MOTION #COW-17-093 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on May 9, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-094 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the May 23, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments: Item 8 Closed Session - cancelled

5. Petitions/Delegations/Public Hearings

5.1 Deborah Duffy – Perth Community Association Vital Signs

Deborah Duffy, President of the Perth and District Community Foundation provided an overview of the Vital Signs program. The Vital Signs program measures community vitality and identifies significant trends to assist in addressing critical needs within the community. The presentation was received as information.

6. Communication/Correspondence

The following items were pulled and discussed from the Communication package before the motion was adopted:

#1 Perth Court House Facilities Committee

MOTION #COW-17-095 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the renovation and expansion of the Perth Court House.

ADOPTED

3. FCM Spring Flooding Appeal

MOTION #COW-17-096 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports FCM's request for donations to the Canadian Red Cross to assist flood-affected areas, and

FURTHERMORE THAT Council approves a donation in the amount of \$1,000.

ADOPTED

6. Sale of Council Lands – Port Elmsley Hall

The Clerk Administrator reviewed a letter submitted by Damien Adams and Genevieve Irving

regarding severing and selling two blocks of lands which border their property at 4962 Highway 43. There was discussion on the purpose of the small pine forest which was intended for future septic needs for the property. The Committee agreed that those lands would not be severed. The grassy area to the side of the property might be required for sight lines but requires additional research.

Action Item: Direction given to staff to research the lands on the corner and report back to Council.

MOTION #COW-17-097 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the May 23, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Official Plan 5 Year Review

The Planner reviewed options on the Official Plan Review. The recommendation is to initiate a five year review of the Township's Official Plan following the completion of the County's Plan review. The Committee accepted the recommendation with the following direction

Action Item: Direction given to staff to proceed with the review of the Official Plan after the County has completed there review.

Gail Code asked the Planner for an update on the Eco Village. The Planner reported that Mr. Nickerson can't proceed with the zoning application until there is a legal way into his property. Mr. Nickerson will need to consult with the County of Lanark regarding their position on his entrance.

Action Item: Direction given to the Planner to contact Mr. Nickerson and advise him that the Committee has discussed this issue and that Mr. Nickerson will have to consult with the County of Lanark.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Verbal Update on Current Projects

The Public Works Manager provided a verbal update on the following:

Spring Flooding:

- Riverside Drive/Canal Bank Road: Evans Road was opened to provide emergency access for residents and emergency access. Evans Road will be gated and locked and available for emergency access only.
- Sunset Boulevard on Otty Lake: Road built up to allow residents to pass over flooded area.

- Provided approximately 2000 bags of sand and dropped off sand at various locations.

Rideau Ferry Road

- Paving is taking place to provide bike lanes and to extend the parking at Rideau Ferry.

General Maintenance:

- Street sweeping completed, ditching is in progress, brushing is done, guard rail repairs completed. The Public Works Manager will be meeting with a street light consultant regarding the colour temperature of the street lights.

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Auditor Appointment

The Treasurer provided an update regarding appointing an auditor for the Township. The last auditor appointment was in 2007. She recommended appointing Allan & Partners as the Township Auditor for the remainder of the current term of Council.

Action Item: Direction given to staff to bring a by-law forward for review and passage at a future Council meeting to appoint Allan & Partners as the Township Auditor.

b) Report of the Treasurer – Provincial Offences

The Treasurer provided an update on entering into an agreement with the Town of Perth and its municipal partners to add defaulted fines to the tax roll of individuals who own property to collect outstanding provincial offences fines. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-098 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Provincial Offences collection agreement by adding the defaulted fines to the tax roll under section 69 of the Provincial Offences Act.

AND FURTHERMORE THAT staff be directed to bring an authorizing by-law forward to a future council meeting between the Corporation of the Town of Perth and its municipal partners.

ADOPTED

Dealt with Item 7.3 e at this point in the meeting.

c) Report of the Deputy Clerk – Bill 68, Integrity Commissioner

The Deputy Clerk reviewed her report regarding participating in a joint County-wide RFP process to appoint a Municipal Integrity Commissioner. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-099 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: **Gail Code**

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes staff to participate in a joint RFP with Lanark County municipalities for integrity commissioner services.

ADOPTED

d) Report of the Clerk Administrator – Tree Planting and Staff Garden

The Clerk Administrator reviewed her report regarding the planting of apple trees and creating a butterfly/bee garden and a vegetable garden at the Township. The Committee accepted the recommendation with the following direction:

Action Item: Direction given to staff to proceed with planting apple trees along the cedar rail fence. Further direction given to plant a butterfly/bee and vegetable garden at the back of the Township office.

e) Report of the Clerk Administrator – Insurance Tender

The Clerk Administrator provided an update on awarding the RFP for General Insurance and Risk Management Services to Halpenny Insurance Brokers. The Clerk Administrator reported that only two insurance companies submitted RFP's; Halpenny Insurance and AON Insurance. Halpenny provided unlimited retro date as well limits of protection per occurrence. The other insurance company did not offer these two options which are important to the Township. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-100 (Verbal)

MOVED BY: **Aubrey Churchill**
SECONDED BY: **Steve Fournier**

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council awards the RFP for General Insurance and Risk Management Services Program to Halpenny Insurance Brokers Ltd., in the amount of \$43,283 excluding taxes for a two year period from Jun 30, 2017 to June 30, 2019 with the possibility of a two-year extension.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No report

b) Report from Fire Board – No report

c) Report from Library Board – No report

d) Report from CA's

Mississippi Valley Conservation Authority – Gail Code

- Received information on spring flooding
- Re-building fees will be reduced to help victims of flooding

- Presentation from A2A Adirondack and Algonquin – connected pathways for wildlife to roam.

e) Report from Members of Committee

Economic Development Committee May 17, 2017 Steve Fournier

- Rules and engagement
- Well attended

Mississippi Lake Property owner meeting May 18th

- Reviewed the Association's Constitution
- Received a 45,000 grant for an eco-study of Mississippi Lake

8. Closed Session: None

9. Unfinished Business: None

10. New Business: None

11. Adjournment

MOTION #COW-17-101 (Verbal)

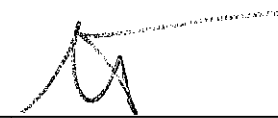
MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

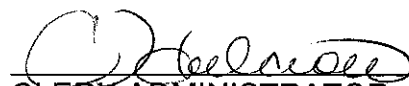
THAT the Committee of the Whole stand adjourned at 6:30 p.m.

ADOPTED

CHAIR



CLERK ADMINISTRATOR





#11 Minutes Meeting of June 13, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, June 13, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 5:12 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of May 23, 2017

MOTION #COW-17-102 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on May 23, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-103 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the June 13, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments: Item 5.1 Perth and District Union Public Library – Cancellation
Item 9.2 Rideau Valley Market Place Update - Unfinished Business
Item 10.2 Riverside Drive Flooding Request – Town of Perth – New Business

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Perth & District Union Public Library – Erika Heesen – Cancelled

5.2 5:20 p.m. Economic Development

Stacie Lloyd, Regional Economic Development Officer, Valley Heartland, Marie White, Tourism Manager, Lanark County and Cindy James, Small Business Advisory Centre gave an overview of economic development and their roles and current projects within Lanark County. The presentations were received as information.

5.3 Islandview Road Association – Terry Perkins

Mr. Perkins, on behalf of the Islandview Road Association made a formal request to Council regarding improving Islandview Road through the Local Improvement Program.

Action Item: Direction given to staff to bring a report forward at a future meeting.

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#6 Police Billing Model - The Clerk Administrator provided clarification on the billing model and the proposed properties which will be removed from the calculation.

MOTION #COW-17-104 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the June 13, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Thompson Severance Application

The Planner reviewed the severance application regarding Paul and Corrine Thompson severing their house, barn and outbuildings at 2919 Drummond Concession 7. The Planner reported that the severance complies with the provisions of the Township's Official Plan provided that the zoning requirement is addressed as a condition of approval.

Action Item: Direction given to staff to provide a planning report to the County's Land Division Committee containing the recommendations and draft conditions

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Municipal Gas Franchise Renewal Agreement
The Clerk Administrator reported that the Municipal Gas Franchise renewal agreement is renewed every 20 years. Enbridge and the Township need to commence the process to renew a long-term franchise agreement which gives Enbridge the authority to supply and distribute gas to Township residents. The Committee accepted the recommendation and the following motions was adopted:

MOTION #COW-17-105 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council:**

1. Approves the form of draft By-law (including the franchise agreement forming part thereof) attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act.
2. Requests the Ontario Energy Board to make an order dispensing with the assent of the municipal electors of the attached draft By-law (including the franchise agreement forming part thereof) pursuant to the provisions of Section 9(4) of the Municipal Franchises Act.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following item:

- Attended the Perth and District Union Library book launch June 6th – for John Kalbfliesh's fiction novel.

b) Report from Fire Board: No Report

c) Report from Library Board

- "How To" fair, 50 attended
- Library has started a Spanish language learning club
- Community Vital Signs survey
- Relaunch of senior tech program in September
- Purchasing 10 sets of 10 books to start their own book club
- Next board meeting June 19th

d) Report from CA's

Rideau Valley Conservation Authority, May 25th, Ray Scissons

- Jock River Subwatershed report
- Overview of spring flooding
- Next board meeting July 27th

Mississippi Valley Conservation Authority, Gail Code

- Annual tour June 21st

Note: Gail Code left the meeting at 6:08 p.m.

Lanark County Economic Strategic Development Strategy Meeting, Steve Fournier and Cindy Halcrow

- Next meeting June 14, 2017

e) Report from Members of Committee

- Drug Strategy meeting, June 12th, Steve Fournier
- Party smart event at local schools May 17
- Next meeting September 11

Note: Dealt with Item 8.2 prior to 8.1

8. CLOSED SESSION

8.1 Disposition of Real Property – Poonamalie Side Road

MOTION #COW-17-106 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:58 p.m. to discuss the disposition of real property – Poonamalie Side Road;

AND THAT the Clerk Administrator, Planner and remain in the room.

ADOPTED

MOTION #COW-17-107 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:04 p.m.

ADOPTED

RISE AND REPORT

- The Planner was given direction to commence the disposal of property procedures for this property.

8.2 Labour Relations – Grid Adjustments

MOTION #COW-17-108 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:30 p.m. to discuss labour relations – grid adjustments;

AND THAT the Clerk Administrator and the Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-109 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:55 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-110 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the revisions to the Township's Job Evaluation Grid to be effective January 1, 2018;

AND FURTHERMORE THAT the Equipment Operators move up into Band 5;

AND FURTHERMORE THAT the Deputy Clerk move up into band 9;

AND FURTHERMORE THAT employee #72 be given \$1.00/hour increase upon his one-year anniversary.

ADOPTED

9. Unfinished Business

9.1 Ferguson's Falls Boat Launch

Direction given to staff to proceed with installing the "no boat launch" sign at Ferguson's Falls as well as placing large boulders at the entrance to the ramp.

9.2 Valley Market Place Fire Update

George Sachs requested an update on the Valley Market Place fire. The Clerk Administrator will follow up on the water quality and will update everyone.

10. New Business

10.1 Upper Canada District School Board – Municipal Partnership

C. Halcrow reviewed the letter that the Township received from the Upper Canada District School asking for details of our partnership proposal to use excess classroom space at Port Elmsley School to keep the school open. Staff and the Reeve attended a meeting on May 31st in North Grenville to learn more about the partnership potentials but the meeting was not helpful. The school is an important asset in the community and if it closes, the Township could struggle to attract young families. After a brief discussion, it was decided that she will write a letter asking for more time to develop the details.

10.2 Riverside Drive Flooding Request – Town of Perth

The Clerk Administrator reviewed Perth's staff report with respect to the Township's request for financial compensation for the expenses the Township incurred to open the Evans Road road allowance during the recent spring flood. There was discussion on the staff report's recommendation to request that the Township open up Evan's Road. The committee will not take any action at this time and will wait to see what Perth Council decides to do.

10.3 Donation of Antique Equipment

Reeve Churchill mentioned that he was approached by George Wood who would like to donate a piece of antique equipment that was used to apply steel on wooden wagon wheels. This equipment was originally in Looby's Blacksmith shop at Rideau Ferry. After a brief discussion, it was agreed that the Township should accept the equipment.

11. Adjournment


MOTION #COW-17-111 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 7:30 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#11 Minutes Meeting of June 13, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, June 13, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor
	George Sachs	Councillor (Chair)
	Ray Scissons	Councillor

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Karl Grenke	Planner
	Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 5:12 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of May 23, 2017

MOTION #COW-17-102 (Verbal)

MOVED BY:	Steve Fournier
SECONDED BY:	Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on May 23, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-103 (Verbal)

MOVED BY:	Gail Code
SECONDED BY:	Ray Scissons

THAT the Committee of the Whole approves the agenda for the June 13, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments: Item 5.1 Perth and District Union Public Library – Cancellation
Item 9.2 Rideau Valley Market Place Update - Unfinished Business
Item 10.2 Riverside Drive Flooding Request – Town of Perth – New Business

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Perth & District Union Public Library – Erika Heesen – Cancelled

5.2 5:20 p.m. Economic Development

Stacie Lloyd, Regional Economic Development Officer, Valley Heartland, Marie White, Tourism Manager, Lanark County and Cindy James, Small Business Advisory Centre gave an overview of economic development and their roles and current projects within Lanark County. The presentations were received as information.

5.3 Islandview Road Association – Terry Perkins

Mr. Perkins, on behalf of the Islandview Road Association made a formal request to Council regarding improving Islandview Road through the Local Improvement Program.

Action Item: Direction given to staff to bring a report forward at a future meeting.

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#6 Police Billing Model - The Clerk Administrator provided clarification on the billing model and the proposed properties which will be removed from the calculation.

MOTION #COW-17-104 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the June 13, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Thompson Severance Application

The Planner reviewed the severance application regarding Paul and Corrine Thompson severing their house, barn and outbuildings at 2919 Drummond Concession 7. The Planner reported that the severance complies with the provisions of the Township's Official Plan provided that the zoning requirement is addressed as a condition of approval.

Action Item: Direction given to staff to provide a planning report to the County's Land Division Committee containing the recommendations and draft conditions

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Municipal Gas Franchise Renewal Agreement
The Clerk Administrator reported that the Municipal Gas Franchise renewal agreement is renewed every 20 years. Enbridge and the Township need to commence the process to renew a long-term franchise agreement which gives Enbridge the authority to supply and distribute gas to Township residents. The Committee accepted the recommendation and the following motions was adopted:

MOTION #COW-17-105 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council:**

1. Approves the form of draft By-law (including the franchise agreement forming part thereof) attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act.
2. Requests the Ontario Energy Board to make an order dispensing with the assent of the municipal electors of the attached draft By-law (including the franchise agreement forming part thereof) pursuant to the provisions of Section 9(4) of the Municipal Franchises Act.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following item:

- Attended the Perth and District Union Library book launch June 6th – for John Kalbfliesh's fiction novel.

b) Report from Fire Board: No Report

c) Report from Library Board

- "How To" fair, 50 attended
- Library has started a Spanish language learning club
- Community Vital Signs survey
- Relaunch of senior tech program in September
- Purchasing 10 sets of 10 books to start their own book club
- Next board meeting June 19th

d) Report from CA's

Rideau Valley Conservation Authority, May 25th, Ray Scissons

- Jock River Subwatershed report
- Overview of spring flooding
- Next board meeting July 27th

Mississippi Valley Conservation Authority, Gail Code

- Annual tour June 21st

Note: Gail Code left the meeting at 6:08 p.m.

Lanark County Economic Strategic Development Strategy Meeting, Steve Fournier and Cindy Halcrow

- Next meeting June 14, 2017

e) Report from Members of Committee

- Drug Strategy meeting, June 12th, Steve Fournier
- Party smart event at local schools May 17
- Next meeting September 11

Note: Dealt with Item 8.2 prior to 8.1

8. CLOSED SESSION

8.1 Disposition of Real Property – Poonamalie Side Road

MOTION #COW-17-106 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:58 p.m. to discuss the disposition of real property – Poonamalie Side Road;

AND THAT the Clerk Administrator, Planner and remain in the room.

ADOPTED

MOTION #COW-17-107 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:04 p.m.

ADOPTED

RISE AND REPORT

- The Planner was given direction to commence the disposal of property procedures for this property.

8.2 Labour Relations – Grid Adjustments

MOTION #COW-17-108 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:30 p.m. to discuss labour relations – grid adjustments;

AND THAT the Clerk Administrator and the Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-109 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:55 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-110 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the revisions to the Township's Job Evaluation Grid to be effective January 1, 2018;

AND FURTHERMORE THAT the Equipment Operators move up into Band 5;

AND FURTHERMORE THAT the Deputy Clerk move up into band 9;

AND FURTHERMORE THAT employee #72 be given \$1.00/hour increase upon his one-year anniversary.

ADOPTED

9. Unfinished Business

9.1 Ferguson's Falls Boat Launch

Direction given to staff to proceed with installing the "no boat launch" sign at Ferguson's Falls as well as placing large boulders at the entrance to the ramp.

9.2 Valley Market Place Fire Update

George Sachs requested an update on the Valley Market Place fire. The Clerk Administrator will follow up on the water quality and will update everyone.

10. New Business

10.1 Upper Canada District School Board – Municipal Partnership

C. Halcrow reviewed the letter that the Township received from the Upper Canada District School asking for details of our partnership proposal to use excess classroom space at Port Elmsley School to keep the school open. Staff and the Reeve attended a meeting on May 31st in North Grenville to learn more about the partnership potentials but the meeting was not helpful. The school is an important asset in the community and if it closes, the Township could struggle to attract young families. After a brief discussion, it was decided that she will write a letter asking for more time to develop the details.

10.2 Riverside Drive Flooding Request – Town of Perth

The Clerk Administrator reviewed Perth's staff report with respect to the Township's request for financial compensation for the expenses the Township incurred to open the Evans Road road allowance during the recent spring flood. There was discussion on the staff report's recommendation to request that the Township open up Evan's Road. The committee will not take any action at this time and will wait to see what Perth Council decides to do.

10.3 Donation of Antique Equipment

Reeve Churchill mentioned that he was approached by George Wood who would like to donate a piece of antique equipment that was used to apply steel on wooden wagon wheels. This equipment was originally in Looby's Blacksmith shop at Rideau Ferry. After a brief discussion, it was agreed that the Township should accept the equipment.

11. Adjournment


MOTION #COW-17-111 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 7:30 p.m.

ADOPTED



CHAIR

CLERK ADMINISTRATOR



#12 Minutes Meeting of June 27, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, June 27, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of June 13, 2017

MOTION #COW-17-112 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on June 13, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of June 13, 2017

MOTION #COW-17-113 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting held on June 13, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-114 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the agenda for the June 27, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#4 Stantec Consulting Ltd. – Highway 7 Improvement Roundabouts – Steve Fournier and Aubrey Churchill will be attending the information session on June 28, 2017

#7 Township of Lake of Bays Resolution - Tax-Exempt Portion of Remuneration Paid to Local Officials:

MOTION #COW-17-115 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Township of Lake of Bays Resolution regarding tax-exempt portion of remuneration paid to local officials be reinstated.

ADOPTED

MOTION #COW-17-116 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the June 27, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Thomas Cavanagh Construction Ltd. Zoning Amendment

The Planner reviewed his report regarding a zoning amendment for Cavanagh Construction for a pit on a 98 acre lot. The northern section of the property rezoned from Aggregate Reserve to Aggregate Pit-Special Exception and to rezone the southern section from Rural to Rural Special Exception. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction given to staff to schedule and prepare for a public meeting to consider the Cavanagh zoning amendment application.

b) Report of the Planner – Severance Conditions Regarding Entrances

The Planner reviewed three options for consideration of severance approvals with respect to driveway entrances. There was discussion on various options and the Committee agreed to option 3 to remove requirements for civic address and entrance permit but with a requirement for a confirmation of a viable entrance.

Action Item: Direction given to staff to remove the requirement for civic address and entrance permits for driveway entrances.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager/Clerk Administrator – Engineering Services for the Development of an Engineers Report

The Clerk Administrator reviewed the report to appoint an engineer to proceed with the Drainage Petition filed by John and Geraldine Vanderspank for drainage works for Lot 9 Concession 10 Drummond. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-117 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council appoints McIntosh Perry Consulting as the Engineer to prepare a report for under Section 8 of the Drainage Act for the Gold Creek Municipal Drain.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Employee Group Insurance Benefits

The Deputy Clerk reviewed her report regarding changing benefits carriers from Sun Life to Industrial Alliance. She reviewed the results of the group insurance benefits program market study undertaken by Mosey & Mosey Benefit Plan Consultants. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-118 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorize the group insurance benefits coverage to be transferred from Sun Life Assurance Company of Canada to Industrial Alliance, effective September 1, 2017.

ADOPTED

Action Item: Direction given to continue to budget increases to ensure future projected increases are smoothed over the rate guaranteed period and that any savings be transferred

to reserves during the annual budget process.

b) Report of the Clerk Administrator – Local Improvements on Private Property – Islandview Drive

The Clerk Administrator reviewed her report for a request from residents of Islandview Drive to have their private road resurfaced through Local Improvement Charges. The Committee accepted the recommendation of the Clerk Administrator to enter into a Local Improvements Agreement with 100% of the property owners.

MOTION #COW-17-119 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approve the request for Local Improvements on private property for Islandview Drive subject to entering into a Local Improvements Agreement with 100% of the property owners.

ADOPTED

c) Report of the Clerk Administrator – Energy Consumption and Greenhouse Gas Emissions 2016

The Clerk Administrator reviewed her report on energy consumption from 2012 – 2015 on Township facilities. In 2009, Ontario Regulation 397/11 directed all public agencies in Ontario to prepare, publicly report, and implement energy conservation. The report was received as information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- June 26th South Winds Brigade at Beveridges Locks – The Reeve thanked staff for their efforts in putting together snack packs for the paddlers.
- June 26th – attended welcome event for the South Winds Brigade in Perth

b) Report from Fire Board: No meeting

c) Report from Library Board – George Sachs, June 19, 2017

- Honeywell will be putting in new furnace and air conditioners
- Delegation - Friends of the Library
- Capital budget approved
- 67 people registered for summer reading club
- 140 kids referred for the summer literacy program
- Next Sept 18th at 5:30 p.m.

d) Report from CA's

Rideau Valley Conservation Authority, Ray Scissons

- Annual Watershed Tour, Richmond and Jock River

- Visit to Schouten Corner View dairy farm, Richmond
- Suntech Greenhouse Tour, Kars

e) Report from Members of Committee

Economic Strategy Committee, Steve Fournier and Cindy Halcrow

- Selected subcommittee members
- Reviewed data from Statistics Canada on the number of people who drive from the area to Ottawa every day.

8. Closed session: None

9. Unfinished Business: None

10. New Business:

10.1 Anthology Book – Memories of Home

Gail Code provided an update on the printing of the book, number of copies and possible pricing. Council agreed to set the price for the book at \$25.00 and to provide Linda Meyers with a gift of appreciation for her outstanding contribution to the book.

MOTION #COW-17-120 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approve charging \$25.00 for the Anthology Book – Memories of Home and provides a gift of appreciation to Linda Meyers for her outstanding contribution to the book.

ADOPTED

Action Item: Direction given to staff to check to see if another 50 books could be printed to bring the total to 250

10.2 Canada Day Update

The Clerk Administrator provided an update on the logistics for the Canada Day Rock the Docks celebration.

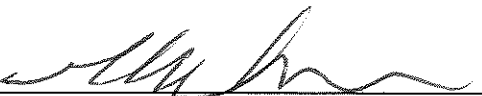
11. Adjournment

MOTION #COW-17-121 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 6:36 p.m.

ADOPTED


 CHAIR


 CLERK ADMINISTRATOR



#13 Minutes Meeting of August 8, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, August 8, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Gail Code	Deputy Reeve (Chair)
	Steve Fournier	Councillor
	George Sachs	Councillor
	Ray Scissons	Councillor

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Karl Grenke	Planner
	Linda Van Alstine	Treasurer

Absent:	Aubrey Churchill	Reeve
----------------	------------------	-------

1. Call to Order

The meeting was called to order at 5:11 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of June 27, 2017

MOTION #COW-17-122 (Verbal)

MOVED BY:	George Sachs
SECONDED BY:	Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on June 27, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-123 (Verbal)

MOVED BY:	Steve Fournier
SECONDED BY:	George Sachs

THAT the Committee of the Whole approves the agenda for the August 8, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

The Committee supported Item #1 - EORN Broadband Network Resolution:

MOTION #COW-17-124 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

WHEREAS the revitalization of the economy of Eastern Ontario continues to be the primary objective of the Eastern Ontario Wardens' Caucus (EOWC);

AND WHEREAS the Eastern Ontario Wardens' Caucus Inc. in its *Economic Development Strategy for Eastern Ontario* has identified the necessity of improving mobile broadband and cellular networks as critical to propelling innovation and economic growth in all sectors of the regional economy including manufacturing, agriculture, and transportation services;

AND WHEREAS the Eastern Ontario Wardens' Caucus and the Eastern Ontario Regional Network (EORN) have undertaken a detailed and comprehensive engineering analysis of the gaps in cellular coverage and capacity across the region;

AND WHEREAS that analysis demonstrates the existence of significant gaps in both coverage and capacity that is impacting public safety, economic growth and the quality of life for residents

AND WHEREAS EORN, on behalf of the EOWC, has prepared a full business case to support improvement and expansion of cellular networks and mobile broadband services across Eastern Ontario;

AND WHEREAS establishing a Public Safety Broadcast Network (PSBN) for First Responders is a national imperative;

AND WHEREAS EORN is proposing the development of a Public Safety Broadcast Network pilot project covering Eastern Ontario to support a national network;

AND WHEREAS the Eastern Ontario Wardens' Caucus has proven itself capable of designing, building and delivering a major telecommunications project on behalf of the businesses and citizens of Eastern Ontario, Ontario and Canada:

NOW THEREFORE BE IT RESOLVED that the Corporation of the Township of Drummond/North Elmsley hereby strongly supports submission of *The Eastern Ontario Regional Cellular Mobile Broadband Project* as the region's highest economic development priority;

AND FURTHER THAT Council requests that both MP Scott Reid and MPP Randy Hillier work closely with the EOWC and EORN on this essential infrastructure project.

ADOPTED

MOTION #COW-17-125

(Verbal)

MOVED BY:

George Sachs

SECONDED BY:

Ray Scissons

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the August 8, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Severance Report January – July 2017

The Planner provided a review of the status of the severances from January – July 2017. The report was received as information.

b) Report of the Planner – Wilson Cartage Severances

The Planner provided an update on a recent severance application from Craig Wilson seeking approval for a new access road and to sever three residential lots from his 161 acre lot north of Innisville. The Planner reported that Council needs to consider assuming a new public road to service the three lots and possible future development. The Committee supported the severance applications as submitted and directed staff to proceed with his report to the County of Lanark's Land Division.

Action Item: Direction given to staff to provide a report to the County of Lanark's Land Division with his recommendations and conditions.

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Unsuccessful Tax Sale – Roll #0919-908-010-01100-0000

The Treasurer provided an update on the unsuccessful tax sale. There was general discussion on various options for the use of the land and next steps. The Committee supported Option C to vest the property in the Township's name and sell the property.

MOTION #COW-17-126

(Verbal)

MOVED BY:

Ray Scissons

SECONDED BY:

George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

That Council authorizes the Treasurer to write off the charge and charge back the County and School Board portion of the outstanding taxes on the tax sale property for Roll #0919-908-010-01100-0000.

ADOPTED

b) Report of the Treasurer – Unsuccessful Tax Sale – Roll #0919-919-025-76412-0000

The Treasurer provided an update on the unsuccessful tax sale. There was general discussion on various options for the use of the land and next steps. The Committee supported Option C to vest the property in the Township's name and sell the property.

MOTION #COW-17-127 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
That Council authorizes the Treasurer to write off the charge and charge back the County and School Board portion of the outstanding taxes on the tax sale property for Roll #0919-919-025-76412-0000.

ADOPTED

c) Report of the Treasurer – Second Quarter Actual 2017

The Treasurer provided an update on the financial performance for the second quarter of the actuals compared to the 2017 budget. The report was received as information.

Note: There was discussion on the Provincial Offences Act fines at this point in the meeting. The Committee inquired how the fines were disbursed.

Action Item: Direction was given to the Treasurer to research and email Council with the stats for the Provincial Offences Act fine disbursement.

d) Report of the Clerk Administrator – Appointing a Building Inspector

The Clerk Administrator provided a review on appointing a Building Inspector to fill in during the CBO's absence due to illness or vacation. Council accepted her recommendation and the following motion was adopted:

MOTION #COW-17-128 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
That Council approves the appointment of Shane Atkinson as a Building Inspector:

AND FURTHERMORE THAT staff are directed to bring a By-law forward to implement that appointment.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve - None

b) Report from Fire Board - None

c) Report from Library Board - None

d) Report from CA's

Rideau Valley Conservation Authority – Ray Scissons, July 27th

- Heart's Desire Weir decommissioning report
- New flood plan mapping for the Rideau River from Hogs Back to Burritts Rapids
- Next Meeting – September 28

e) Report from Members of Committee

Steve Fournier

- Provided a brief update on the June 28th roundabout public meeting on June 28th
- Attending AMO Conference in Ottawa

8. CLOSED SESSION

8.1 Disposition of Land – Port Elmsley Hall – Port Elmsley Hall

MOTION #COW-17-129 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 5:57 p.m. to discuss the disposition of land – Port Elmsley Hall;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-130 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:08 p.m.

ADOPTED

RISE AND REPORT

- Clerk Administrator given direction to correspond with the current home owners.

8.2 Personal Matter about an identifiable individual – Public Works

MOTION #COW-17-131 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:09 p.m. to personal matters about an identifiable individual – Public Works;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-132 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:12 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-133 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
That Council approves the hiring of Clayton Jobson as the Public Works Equipment Operator, subject to a one year probation period effective September 18, 2017 at \$20.04 per hour.

ADOPTED

9. Unfinished Business: None

10. New Business

10.1 Steve Fournier requested the financial figures for the 150th Canada Day event.


Action Item: Direction given to the Clerk Administrator to provide a report with the financial figures of the 150th Canada Day event.

11. Adjournment

MOTION #COW-17-134 (Verbal)
MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole stand adjourned at 6:14 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#14 Minutes Meeting of August 22, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, August 22, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Gail Code	Deputy Reeve (Chair)
	Steve Fournier	Councillor
	George Sachs	Councillor
	Ray Scissons	Councillor

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Linda Van Alstine	Treasurer

Absent:	Aubrey Churchill	Reeve
----------------	------------------	-------

1. Call to Order

The meeting was called to order at 5:13 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of August 8, 2017

MOTION #COW-17-135 (Verbal)

MOVED BY:	Ray Scissons
SECONDED BY:	Steve Fournier

THAT the Committee of the Whole approves the minutes of the Regular Committee of the Whole meeting held on August 8, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes (8.1) of August 8, 2017

MOTION #COW-17-136 (Verbal)

MOVED BY:	George Sachs
SECONDED BY:	Steve Fournier

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting (8.1) held on August 8, 2017 as circulated.

ADOPTED

3.3 Closed Session Minutes (8.2) of August 8, 2017

MOTION #COW-17-137 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting (8.2) held on August 8, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-138 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the August 22, 2017 meeting of the Committee, as amended.

ADOPTED

Amendment:

10.1 New Business - John Hoffman's Retirement

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Randy Hillier – Legislative Updates

Mr. Hillier expressed his appreciation to the Township for taking a lead role with MVCA's proposed wetlands regulation and stating that Council and staff mirror the interests of the residents and the community. He provided a review of current changes to the following legislation: Bill 68 Modernizing the Municipal Act, Bill 148 Fair Workplace, Better Jobs, Bill 142 Construction Lien Act. He reviewed how the changes are going to have an impact on municipalities. He reported that either implementing legislation or the consequences due to the legislation will create challenges for local government. Mr. Hillier offered his assistance to the Township regarding the legislation review.

Dealt with Item 7.3 a Report of the Treasurer – Tax Sale Change

5.2 6:00 p.m. Cavanagh Pit Re-Zoning Public Meeting

Cavanagh Pit Re-Zoning

Minutes of Public Meeting Proposed Zoning By-Law Amendments

ZA-17-03 Thomas Cavanagh Construction Ltd.
2001 Fergusons Falls Road

Public (signed in): Emma Roy, Earl Ennis, Laura Roy, Alan Roy, Ed Coleman, Melany Swinwood

Call to Order

Councillor Gail Code opened the meeting at 6:00 p.m.

Purpose of Meeting

Deputy Reeve Code stated that the purpose of the meeting was to provide an opportunity for the applicants to present their proposal to Council and the public and provide a forum for comments on the proposed amendment before a decision is made on the application.

Presentation and Hearing

Deputy Reeve Code invited Cindy Halcrow, Clerk Administrator to report on notification and review.

Report and Presentation

Cindy Halcrow reported that the purpose and effect of the application was to rezone an Aggregate Reserve area to Aggregate Pit-Special Exception to regularize the existing pit and allow explosives storage in a license magazine as an accessory use at the Cavanagh Pit, 2001 Fergusons Falls Road and to rezone Rural to Rural Special Exception to allow an accessory office building.

Cindy Halcrow reported that an application has been submitted from McIntosh Perry, on behalf of Cavanagh Construction, which currently operates a pit on a 98 acre lot at 2001 Fergusons Falls Road and has been in operation since 1984.

The purpose of the public meeting was to hear feedback from the community prior to Council making a decision on the rezoning. This application, including all notifications to agencies and abutting property owners, was done in accordance with the Planning Act. Cindy Halcrow described the site and advised that the proposed rezoning only applies to that property. She also noted that a decision would not be made on the application this evening, a report and recommendation would follow at a future meeting.

She reviewed a PowerPoint presentation outlining the location, background, current and proposed zoning changes, evaluation of the application and next steps.

Oral and Written Presentations by those in Attendance

Deputy Reeve Code advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. She asked if there were any oral or written presentations from those in favour of the application. No written comments.

Laura Roy: Asked if a written submission can still be made. Deputy Reeve Code reported that written submissions can be submitted.

Melany Swinwood: How close will the office be located on the property? Marko Cekic reported that the exact location has not been determined but it will be closer to Fergusons Falls Road off the internal access road. She asked if the trucking traffic will increase. Mr. Cekic reported that it should not increase a tremendous amount and that a Traffic Impact Study was not required as part of the proposed application.

Alan Roy: Inquired about where the explosives would be stored. Cindy Halcrow reported that the explosives would be stored in a licensed magazine at the pit.

Laura Roy: Inquired about whether the wetland zone will be changed and if so, is it being changed so the land can be mined. Cindy Halcrow reported that at this time the zoning of the property is the only item being considered. She stated that if additional expansion was requested, this could not happen without the applicants going through a lengthy process.

Alan Roy: Stated that he was concerned and that who would want explosives/mines behind their property. He also stated that the applicants could apply to expand. Cindy Halcrow stated that the concerns about the explosives were valid concerns but that the explosives are heavily regulated.

Melany Swinwood: Inquired about how will this impact her resale value? Cindy Halcrow reported that she did not have an answer to that question and suggested contacting a real estate agent. This is a number one question asked but she has not seen the data that substantiates a decrease in property value.

Alan Roy: Stated that a farmer's field with explosives in your backyard will impact the resale value.

Laura Roy: Inquired about whether there would be consideration for reduced taxes on their properties because of the explosives. Council will not reduce the property taxes.

Emma Roy: Could their homes be reassessed? Deputy Reeve Code suggested they could contact MPAC.

Deputy Reve Code invited the applicants to present their presentation and the audience members could ask their questions afterward.

Marko Cekic, McIntosh Perry and Benoit Choquette, Dyno Nobel, reviewed their presentation.

Mr. Choquette reported that they have an existing site in Ashton and that they are a worldwide company. The Fergusons Falls project will have two magazines; one to store blasting agents and one to store detonators. Mr. Choquette reviewed the company Dyno Nobel and the products they use and the various industries they operate such as coal mines, agriculture, seismic, stone, oil and gas, roads, pipelines, mining and fuels electrical power plants.

He reviewed explosive regulations regarding the tables of quantity distances – how far they must be distanced from property, buildings, etc. Mr. Choquette reviewed the magazine safety features such as no electricity in the magazine, bullet proof, alarm system, fire safety plan, key control, security plan. He reported that in the 25 years' operating in Canada there have been no incidents. Mr. Choquette stated that there will be no manufacturing at the site and it will be solely for storage purposes. He reported that the explosives require a denotation or strong shock to explode.

Questions from the audience:

Ed Coleman: Inquired about the risk due to lightning strike. Mr. Choquette reported that there

is no risk because it is a steel magazine. Mr. Coleman asked if their severances would be impacted. Mr. Cekic stated that there is potential that severances would be impacted. He reported that currently there are setbacks in place at the pit. Mr. Coleman wanted to know if camping would be allowed in the D7 area. Mr. Choquette reported that they can't stop anyone from developing or using the land inside the D7 circles as it is your own property.

Ed Coleman: Inquired about whether camping would be permitted. Mr. Choquette reported that risk assessment might be needed to evaluate the impact. Mr. Coleman asked in the worst case scenario, how big it would blow. Mr. Choquette reported that if it were to blow, they would be safe outside D7 and there was very little risk. Mr. Coleman asked about the type of security in place? Mr. Choquette reported that there is an alarm system and a daily check will be done to check on the security of the building. Mr. Coleman expressed his concerns about someone trying to access the building to get access to the explosives. Mr. Choquette reported that the magazine is made out of heavy steel, and it is rare that there are attempts to break into the magazine. It is much easier to target a truck. Mr. Coleman stated that the magazine is underneath a direct fly path to Ottawa. Mr. Choquette reported that they would inform the airport if there was any type of event happening as that is part of their emergency response plan. Mr. Choquette reported that the risk of the explosives igniting due to outside sources is very low. Mr. Coleman asked if there were any plans to make it larger than it is now. Mr. Choquette reported no, that the site is large enough for their needs.

Emma Roy: Reported results from a quick google search regarding explosions. Mr. Choquette reported that these incidents are from manufacturing sites. Ms. Roy stated Fergusons Falls is an up and coming area and asked if the increase in traffic was taken into account and if a traffic study had been completed. Mr. Cekic reported that there are no roads inside D4 and D5 and a traffic study was not required.

Alan Roy: Asked if they were going to expand the quarry and would they be allowed to build a pit closer to his property. Mr. Cekic reported the Township and County's Official Plans protect aggregate resources that can be extracted. As long as the proponent went through the proper process they could expand although that is not the plan. Mr. Cekic reviewed the current extraction limit, and stated that as long as the proponent went through the proper channels, they could expand their license.

Melody: Will the farmers be allowed to continue to farm, plow and grow crops? Mr. Cekic said agriculture uses would still be permitted and that is up to the land owner.

Laura Roy: Who owns the property to be rezoned? Mr. Cekic stated that Cavanagh owns the land. Ms. Roy asked why rezone such a large area for an office. Mr. Cekic reported that the office is for the pit and storage. He stated that the location of the office is not known at this time but will follow the proper procedures. Ms. Roy states that the zoning seems to be a prerequisite for the pit expansion. Mr. Cekic reported that if there is any pit expansion, it would have to go through a rigorous process. Mr. Roy says it sounds like they are using it more for storage. Mr. Cekic stated that yes and that it is not a heavily excavated pit.

Ed Coleman: Reported that they all knew when they purchased their property that a pit was in place. He stated that he is not going against his neighbours and shares their concerns.

Emma Roy: The meeting two weeks from now will it be a public meeting. Cindy Halcrow reported that the meeting is open to the public but it is not a public meeting under the Planning Act. She stated that anyone can come as a delegation by informing Cathy Ryder, Deputy Clerk and provide a written submission.

Ed Coleman: Inquired about whether the fertilizer is being trucked in in transport loads? Mr. Choquette reported that it comes in 20,000 kg per load and would be one load every two weeks. Mr. Coleman asks if it is a D8 or D7 driving down Fergusons Falls Road. Mr. Choquette stated that it would be less than D5 and the trucks would be carrying packaged products not bulk products.

Laura Roy: Inquired about who will have the key? Mr. Choquette said only the site operator will have the key. Ms. Roy asks if there will always be a site operator. Mr. Choquette stated that they need someone from Dyno or the site operator to open the magazine as the keys are controlled and regulated.

Laura Roy: Inquired about if the company would know when a delivery happens. Mr. Choquette states that yes, they will know. Mr. Choquette reported that the keys cannot be copied.

Councillors Questions:

Councillor Sachs: Inquired if the storage facility was fire proof? Mr. Choquette states that it is fire proof. Councillor Sachs asks if the magazine is non-movable – is it locked into place. Mr. Choquette states that it would require a crane to lift it off the ground. Councillor Sachs inquires if there was an electrical magnetic pulse or solar flare is the magazine impenetrable. Mr. Choquette reports that if it won't melt steel, it will not impact the contents inside.

Councillor Fournier: Inquires where does the product come from? Mr. Choquette reported that most of the manufacturing plants are in the USA and some manufacturing plants are in Ontario. Councillor Fournier asks if the magazines are full or half-full. Mr. Choquette states that they are half-full to supply their customers. Councillor Fournier asks who the customers are and Mr. Choquette states that he is not certain as he is not in sales. Councillor Fournier asks if the building is a fixed building or is it trailer. Mr. Cekic states that this would be up to Cavanagh but is unsure if it will be fixed.

Councillor Sachs: Inquired if the people impacted by the rezoning would require anything on title? Cindy Halcrow stated that she is not aware of what goes on the property title. Mr. Cekic stated that he did not think it would be normally added to someone's title.

Councillor Ray Scissons: There were a lot of concerns about the front portion turning into a pit but what we are considering tonight is the rezoning to allow for the building on site. Mr. Cekic stated that is correct.

Marko Cekic Comments:

Mr. Cekic provided a brief explanation of the proposal and reported that it does conform to the Provincial Policy Statement and the Township's Official Plan.

Chair's Closing Remarks and Reminder to Audience

Deputy Reeve Code reminded audience members to sign the attendance sheet if they would like notice of Council's decision

Adjournment of Public Meeting

Public Meeting closed at 7:13 p.m.

Note: Council took a 5 minute recess at 7:14 p.m.

6. Communication/Correspondence

The Committee gave direction on Item #2 – Eastern Ontario Wardens Caucus – Ambulance Act Legislative Consultation Fire Medic Proposal:

Action Item: Direction given to staff to send a letter of support.

MOTION #COW-17-139 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Scissons

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the August 22, 2017 Committee of the Whole as information.

ADOPTED

*Dealt with Item 7.1 a at this point in the meeting at 5:57 p.m. Committee of the Adjustment
Dealt with Item 7.1 b at this point in the meeting at 5:58 p.m. Tulipano*

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Committee Of Adjustment Membership

The Clerk Administrator provided an update on the resignation of Julie Stewart from the Committee of Adjustment effective August 21, 2017. Ms. Stewart has accepted the position of Planner for the County of Lanark and an advertisement has been placed in the local paper and website for a member to serve the remainder of the term. The Committee received the report as information.

b) Report of the Planner – Tulipano Zoning Amendment

The Clerk Administrator provided an update on the proposed rezoning of a 91 acre lot from Rural to Rural-Temporary Use to allow a garden suite as a permitted secondary dwelling for a period not exceeding 20 years at 15880 Highway 7. The Committee accepted the recommendation to proceed to a public meeting.

Action Item: Direction given to staff to schedule a public meeting to consider the Tulipano zoning amendment.

c) Report of the Planner – Rodger Robertson Site Plan Agreement

The Clerk Administrator provided an update on entering into a site plan agreement with

Rodger Robertson to accommodate site specific development of his proposed 54 unit mobile home park at 949 Drummond Conc. 7. The site plan is required due to the single ownership with individual sites leased. Upon completion of a draft site plan, staff will review the proponents prior to final approval.

Action Item: Direction given to staff to bring forward a Site Plan Agreement and implementing By-law for consideration at a future meeting.

7.2 PUBLIC WORKS

- a) Report of the Public Works Manager - None

7.3 CORPORATE SERVICES

- a) **Report of the Treasurer – Changes to Tax Sales**

The Treasurer provided an update on change to the existing Tax Collection Policy regarding tax sales. The changes allow tax sales to begin after two years as opposed to three years. The Committee accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-17-140 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

That Council approves the revised Tax Collection Policy renumbers as POL.01.2017 in order to conform to Bill 68 to allow tax registrations and tax sales to start at the end of two years in arrears.

ADOPTED

- b) **Report of the Clerk Administrator – 150th Canada Day Celebration**

The Clerk Administrator provided an update on the financial summary relating to the 150th Canada Day Celebration. The report was received as information.

Action Item: Direction given to staff to send thank-you letters to the various people contributing to the success of the Canada Day Celebration.

7.4 COMMUNITY SERVICES: None

7.5 CLERK/MEMBERS OF COUNCIL

- a) **Report of Reeve: None**
- b) **Report from Fire Board: None**
- c) **Report from Library Board: None**
- d) **Report from CA's: None**
- e) **Report from Members of Committee**

8. **CLOSED SESSION:** None

9. **Unfinished Business:** None

10. New Business

10.1 John Hoffman's Retirement – September 12, 2017

The Clerk Administration reported that John Hoffman's retirement lunch has been scheduled for August 31, 2017 at the Township Office.

11. Adjournment

MOTION #COW-17-141 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:40 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#15 Minutes Special Meeting of August 25, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, August 25, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve (Chair)
	Steve Fournier	Councillor
	George Sachs	Councillor
	Ray Scissons	Councillor
Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Approval of Agenda

MOTION #COW-17-142 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the August 25, 2017 special meeting of the Committee as presented.

ADOPTED

4. CLOSED SESSION

4.1 Pending Disposition of Land by the Municipality – Port Elmsley Hall

MOTION #COW-17-143 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of the Special Committee of the Whole at 2:00 p.m. to discuss the pending disposition of land by the municipality – Port Elmsley Hall;

AND THAT Clerk Administrator, Deputy Clerk and Brian Cavanagh remain in the room.

ADOPTED

MOTION #COW-17-144 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 2:18 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-145 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the offer from William Black to purchase the Port Hall Elmsley Hall and lands, and

FURTHERMORE THAT a By-law be brought forward for review and passage at a future Council meeting.

ADOPTED

9. Adjournment

MOTION #COW-17-146 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 2:24 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#16 Minutes Meeting of September 12, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, September 12, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Gail Code
Steve Fournier
George Sachs
Ray Scissons

Deputy Reeve
Councillor
Councillor
Councillor (Chair)

Staff Present:

Cindy Halcrow
Cathy Ryder
Karl Grenke
Scott Cameron
Linda Van Alstine

Clerk Administrator
Deputy Clerk
Planner
Public Works Manager
Treasurer

Absent:

Aubrey Churchill

Reeve

1. Call to Order

The meeting was called to order at 5:05 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of, August 22, 2017

MOTION #COW-17-142 (Verbal)

MOVED BY: George Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on August 22, 2017 as circulated.

ADOPTED

3.2 Regular Session Minutes of August 25, 2017

MOTION #COW-17-143 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on August 25, 2017 as circulated.

ADOPTED

3.3 Closed Session Minutes of August 25, 2017

MOTION #COW-17-144 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the closed session Committee of the Whole meeting held on August 25, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-145 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the September 12, 2017 meeting of the Committee, as amended.

ADOPTED

Amendment:

9.1 Unfinished Business - Rideau Valley Market Place Fire Update

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Erika Heesen, Chief Executive Officer, Perth and District Union Library

E. Heesen gave a PowerPoint Presentation reviewing highlights regarding programs, services and statistics for 2016. She reported that they are exploring ideas such as expanding the range of services online, using technology to increase staff capacity and supporting and building a strong volunteer program. The presentation was received as information.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-17-146 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the September 12, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Rivington Lot Addition

The Planner reviewed his report regarding a severance application by Cindy Rivington on Elizabeth Drive to sever and add to an abutting lot owned by Chris and Liane Mason. The proposed application would require addressing land use and accessory lot coverage through a site specific zoning amendment. The proposed consent would enable the expansion of a non-conforming business on the lands to be enlarged. The appropriate zoning would be a condition of the consent application.

Action Item: Direction given to staff to provide a planning report to the County's Land Division with the recommendations and draft conditions.

b) Report of the Planner – Committee of Adjustment Appointment

The Planner reviewed his report regarding filling a vacancy on the Committee of Adjustment resulting from the resignation of Julie Stewart. Two applicants applied for the position and the current Committee of Adjustment members met on September 5th to review the applications. Their recommendation was to appoint Susan Brandum to the Committee. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-147 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council appoint Susan Brandum to the Township's Committee of the Adjustment for the remainder of the current term, and

FURTHERMORE THAT Council adopts a by-law to bring the appointment into effect at the next Council meeting.

ADOPTED

7.2 PUBLIC WORKS

a) Report of the Public Works Manager - None

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Budget Dates

The Treasurer discussed proposed dates for the 2018 budget deliberations and the Committee agreed with having the budget meeting on November 21st at 8:30 a.m. The Treasurer reported that the budget binder will be ready on November 17th.

b) Report of the Clerk Administrator – Council Priorities – Year 3 Term Results

The Clerk Administrator reviewed Council priorities set in 2015. She provided a status update on accomplishments as well as areas that still need to be addressed before end of term in 2018. Council has been quite successful in completing priorities. The report was received as information.

c) Report of the Clerk Administrator – Facility Maintenance & Facility Bookings

The Clerk Administrator reported on the tender results for the Custodial Services contract. 4 companies took out packages and on two people provided tenders. KGM Distributors was the lower of the two tenders received.

MOTION #COW-17-148 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council award Tender No. 2017-03 Custodial Services & Facility Bookings at various Township Buildings to KGM Distributors commencing October 1, 2017.

ADOPTED

d) Report of the Clerk Administrator – Source Protection Transfer of Authority
The Clerk Administrator reviewed her report to amend the current Source Water Protection Agreement for Risk Management Services for RVCA/MVCA.

MOTION #COW-17-149 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the amended Source Protection Agreement, and

FURTHERMORE THAT staff be directed to bring an implementing by-law to the next Council meeting.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – None

b) Report from Fire Board

Gail Code - August 28, 2017

- Reviewed fire calls for BBDE and South Sherbrooke
- PTSD training and plan update
- Flying lanterns to be reviewed

c) Report from Library Board

Next meeting September 18th

d) Report from CA's

RVCA - next meeting September 28th

MVCA – next meeting September 20th

e) Report from Members of Committee

- Drug Strategy Committee - Steve Fournier - Next meeting October 16th
- Steve Fournier provided an update on the AMO Conference
- Environmental Initiatives Committee - George Sachs, September 5th
 - Lots of diversion to the re-use centre

- Rules for re-users established
- Signage has been completed
- Presentation on changes to the Waste Ontario Act

8. CLOSED SESSION

8.1 A proposed acquisition of real property – Code Road Landfill

MOTION #COW-17-150 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:11 p.m. to discuss a proposed acquisition of real property – Code Road Landfill

AND THAT the Clerk Administrator, Deputy Clerk and Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-151 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:30 p.m.

ADOPTED

RISE AND REPORT

Direction given to the Manager of Public Works to solicit the services of Rivington Associates Inc. to update and modify their 2013 "Narrative Appraisal Report to allow for the development of Phase II of the Code Road Waste Site ECA #A451101.

8.2 Personal Matters about an identifiable individual including a municipal employee – Public Works

MOTION #COW-17-152 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:31 p.m. to discuss Personal Matters about an identifiable individual including a municipal employee – Public Works

AND THAT the Clerk Administrator, Deputy Clerk and Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-153 (Verbal)

MOVED BY: Gail Code

SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:35 p.m.

ADOPTED

RISE AND REPORT

- Received as information.

8.3 Personal Matters about an identifiable individual including municipal employees - Administration

MOTION #COW-17-154 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

8.4 THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:40 p.m. to discuss Personal Matters about an identifiable individual including municipal employees – Administration.

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-155 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:50 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-156 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts Mary Remmig's resignation with regrets and extends appreciation for her service to the Township; and

FURTHERMORE THAT Diane Anderson assumes the full-time role of Administrative Assistant/Receptionist once an employee's graduated return to work schedule has been significantly completed.

FURTHERMORE THAT a temporary/contract receptionist be hired to cover reception from approximately September 25 – November 19, 2017 or earlier.

ADOPTED

9. Unfinished Business

9.1 Rideau Valley Marketplace Fire Update – George Sachs

George Sachs reviewed the concerns of residents impacted by the Rideau Valley Marketplace fire. He reported that by pressing the issue to assist residents, Council is working on behalf of the residents. The affected residents are still waiting on the insurance company approval before they can move forward.

There was discussion on the Township hosting the public meeting with the residents, MOECC and the Health Unit to discuss the outstanding issues and concerns.

10. New Business: None

11. Adjournment

MOTION #COW-17-157 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:02 p.m.

ADOPTED


CHAIR


CLERK ADMINISTRATOR



#17 Minutes Meeting of September 26, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, September 26, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Steve Fournier George Sachs Ray Scissons	Reeve Councillor Councillor Councillor (Chair)
Staff Present:	Cindy Halcrow Cathy Ryder Scott Cameron Karl Grenke Peter Echlin	Clerk Administrator Deputy Clerk Manager of Public Works Planner Chief Building Official
Absent:	Gail Code	Deputy Reeve

1. Call to Order

The meeting was called to order at 5:09 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of September 12, 2017

MOTION #COW-17-158 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on September 12, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes (8.1) of September 12, 2017

MOTION #COW-17-159 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on September 12, 2017 as circulated.

ADOPTED

3.3 Closed Session Minutes (8.2) of September 12, 2017

MOTION #COW-17-160 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on September 12, 2017 as circulated.

ADOPTED

3.4 Closed Session Minutes (8.3) of September 12, 2017

MOTION #COW-17-161 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on September 12, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-162 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the September 26, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments

Item 8.1 Building Code Enforcement Delegation – Dealt with in open session at 6:00 p.m.

Item 8.2 Withdrawn from the agenda

Item 10.2 1992 International Tandem Plow & Sand Truck Bid – New Business

5. Petitions/Delegations/Public Hearings/Public Meetings 5:30 p.m.

5.1 Building Code Enforcement Delegation 6:00

Mr. Hawe and Deb Howitt, Paralegal, appeared before Council to request an order be issued on Mr. Hawe's property to enable him to go through his Title Insurance for repairs to a house he bought in 2015. Mr. Hawe expressed his concerns and reported that he felt his issue was not taken seriously by Township staff nor was it dealt with in a timely manner. He stated that he received different information from Township staff.

Ms. Howitt requested that Council help her client and provide an order against the property to assist Mr. Hawe with his insurance claim. Mr. Hawe reported that he purchased his property at 111 Cats Cove Road and while inspected at the time of purchase, deficiencies were discovered at a later date. Mr. Hawe reported that he has invested thousands of dollars repairing the property and is unable to sell it due to deficiencies. The Chair thanked Mr. Howe and Ms. Howitt.

Action Item: Direction given to staff to communicate with Mr. Hawe within two weeks.

5.2 Midway Sports Re-zoning 5:32

Minutes of public meeting concerning proposed Zoning By-law amendments

ZA-17-05 William and Donna Black (120 Station Road)

Attending: Public (signed in): Ron Jackson, Sharon Hunt, Bruce Schurman, Damian Adams, Bill Black, Donna Black, Nancy Tulipano.

Call to Order

Councillor Ray Scissons opened the meeting at 5:05 p.m.

Purpose of Meeting

Councillor Scissons advised that the purpose of the meeting was to consider two zoning amendment applications under Section 34 of the Planning Act. He advised that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

Presentation and Hearing- Midway Sports

Councillor Scissons invited Township Planner Karl Grenke to report on notification and review.

Planner's report and presentation

Mr. Grenke reported that the purpose and effect of the application is to rezone a roughly 2.5 acre portion of land described as the Port Elmsley Hall from Institutional, Rural and Residential to General Commercial Special Exception. The special exception would limit permitted uses to retail store, custom workshop, sample showroom, recreation instruction, restaurant and accessory apartment. Mr. Grenke advised that Council has previously agreed to sell the property and this meeting is intended to contemplate the proposed land use.

The applicants wish to relocate their business, Midway Sports and Trophies to this property and the proposal would accommodate this and some potential future land uses. The purpose of the public meeting was to hear feedback from the community prior to Council considering a change in the rules for the land. This application, including all notifications to agencies and abutting property owners, was done in accordance with the Planning Act. Mr. Grenke described the site and advised that the proposed rezoning only applies to that property. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

Presentations and Discussion

Councillor Scissons advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Bill Black, the applicant (5315 County Road 43) introduced himself and his background, noting that he has been in business for 29 years and is currently running the business from his house. There have been no complaints to date on the current location. He had met with his neighbours before this public meeting and advised that he has no intention of utilizing the greenspace area beside the neighbouring residence, other than possibly placing a sign or digging to extend natural gas to the building. He noted the proposed use would be low impact.

Ron Jackson (155 Station Rd) lives across the road and he advised that his concerns relate to the potential future location of the existing post boxes and newspapers currently in front of the hall. There is a concern about littering. He acknowledges this does not relate significantly to the land use issue but they are issues nonetheless. He supports the concept of the proposed development and sought clarification on the explanatory note. Mr. Grenke clarified that the proposed rezoning affects only 2.5 acres of the 3.5 acre portion. The acre at the north is proposed to be sold separately and is not part of this application.

Damien Adams (4961 County Road 43) owns the abutting stone house. He does not object in principle to the proposed land use but is concerned about the protection of the greenspace area at the corner of Station Road and County Rd 43 next to his house. His concern relates to potential utilization of that by a future property owner and requested additional zoning limitations to that area.

Sharon Hunt (142 Station Road) was concerned about potential impacts of a restaurant there. There was some discussion regarding the restaurant and whether a liquor license can be excluded from the definition. Reeve Churchill suggested that would be doable.

Adjournment of Public Meeting

Councillor Scissons closed this portion of the public meeting at 5:54 pm.

5.3 Tulipano Re-zoning 5:54 ZA-14-04 Chris and Nancy Tulipano (15880 Highway 7)

Attending: Public (signed in): Nancy Tulipano.

Presentation and Hearing - Tulipano

Councillor Scissons invited Township Planner Karl Grenke to report on notification and review.

Planner's report and presentation

Mr. Grenke reported that the purpose and effect of the application is to establish permission for a garden suite to be constructed on this lot as a temporary use. Mr. Grenke noted that the Zoning By-law allows only one dwelling per lot; however an exception can be created for garden suites, also known as granny flats where the need is required. As per the Planning Act, this permission would extend for 20 years, renewable, unless the need is removed earlier, at which point the structure would need to be removed or rendered uninhabitable.

The purpose of the public meeting was to hear feedback from the community prior to Council considering a change in the rules for the land. This application, including all notifications to agencies and abutting property owners, was done in accordance with the Planning Act. Mr. Grenke described the site and the planning process. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

Presentations and Discussion

Councillor Scissons advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Mrs. Tulipano advised that her mother is ill and the proposed garden suite would allow her independence, however to remain very close to family members.

Councillor Fournier asked what happens after the 20 years. Mr. Grenke advised that the zoning provision specifies a date upon which the use expires and the owners would be required to enter into a site plan agreement to implement that. He noted that upon the expiration of the temporary zone a garden suite would not have legal non-conforming rights.

Chair's Closing Remarks and Reminder to Audience

Councillor Scissons reminded audience members to sign the attendance sheet if they would like notice of Council's decision.

Adjournment of Public Meeting

Councillor Scissons closed this portion of the public meeting at 6:02 pm.

6. Communication/Correspondence

No items were pulled from the Communication package but the following item was discussed before the motion was motion was adopted:

#1 Big Brothers Big Sisters – Donation request to be reviewed during budget deliberations.

MOTION #COW-17-163 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the September 26, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Cavanagh Pit Re-zoning (Dyno Nobel)

(Dealt with prior to Item 5)

The Planner reviewed the outcome of the public meeting and feedback received and provided next steps on the application. An application submitted by Cavanagh Construction on behalf of Dyno Nobel Canada Inc. seeks to amend the existing split

zoning of the site, Rural and Aggregate Reserve, to recognize the pit on the property and to allow the storage of explosives in licensed magazines at the Fergusons Falls property.

Steve Fournier reported that he would not be supporting this application. Reeve Churchill reported that he would like additional time to consider the merits of the application.

MOTION #COW-17-164 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council defer this item until the next Committee of the Whole meeting on October 10, 2017.

ADOPTED

Action Item: Direction given to staff to bring a report forward comparing the community benefit of approving the application.

b) Report of the Planner – Thompson Zoning Amendment

The Planner reviewed his report regarding Paul and Corrine Thompson's application to rezone a lot which is considered a farm consolidation whereby the farmland on the lot remains with the family and the surplus dwelling and outbuildings to be severed on 2919 Drummond Concession 7.

Action Item: Direction given to staff to schedule and prepare for a public meeting in October to consider the Thompson zoning amendment application (ZA-17-06)

c) Report of the Planner – McFadden Zoning Amendment

The Planner reviewed his report regarding Tamara and Leonard McFadden's application to rezone an 83 acre lot from Rural to Rural Temporary Use zone. The applicants propose the construction of a garden suite as a permitted secondary dwelling for a period not exceeding 20 years at 1002 Armstrong Road.

Action Item: Direction given to staff to schedule and prepare for a public meeting to consider the McFadden zoning amendment application (ZA-17-07)

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Road Reconstruction Contract 2017-05 Stamford Drive

The Public Works Manager provided an update on the tender results for Stamford Drive road reconstruction project. He reported that two bids were received and that Crains' Construction Ltd. was the lowest bid. The Public Works Manager reported that \$100,000 was initially approved for the reconstruction but an additional \$35,000 will be required. The recommendation is for the shortfall to come from the construction reserve. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-165

(Verbal)

MOVED BY:

Aubrey Churchill

SECONDED BY:

George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council accepts the tendered price from Crains' Construction Ltd. of \$132,072 (plus applicable taxes) for the Stamford Drive Reconstruction Tender 2017-05 and;

FURTHERMORE THAT Council approves the additional funding required to compensate for the financial gap from what was originally approved vs the actual cost are to come from the Construction Reserve and

FURTHERMORE THAT Council gives the Reeve and Clerk Administrator the authority to sign all pertinent documentation with Crains' Construction Ltd. the Stamford Drive Reconstruction Tender 2017-05.

ADOPTED

b) Report of the Public Works Manager – Rideau Ferry Parking Lot

The Public Works Manager reported to the Committee that the paving of the Rideau Ferry parking lot was over budget due to contaminated soil which required digger much deeper than expected. He recommended that the overage could come from the construction reserve. The Committee accepted the recommendation of the Public Works Manager and the following motion was adopted:

MOTION #COW-17-166

(Verbal)

MOVED BY:

Steve Fournier

SECONDED BY:

George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves an additional \$42,100 be funded from the Construction Reserve for the Rideau Ferry Parking Lot Reconstruction project.

ADOPTED

c) Report of the Public Works Manager – Nickerson Access onto Unopen Road Allowance

(dealt with this item prior to 7.2 a)

The Public Works Manager reviewed his report to provide an alternative access to Lot 1, Concession 12, Drummond Ward. The proposed access would be constructed within the unopen Road Allowance adjacent to Mr. Nickerson's property connecting to County Road No.12, also known as the McDonald Corners Road. This access would be a conditional access as part of the process and subject to zoning and site plan control before moving forward. Design drawings would be requested from the applicant so the Township and County could see what will be put in place.

The Public Works Manager reported that the property owner on Lot 2 might provide resistance to this application because the entrance will be in front of his property. Even though the access is front of the property on Lot 2, this is the safest access and it is Township land. The Committee agreed to support the conditional access, in principal, and the following motion was adopted:

MOTION #COW-17-167 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves, in principal, that the owner of Lot 1, Concession 12, Drummond Ward be allowed to construct an access driveway within the unopen Road Allowance adjacent to his property connecting to County Road No.12, provided that certain conditions are met to the satisfaction of the Manager of Public Works for the Township of Drummond North Elmsley and the Director of Public Works for the County of Lanark and conditional upon rezoning and site plan control.

ADOPTED

7.3 CORPORATE SERVICES: None

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

- a) **Report of Reeve** - No report
- b) **Report from Fire Board** – No report
- c) **Report from Library Board** – No report
- d) **Report from CA's** – No report
- e) **Report from Members of Committee** – No report

8. Closed Session: None

9. Unfinished Business: None

10. New Business

10.1 CP Rail Corridor Update

Councillor Sachs was seeking an update on the Ottawa Valley Rail Trail which is slated to be developed as a future trail. Reeve Churchill reported that there was no current update.

10.2 1992 International Tandem Plow & Sand Truck Bid
(dealt with this issue prior to Item 7.3)

The Public Works Manager reported to the Committee that the Municipality of Mississippi

Mills is selling surplus used vehicles. He reported that a bid must be submitted by the Township by October 2, 2017. The vehicle would be used at the waste site and he was seeking authorization to submit a bid and direction on price range.

MOTION #COW-17-168 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes the Public Works Manager to submit a bid on a 1992 International Tandem Plow and Sand Truck to an upset limit of \$6,000 or less.

ADOPTED


11. Adjournment

MOTION #COW-17-169 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:03 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



18 Minutes Meeting of October 10, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, October 10, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve
Councillor (Chair)
Councillor
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Scott Cameron
Karl Grenke

Clerk Administrator
Deputy Clerk
Public Works Manger
Planner

1. Call to Order

The meeting was called to order at 5:26 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of September 26, 2017

MOTION #COW-17-170 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on September 26, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-171 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the October 10, 2017 meeting of the Committee, as amended.

ADOPTED

Amendments

- Item 7.1 d Midway Sports Zoning Amendment removed from the agenda and added to the Council agenda of the same date.
- 10.3 Council Communications

5. Petitions/Delegations/Public Hearings

5.1 5:28 p.m. Laws Pound Services for Cats – Sharon McDougal

Sharon McDougall, representing the Lanark Animal Welfare Society, a proposed pilot project for pound service for cats. She requested that the Township provide a Community Grant or provide increased funding to the Animal Control Budget to allow the Animal Control Officer to pick up cats.

5.2 5:39 p.m. Cavanagh Pit Rezoning – Marko Cekic & Chris Collins

Chris Collins, Manager, Cavanagh Construction, provided the community benefits such as it provides a benefit to local businesses; fulltime employee is a resident and able to work in the area where he lives. Mr. Collins reported that they listened to the community and that was why they added additional setbacks and reduced building size to 1500 feet.

Marko Cekic, noted that there are additional benefits such as local contractors and road construction companies can now purchase their product locally. They are able reduce their costs and will become more competitive as their source for supplies will be local. Mr. Cekic reported that an Environmental Assessment was completed. He reported that there is no impact on the natural environment. Existing land uses are protected via their safety plan and that there will be no increase in trucking traffic. The Chair thanked Mr. Cekic and Mr. Collins for their presentation and invited them to stay for the staff report on the same subject later in the meeting.

6. Communication/Correspondence

Items 1 and 5 were pulled from the Communication package and dealt with separately before the motion was adopted:

#1 – L. Donaldson's letter - Unopened Road Allowance Lot 1, Conc. 12, Drummond. This item was dealt with at the Council meeting of the same date.

#5. Township of Montague's Bill 148 Resolution

MOTION #COW-17-172 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Township of Montague's Resolution – Bill 148 Fire Prevention Services requesting that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148.

ADOPTED

Action Item: Direction given to present the Township's resolution for Bill 148 at the next Council meeting.

#7 – Perth & District Chambers of Commerce – Annual Awards Dinner. Direction given to staff to RSVP attendance.

MOTION #COW-17-173 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the October 10, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Dyno Nobel Rezoning

The Planner reviewed his report as it relates to the community benefit of the Dyno Nobel rezoning. Benefits include: local source of explosives, additional commercial assessment, one fulltime local job and reduced transportation costs due to local source of explosives.

MOTION #COW-17-174 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Dyno Nobel Rezoning and;

FURTHERMORE THAT a by-law be brought forward for passage at the next Council meeting.

ADOPTED

Note: Dealt with Item 7.2 a Award Otty Lake Side Road Engineering Design at this point in the meeting

b) Report of the Planner – Bain Minor Variance

The Planner provided an update on an appeal to the Committee of Adjustment's decision on a minor variance application for 117 Sunrise Lane for Curtis and Jennifer Bain. The application was to enable the redevelopment of their cottage on the North Shore of Otty Lake. The variance proposed the removal of the existing single storey cottage and its replacement with a taller dwelling with a walkout lower level in roughly the same location. There were no concerns from the neighbours, RVCA did not support the application given that there was room on the property to relocate the rebuilt structure. On April 20th, RVCA appealed the Committee's decision to the Ontario Municipal Board with the hearing set for October 12, 2017. A revised sketch was submitted that increased the waterbody setback to 83 feet for the deck and 88 feet for the house which satisfied RVCA. The hearing will likely be cancelled and then a building permit could be issued. The report was received as information.

c) Report of the Planner – Tulipano Zoning Amendment

The Planner provided an update on the public meeting and feedback received and to consider next steps on the application as it relates to Chris and Nancy Tulipano to accommodate a granny flat at 15880 Highway 7. There was discussion on the tracking of granny suites when they have reached their 20 year temporary use limit.

MOTION #COW-17-175 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Tulipano Zoning Amendment; and

FURTHERMORE THAT staff be directed to bring forward a by-law implementing the Rural Temporary Use Zone.

ADOPTED

Action Item: Direction given to staff to track granny suites.

d) Report of the Planner – Midway Sports Zoning Amendment (removed from the agenda and added to the Council agenda of the same date)

e) Report of the Chief Building Official – 2017 Building Dept. 3rd Quarter Report
The Clerk Administrator reviewed the building stats on behalf of the Chief Building Official. The Committee received the report as information.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Award Otty Lake Side Road Engineering Design (dealt with this Item prior to 7.1 B)

The Public Works Manager reviewed his report regarding the re-design of Otty Lake Side Road from County Road No. 10 to Kenyon Road. An RFP was prepared and advertised for Engineering Services and four companies submitted proposals. After review of the submissions, McIntosh Perry Ltd., was the preferred consultant. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-176 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the Request for Proposal from McIntosh and Perry Ltd for \$129,220 (plus applicable taxes) for the engineering services for the reconstruction of Otty Lake Side Road.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Ontario Trillium Foundation Funding – Ferguson's Falls Hall Repair.

The Clerk Administrator reviewed her report regarding repairing the Ferguson's Falls Hall – there is funding available for capital projects and she was seeking approval to submit a grant application. There was discussion on options for repairing the hall and whether the Township should be investing any more money into the hall. The Clerk Administrator reported that Council does not have to commit to any decision regarding the repairs at this time. The application needs to be submitted by the end of the month.

After a brief discussion, some members of Council wanted to see the Hall before making a final decision.

Action Item: Direction given to staff to provide an update at the next meeting.

7.4 COMMUNITY SERVICES: None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following item:

A meeting has been scheduled at the Township Office on Friday, October 13 to review speeding on Highway 43. The OPP, County, Clerk Administrator and Reeve will attend.

b) Report from Fire Board: None

c) Report from Library Board, George Sachs, October 9, 2017

- Property Committee Meeting
- Draft budget
- Recommendation from Council to hold the library budget at 2%

d) Report from CA's

MVCA – Gail Code

- Passed wetlands policy
- Next meeting October 18

e) Report from Members of Committee

Steve Fournier

- Drug strategy meeting cancelled
- Scott Cameron won the Rideau Corridor Landscape Recognition award for the Rideau Ferry Docks; the Township won the design award.
- Lake Links meeting at the Civitan in Perth, October 21

8. CLOSED SESSION

8.1 Receiving of advice subject to solicitor-client privilege: 111 Cats Cove

MOTION #COW-17-177 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 7:14 p.m. to discuss the receiving of advice subject to solicitor-client privilege: 111 Cats Cove;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-178 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:20 p.m.

ADOPTED

RISE AND REPORT

- Received as information. Council supported the Clerk Administrator's decision and no orders will be issued on the property at 111 Cats Cove Road.

9. Unfinished Business: None

10. New Business

10.1 Road Safety – Councillor Sachs

Councillor Sachs inquired about what the Township could do regarding speeding vehicles not stopping for school buses on Highway 43. Reeve Churchill reported that he would be attending a meeting of October 13 regarding this issue and will report back.

10.2 Animal Control – Reeve Churchill

The Deputy Clerk reviewed statistics for Animal Control regarding calls not relating to dogs. The Clerk Administrator reviewed how the costs for the calls came about and the fee structure. Council made it clear that billing should occur for dogs only and no other animal. The Deputy Clerk reported that there was a misunderstanding regarding charging for an incident. The Deputy Clerk reported that the Animal Control officer submitted her resignation on October 10, 2017 for Animal Control and Pound services.

Action Item: Direction given to staff to bring back a report in a couple of weeks.

10.3 Communication Council

Councillor Fournier inquired about communicating to residents when emails are received. His concerns were that Council members were confused on knowing whether an issue has been dealt with or not. Reeve Churchill reported that he deals with the emails and going forward, he will copy Council members so everyone is aware of what is taking place.

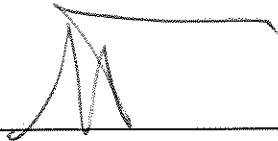
11. Adjournment

MOTION #COW-17-179 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 7:25 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR



#19 Minutes Meeting of October 24, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, October 24, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor (Chair)
	George Sachs	Councillor
	Ray Scissons	Councillor
Staff Present:	Cindy Halcrow	Clerk Administrator

1. Call to Order

The meeting was called to order at 5:10 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of October 10, 2017

MOTION #COW-17-180 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on October 10, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of October 10, 2017

MOTION #COW-17-181 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the Closed Session of the Committee of the Whole meeting held on October 10, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-182 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the October 10, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 Coyotes – Jennifer Bennett

Ms. Bennett said that she has had 8 lambs and 1 calf killed by coyotes this year. The most recent kill occurred 20 feet from the barn. She is afraid to let her young kids play outside in case the coyotes will attack them. She has erected some fencing but cannot fence her whole property. She has even tried hunting them.

Members of Council sympathized with her concerns and agreed that there are too many coyotes in the area. Municipalities can no longer have bounties. It is a provincial responsibilities, Ms. Bennett was urged to write a letter to the local MPP to ask for provincial assistance in reducing the number of coyotes. Council would pass a resolution supporting her cause which she could attach to her letter.

Action Item: Staff was directed to work with Ms. Bennett and prepare a resolution for the next meeting that urges the province to take action against the coyote population.

5.2 Archives Lanark Expansion – Grant McFarlane

Mr. McFarlane reviewed the history and future goals of Archives Lanark. Since its inception, they have acquired numerous historical collections and they are now running out of room at the Drummond Center hall. They would like to construct a 1,650 sq ft addition and need Township and Lanark County permission to do this.

Members of the Committee discussed the proposal. In order to make the project feasible for the Township, a long term lease will have to be considered. A quick calculation suggests that the addition would cost about \$500,000 to construct. It was noted that Public Works still uses the shed on the land where the addition is proposed to go. The new shed will have to be constructed to replace the current one. As Lanark County would be paying for the project, Reeve Churchill recommended that Mr. McFarlane arrange to have the County representative who sits on the Archives Lanark Board, Klaas Van Der Meer, make this same presentation to Lanark County.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-17-182 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT - None

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Animal Control/Pound Services

C. Halcrow reviewed the Deputy Clerk's report. She suggested a decrease in the level of service. There is no need to provide 24/7 hour service so the RFP can be costed on an hourly rate with a different rate for emergency calls. The committee discussed the expense of having an animal control officer with respect to the number of impounded dogs. It was decided to issue the RFP and make a decision once the costing was identified. Councillor Sachs wanted to know what the fine would be for impounded dogs.

Action Item: Staff was directed to proceed with the RFP and investigate pound service options.

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following item:

He received a letter from Scott Danford The scouts are running out of room to plant trees at the landfill property and are looking for new properties. They asked him if he knew of anyone who would want the scouts to plant trees on their property. The program is run by RVCA and the scouts are able to plant 2,000-3,000 trees each year at no cost to the property owner.

b) Report from Fire Board – Gail Code

- The Fire Board met on October 16, 2017
- The budget was passed at 2% increase
- They are looking for more firefighters
- BBDE had 111 calls YTD; last year they had 144 YTD
- South Sherbrooke had 26 calls YTD; and last year they had 45 YTD
- A fire alarm blitz was recently held and they distributed 77 alarms
- The road tolls raised \$6,500 in BBDE and \$1,000 in South Sherbrooke
- As part of the opioid response, the Fire Department will be getting naloxone nasal spray for the rescue vehicle at no cost. All firefighters will be trained on its use.

c) Report from Library Board – George Sachs

- The Library Board met on October 16, 2017
- Budget was passed with the 2.68% increase; they are anticipating salary increases in

2019 as a result of Bill 148 and put 1.13% in reserves to offset those costs.

- They will be the recipient of BYOB “bring your own bag” campaign by Food Smiths. They will receive five to ten cents for each bag that a customer brings.
- Hours of work changing – 2 hours on Tuesday will move to Monday to provide consistent hours throughout the week
- Website is almost ready for beta testing
- Property Cte meeting – November 6 at 6 p.m.
- Policy Cte meeting on November 13 at 5:30 p.m.
- Library Board meeting on November 20 at 5:30 p.m

d) Report from CA's

RVCA – Ray Scissons

- Meeting will be held on October 26, 2017

MVCA – Gail Code

- Meeting held on October 15, 2017
- MVCA has an excellent Educator at the Mill of Kintail. She can come to council to explain what she does if there is any interest.

e) Report from Members of Committee

Drug Strategy – Steve Fournier

- Meeting will be held on October 30, 2017

Environmental Initiatives – George Sachs

- Meeting will be held on November 21, 2017 at 5:30 p.m.

Lake Links – Steve Fournier

- He attended the Lake Links workshop on October 21. It was well attended with over 200 in attendance. Workshops were held on Site Alteration Policy by Frontenac County, Self-sustainability by North Frontenac, and a survey on Muskrat Lake.

8. CLOSED SESSION - None

9. Unfinished Business

9.1. LAWS Pound Services for Cats – from October 10, 2017

The committee discussed the request from LAWS to provide funding for cat pound services. It was noted that LAWS was unable to get any funding from Lanark County. The Committee received the delegation as information.

9.2 Fergusons Falls Hall Repairs

C. Halcrow said that she attended a site meeting with the CBO, Reeve and Councillor Fournier on October 12, 2017. As a result of that meeting, several repairs should be made that would remove water from the foundation. Ray Scissons also took a look at the exterior of the building. He said the brick was in good shape and there is no need to clad it. After a brief discussion, it was decided not to fix the floor because it has been in this shape for decades. Gail Code will have her son Darwin Code take another look at the support beams.

10. New Business

10.1 Port Elmsley Hall Inventory

Cindy Halcrow reviewed the list of surplus items at the Port Elmsley hall. The preference is to give them away as the Township would not get very much for any of the items. She asked if members of council knew any group or organization that could use these items to let her know.

11. Adjournment

MOTION #COW-17-183 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 6:30 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#20 Minutes Meeting of November 14, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, November 14, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code George Sachs Ray Scissons	Reeve Deputy Reeve Councillor (Chair) Councillor
Staff Present:	Cindy Halcrow Cathy Ryder Karl Grenke	Clerk Administrator Deputy Clerk Planner
Absent:	Steve Fournier	Councillor

1. Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of October 24, 2017

MOTION #COW-17-184 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on October 24, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-185 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the November 14, 2017 meeting of the Committee as amended.

ADOPTED

Amendments:

10.3 Bill 148 Update – Volunteer Fire Fighters Amendments

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Laura Plummer – Deer Tick Population

Laura Plummer appeared before Council to voice her concerns regarding feeding deer and the spread of ticks. Her neighbours provide a feeding station for deer, and it is spreading ticks unto her property. She reported that there are a lot of young people in her area who are at risk of being bitten by ticks. She has been bitten more in the last 3 years than she has in the last 10. She also said that the deer hosts the ticks that carry Lyme disease and birds and other mammals all feed at the same feeder spreading the disease. She asked Council if there was anything that can be done to ban feeding of deer and thereby reducing the risk of Lyme disease. The presentation was received as information.

5.2 5:20 p.m. Bob Fairchild – Unopened Road Allowance Conc. 10 and 11 Drummond

Mr. Fairchild appeared before Council to request permission to survey the road allowance between Concession 10 and 11, at his cost, to access his land. He has used the access road for 30 years and it crosses several properties on Lots 1, 2 and 3. When a neighbour purchased the property, they no longer permitted him to use the access road. Mr. Fairchild said that the Township owns the road access and he has the copies of the deeds. There was general discussion on the logistics of access to his lands and next steps. The Reeve reported that MNR would have to give permission because of the wetlands. A deposit would be required from Mr. Fairchild if the survey is to be completed.

Action Item: Direction given for Mr. Fairchild to meet with the Public Works Manager and Clerk Administrator to review before proceeding.

5.3 Zoning Amendment Public Meetings

Paul and Corrine Thompson
Leonard McFadden

ZA-14-06	Paul and Corrine Thompson (2919 Concession 7)
ZA-17-07	Leonard McFadden (1002 Armstrong Road)

Public (signed in): Bob Fairchild, Deb McFadden, Laura Plummer, Tracy Zander.

Call to Order

Councillor George Sachs opened the meeting at 5:30 p.m.

Purpose of Meeting

Councillor Scissons advised that the purpose of the meeting is to consider two zoning amendment applications under Section 34 of the Planning Act. He advised that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

Presentation

Councillor Sachs invited Township Planner Karl Grenke to summarize each application and report on the notification.

Planner's report and presentation

Mr. Grenke described the Thompson application, noting that it applies to a roughly 41 acre portion of a larger lot within a designated prime agricultural area. This zoning amendment application is associated with a consent application that was provisionally approved by Lanark County that severed a 5.5 acre parcel around the existing house and barn. As required by the Official Plan and for the purposes of protecting prime agricultural land, the 'retained' farmland must be rezoned to prohibit residential development. A technical amendment is also necessary to recognize a reduced lot size.

This application was submitted in fulfillment of the County's severance condition and to satisfy the requirement of the Official Plan. He noted the amendment only applies to the portion of the lands currently zoned Agricultural and would not affect the Rural and Wetland areas to the rear. Mr. Grenke described the lot and summarized the notification.

Mr. Grenke then described the McFadden application, which seeks approval to construct a garden suite as a temporary use on the Rural zoned lot. Mr. Grenke noted that the Zoning By-law allows only one dwelling per lot; however an exception can be created for garden suites also known as granny flats where the need is required. As per the Planning Act, this permission would extend for 20 years and will be renewable unless the need is removed earlier, at which point the structure would need to be removed or rendered uninhabitable. Mr. Grenke described the property and notification process.

Following the description of each application Mr. Grenke described the evaluation process for a zoning amendment application and the next steps. He noted that a decision would not be made on either application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

Public Hearing

Councillor Sachs described the hearing process and reminded the audience that comments do form part of the public record. He asked that comments be directed through the chair and advised that written comments can also be provided.

Presentations and Discussion- Thompson

Councillor Sachs opened the floor for discussion on the Thompson application.

Councillor Sachs asked if there were any members of the public who wish to speak to the application. There were none.

Councillor Sachs asked if the applicants had any closing remarks regarding the application.

Tracy Zander spoke on behalf of the applicants and clarified the technical aspect of the zoning. She confirmed that the application would only apply to the retained lands that are zoned Agricultural.

Councillor Sachs asked if there were any questions by Council.

Deputy Reeve Code looked for clarification on what area of land is being sold. Ms. Zander confirmed that the proponents are selling the house and that the farmland is being retained by them. She noted that the intent of the application is that the retained lands remain reserved for agricultural use.

Councillor Sachs adjourned this portion of the public meeting at 5:47.

Presentations and Discussion - McFadden

Councillor Sachs opened the floor for discussion on the McFadden application.

Councillor Sachs asked if there were any members of the public who wish to speak to the application. There were none.

Councillor Sachs asked if the applicants had any closing remarks regarding the application. There were none.

Councillor Sachs asked if there were any questions by Council. There were none.
Councillor Sachs adjourned this portion of the public meeting at 5:48.

Closing Remarks

Councillor Sachs reminded the audience that any person wishing further notice of the decision regarding either application is asked to leave their full name and address on the sign-in sheet located on the table by the door prior to leaving the meeting.

6. Communication/Correspondence

No items were pulled from the Communication Package and the motion was adopted:

MOTION #COW-17-186 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the November 14, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT: No Reports

7.2 PUBLIC WORKS: No Reports

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Animal Control/Pound Services

The Deputy Clerk provided a status update on the Animal Control RFP and reported on pound services options for dogs. There was general discussion on the costs and the need for providing animal control services. Council agreed that they would not offer animal control services or pound services. They would try it for a year and revisit the issue after one-year.

MOTION #COW-17-187 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council rejects the RFPs for Animal Control Services; and

FURTHERMORE THAT the Township will not be providing animal control or pound services for a one-year trial period; and

FURTHERMORE THAT the Animal Control By-law be repealed.

ADOPTED

Action Item: Direction given to staff to prepare a public awareness campaign to educate residents on responsible pet ownership.

b) Report of the Clerk Administrator – Annual Accessibility Update

The Clerk Administrator provided a review on accessibility achievements in 2017 noting that commitments and strategies for 2017 have been completed with the exception of the website refresh which will occur in 2018. The Port Elmsley Hall will be removed from the list as it has been sold.

MOTION #COW-17-188 Verbal

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the annual update of the Township's Accessibility Plan.

ADOPTED

Action Item: Direction given to staff to hire a structural engineer to review the previous report and compare if anything had changed relating to the building.

c) Report of the Clerk Administrator – Coutts Bay Land Transfer

The Clerk Administrator reviewed her report regarding the Coutts Bay land transfer between John McLaughlin and the Township to accommodate a new larger turning circle for Township snow plowing operations. The Committee accepted the recommendation to complete the land transfer and the following motion was adopted:

MOTION #COW-17-189 Verbal

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approve the exchange of lands between the Township and John McLaughlin

whereby the Township deeds Part 1 on 27R-2264 and Parts 2 on 27R-10943 to John McLaughlin and John McLaughlin transfers Part 1 on 27R10943 to the Township;

AND FURTHERMORE THAT the Township declares Part of Lot 21 Concession 5, Geographic Township of North Elmsley designated as Part 1 on 27-2264 and Parts 2 on 27R-10943 surplus to municipal needs;

AND FURTHERMORE THAT a By-law stopping up, closing and conveying Part 1 on 27R-2264 and Part 2 on 27R-10943 to John McLaughlin be brought to a future Council meeting for passage;

AND FURTHERMORE THAT the Clerk Administrator be authorized to execute all documents with respect to the lands transfer.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No report

b) Report from Fire Board

- Next meeting December 11

c) Report from Library Board

- Next Board meeting November 20

d) Report from CA's

RVCA, Ray Scissons, October 26

- Discussion on the Goulbourn Wetlands Project – City of Ottawa not maintaining the drains
- Flood and Regulation mapping on Rideau River - staff wanted to regulate now, but were turned down
- 2018 fees for planning advisory and regulation services
- Next meeting November 23rd

MVCA, Gail Code

- Next meeting December 13

Environmental Initiatives Committee, George Sachs

- Next meeting November 21

e) Report from Members of Committee

Cindy Halcrow - Lanark County Economic Development Strategic Plan

- Provided the Lanark County Economic Development Strategic Plan for review. A report will come back to Council for discussion at a future meeting.

8. CLOSED SESSION: None

9. Unfinished Business

9.1 Coyote/Wolf Resolution

The Deputy Clerk presented the coyote resolution requesting the Province to assist in reducing the number of coyote and wolf predation.

MOTION #COW-17-190

Verbal

MOVED BY:

Aubrey Churchill

SECONDED BY:

Gail Code

WHEREAS residents and farm families in particular, have expressed serious concerns about the increasing numbers of nuisance coyotes and wolves in the area;

AND WHEREAS in recent years, coyotes and wolves have become prolific and attacks on young calves, lambs and sheep have increased;

AND WHEREAS livestock owners carry the financial burden of protecting their livestock from predators;

AND WHEREAS some livestock owners are reconsidering expansion plans for their livestock production due to growing concerns about the number of coyotes and wolves;

AND WHEREAS there currently exists no policy or regulation which monitors control of these nuisance coyotes and wolves;

AND WHEREAS the Council of the Township of Drummond/North Elmsley supports the farming community in its effort to control the coyote and wolf population to protect their livestock;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Drummond/North requests the Province of Ontario to develop a solution to reduce the nuisance coyote and wolf predation;

AND FURTHERMORE THAT a copy of this resolution be forwarded to MPP Randy Hillier and Lanark County municipalities for support.

ADOPTED

10. New Business

10.1 Canal Bank/Riverside Drive Update

Reeve Churchill reported that the Township was in partnership with the Town of Perth for an agreement for the design and approval for Canal Bank/Riverside Drive. The Town of Perth will complete the project on their own and the agreement has been pulled. A new maintenance agreement will be prepared for the road.

10.2 Election Update

The Deputy Clerk reported that a by-law needed to be passed by May 1, 2017 to include alternative voting for the 2018 Election. The by-law did not get signed therefore alternative voting will not be permitted in the 2018 Election. The 2018 Election will be traditional paper ballot voting only.

MOTION #COW-17-191

Verbal

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Resolution #16-125 B5 Alternative Voting Methods be repealed, and

FURTHERMORE THAT the polls be dissolved from 5 polls to 1 poll in Drummond Ward and from 8 polls to 1 poll in North Elmsley Ward.

ADOPTED

10.3 Bill 148 – Volunteer Fire Fighters Amendments
Received as information

11. Adjournment

MOTION #COW-17-190 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 6:36 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#21 Minutes Special Budget Meeting of November 21, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, November 21, 2017 at 8:30 a.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	George Sachs (Chair)	Councillor
	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor
	Ray Scissons	Councillor
Staff Present:	Cindy Halcrow	Clerk Administrator
	Linda Van Alstine	Treasurer
	Scott Cameron	Manager of Public Works

1. Call to Order

The meeting was called to order at 8:34 a.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Approval of Agenda

MOTION #COW-17-191 Verbal

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the November 21, 2017 special budget meeting of the Committee, as presented.

ADOPTED

4. Budget - First Draft

4.1 Asset Management Plan Update

The Asset Management Plan was reviewed with one amendment: the Port Elmsley Salt Shed was increased from 230,000 to 400,000 in 2025.

MOTION #COW-17-192 Verbal

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the Asset Management Work Plan 2018-2027.

ADOPTED

4.2 Capital Budget

The Committee reviewed the capital Budget. S. Cameron noted that no road reconstruction will be done; only road design for Poonamalie and Dufferin roads. He will be get soil imaging completed on Tennyson Road to identify where poor soils are located.

The committee discussed the impact of LeBoat at Rideau Ferry and the staff proposal to put in two more docks. It was decided to put one dock in for 2018 with \$3,000 or more to be raised through fundraising and the remaining funds coming from the amenities account.

MOTION #COW-17-193 Verbal

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole authorizes staff to single source the construction of a dock to Kehoe Marine Construction.

ADOPTED

4.3 Operating Budget

The Treasurer reviewed the draft 2018 budget and the following changes were made:

Computer maintenance to be renamed computer support
Line 11: OMPF reduce to \$597,000
Line 325: Transportation fuel to be reduced
Line 154: Election –reduce to \$30,000
Lines 247, 250, 251, 253, 256, 257, 258, 260 Animal Control: reduce to \$0
Line 251: Animal Control Advertising increase to \$1,000
Line 623: Planning Student reduce to \$0
Line 649: Official Plan Advertising reduce to \$0
Line 650: Official Plan Tools, Equip, Material reduce to \$0

Staff Direction:

Staff was directed to find out what other municipalities are paying for computer support.
Staff was directed to give Council the actuals
Staff was directed to review facility fees.
Staff was directed to contact Bell to get the phone line costs reduced at the community halls
Staff was directed to get a sensor for the outside lights to automatic the exterior lights.

Council discussed organizing another Rock the Docks in 2018 and decided to encourage a community-run event with the Township as a sponsor only.

Staff Direction: Organize a community committee for a Rock the Docks event.

4.4 Community Donations

MOTION #COW-17-194 Verbal

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the 2018 Community Donations as amended:

Carleton Place Library	\$0
Smiths Falls Library	\$0
New Friends of the Tay River Membership	\$25

ADOPTED

Staff Direction: Staff were directed to obtain the user statistics from the Smiths Falls Library and to send a letter to Carleton Place and Smiths Library stating that due to budget restraints, the grant will be reduced to \$0

8. CLOSED SESSION – 2018 Staff Salaries

MOTION #COW-17-194 Verbal

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 2:02 p.m. to discuss a matter pertaining to employee negotiations/labour relations;

AND THAT Cindy Halcrow and Linda Van Alstine remain in the room.

ADOPTED

MOTION # COW-17-195

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 2:35 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-196 Verbal

MOVED BY: Ray Scissons

SECONDED BY: **Steve Fournier**

THAT the Committee of the Whole approves a 1.5% cost of living increase and the merit increases for 2017 in the amount of \$9,600 (overtime not included).

ADOPTED

9. Adjournment

MOTION #COW-17-197 Verbal

MOVED BY: **Gail Code**

SECONDED BY: **Aubrey Churchill**

THAT the Committee of the Whole stand adjourned at 2:38 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#22 Minutes Meeting of November 28, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, November 28, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Linda Van Alstine	Treasurer

Absent:

Ray Scissons	Councillor
--------------	------------

1. Call to Order

The meeting was called to order at 5:13 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of Committee of the Whole, November 14, 2017

MOTION #COW-17-198 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 14, 2017 as circulated.

ADOPTED

3.2 Special Session Minutes of Committee of the Whole, November 21, 2017

MOTION #COW-17-199 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the special Committee of the Whole meeting held on November 21, 2017 as circulated.

ADOPTED

3.3 Special Closed Session Minutes of Committee of the Whole, November 21, 2017

MOTION #COW-17-200 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the special closed Committee of the Whole meeting held on November 21, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-201 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the November 28, 2017 meeting of the Committee as amended.

ADOPTED

Amendments:

10.2 Le Boat Marketing Partnerships

5. Petitions/Delegations/Public Hearings

5.1 5:15 p.m. Rodger Robertson – Unauthorized Entrance & Resurfacing

Mr. Robertson appeared before Council stating that there appears to be some discrepancy regarding the installation of a culvert. He said that he was asked to remove a fence and the next day a culvert was installed. He said that he would never install an entrance without a permit and assumed that this was part of the Conc. 7 road rebuild. He did not authorize the entrance and he was not contacted by municipal staff or the contractor regarding payment of the entrance. He received a bill from the Township for \$2,175 for the entrance. He paid \$1,400 in good faith. He then received a tax arrears notice for the remainder \$785.60. He questioned why he should have to pay this when he could have installed it himself for approximately \$800.

The Public Works Manager reported that the contractor had a different version of events than that of Mr. Robertson. The Public Works Manager said that one morning he showed up and the new entrance was installed on Mr. Robertson's property. He stated that he assumed that Mr. Robertson authorized the entrance although no entrance permit was issued by the Township.

Mr. Robertson also spoke about his paved driveway. It was to be replaced with material similar or better and it was not. It was replaced with crusher run gravel and not crushed gravel and it is now deteriorating. His neighbours' driveways have all been paved. The Public Works Manager said that recycled pavement takes on the appearance of gravel after 15 years and it was noted as gravel and that is what the contractor put down on the driveway.

Mr. Robertson said that he paid for two zoning applications; one in 2012 and 2013. He was questioned why he had to pay again in 2016. The Clerk Administrator reported that he will be charged for staff time only and the two applications would have been reconciled. The Planner said that in 2012 there was a zoning amendment which was reconciled in 2016.

Action Item: Direction given to staff to arrange a meeting with Mr. Crain and Mr. Robertson.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Fire Pit Request – Steven Ecklund

Council reviewed Mr. Ecklund's request to continue to use the Township road allowance for his fire pit and denied his request. Council provided direction to staff to develop a resolution to have all obstructions on the Township road allowance removed.

#9 2108 Draft Council Calendar and Chair Schedule

MOTION #COW-17- 202 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the 2018 Council Calendar.

ADOPTED

MOTION #COW-17-203 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the November 28, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Agreements to Implement Garden Suite Provisions

The Planner reported that registering site plan agreements for garden suites is not appropriate as the primary objective of garden suites is to ensure the second dwelling remains temporary. The Planner recommended amending the Site Plan Control By-law to remove a requirement for the registration on title of agreements pertaining to garden suites. There was discussion on the whether to remove the requirement on title or whether to leave as status quo. Council did not accept the recommendation of the Planner and agreed to make no changes to the existing policy.

b) Report of the Planner – McFadden Zoning Amendment

The Planner reviewed the outcome of the public meeting and feedback received regarding a zoning amendment application by Leonard McFadden to accommodate the construction of a garden suite as a temporary use on his property. He recommended approving the application as the garden suite proposed meets the criteria and intent for the land use. Council accepted the recommendation and the following motion was adopted:

MOTION #COW-17-204 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

That Council supports the McFadden Zoning Amendment and further that staff be directed to bring forward a by-law implementing the Rural Temporary Use Zone.

ADOPTED

c) Report of the Planner – Thompson Zoning Amendment

The Planner reviewed the outcome of the public meeting and feedback received regarding an application to rezone a portion of the Thompson's property from Agricultural to Agricultural-Special Exception to recognize a reduced lot size and that a residential dwelling shall not be permitted. Council accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-17-205 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the Thompson zoning amendment application and rezones the Agricultural zoned portion of the subject property to an Agricultural Special Exception Zone; and

FURTHERMORE THAT Council considers the following wording to be contained in an implementing by-law:

Notwithstanding the provisions of Sections 6.1 and 6.2, on the lands zoned A-x a single detached dwelling and accessory housing to an agricultural use will not be permitted and the minimum lot area shall be 16 ha.

ADOPTED

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Revised 2018 Proposed Budget

The Treasurer reviewed minor changes to the 2018 proposed budget which resulted in a .99% increase or \$41,050 over the 2017 levy (\$4,147,000). There was discussion on the library donations and it was Council's decision not to support the Smiths Falls and Carleton Place Libraries and that the Lanark Library donation will remain status quo. Line 564 - Library Donations - has been reduced to \$4,000.

With regard to wages and benefits

- Employee Health and LTD costs – Council to pay 100% of Employee Health benefits and employees to pay 100% of LTD, also COLA has been approved at 1%.

Action Item: Direction given to staff to bring the budget forward to a public meeting on December 12, 2017.

b) Report of the Clerk Administrator – RHRTA – Tourism Economic Impact Study

The Clerk Administrator reviewed the Tourism Economic Impact Study commissioned by the Rideau Heritage Route Tourism Association in 2016. She reviewed the tourism statics for Lanark County and DNE. The report was received as information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board – No Report

c) Report from Library Board – November 20th, George Sachs

- Policy review – First Nation Library Association sent back for review regarding priorities for additional resources for First Nation documentation
- Bake sale raised \$2,100
- Starting a fundraising committee
- Next meeting December 18th

d) Report from CA's – No Report

e) Report from Members of Committee

Environmental Initiatives Committee, November 21, George Sachs

- Provincial action plan for Waste Free Ontario Act
- George Sachs will present the finding of the action plan at a future meeting
- 1500 tons diverted from the landfill
- Next meeting February 20th at 5:30

8. CLOSED SESSION

8.1 Disposal of property – Port Elmsley Hall

MOTION #COW-17-206 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:59 p.m. to discuss disposal of property – Port Elmsley Hall;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-207 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:04 p.m.

ADOPTED

RISE AND REPORT

- Received as information.

9. Unfinished Business

9.1 Deer Tick Population – Laura Plummer presentation of November 14, 2017
The Committee accepted the report as information.

Action Item: Direction given to staff to inform Laura Plummer that Council has accepted as information.

9.2 Animal Control (By-law and Responsible Pet Ownership)
The Clerk Administrator reviewed the Animal Control By-law regarding repealing certain sections. There was discussion on the following:

- Kennels won't be so prescriptive
- Exotic Animals will be dealt with by our By-law Officer
- Reference Ontario Dog Owner's Liability Act in our public education program
- Remind residents to add identification to dog collars
- Provide public education documentation on our newsletter, website and Facebook

Action Item: Direction given to staff to bring the by-law forward to the next meeting for review.

10. New Business

10.1 Lanark County Economic Development Strategy
The Clerk Administrator provided a brief review of the strategy. Received as information.

10.2 Le Boat

The Clerk Administrator reviewed Le Boat's 2018 Marketing Partnership Proposal. She said that as part of the marketing partnership, the Township of Drummond/North Elmsley will be promoted to Le Boat customers who are looking for day trip experiences while cruising the Rideau Canal. This will have a positive impact on local area business and promote tourism. For \$2,500, Rideau Ferry will be promoted in all of Le Boat's international advertisements.

MOTION #COW-17-208 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves \$2,500 for the Le Boat marketing plan.

ADOPTED

11. Adjournment

MOTION #COW-17-209 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:39 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR



#23 Minutes Meeting of December 12, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, December 12, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill
Gail Code
Steve Fournier
George Sachs
Ray Scissons

Reeve
Deputy Reeve (**Chair**)
Councillor
Councillor
Councillor

Staff Present:

Cindy Halcrow
Cathy Ryder
Scott Cameron
Karl Grenke
Linda Van Alstine

Clerk Administrator
Deputy Clerk (left at 6:07 p.m.)
Public Works Manager
Planner
Treasurer

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of November 28, 2017

MOTION #COW-17-210 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 28, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of November 28, 2017

MOTION #COW-17-211 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on November 28, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-212 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the December 12, 2017 meeting of the Committee as amended.

ADOPTED

Amendment

9.1 Unfinished Business - Rodger Robertson Update

5. Petitions/Delegations/Public Hearings 5:30 p.m.

5.1 Poonamalie Dam Road Closing

Public (signed in): Jack Tannett, Natalie Bernard, Robb Wilkin

A. Call to Order

Deputy Reeve Code called the public meeting to order at 5:30 p.m.

B. Purpose of the Meeting

Deputy Reeve Code advised that the purpose of the meeting was to consider a request to stop up and close an unopened portion of the municipal road allowance, described as Part 2 of Plan 27R-5710, adjacent the Poonamalie Dam.

C. Staff Remarks

Mr. Grenke summarized the application and noted that Parks Canada has approached the Township to purchase a road allowance totaling 1.6 acres in size that bisected its land to the north of the Poonamalie Dam. He advised that the meeting is an opportunity to hear from potentially affected neighbours and others. He noted that in accordance with municipal requirements, notice was mailed to abutting property owners within 120 m on November 17, posted at the intersection of Salter Lane and Poonamalie on November 21 and posted in the local paper on November 16. He noted the only written correspondence received to date was from Public Works and Government Services Canada, with no objection.

D. Oral and Written Presentations by those in attendance

Deputy Reeve Code asked if any person wished to speak in favour of or in opposition to this application.

Natalie Bernard expressed concerns with the proposal and noted the affected lands include a butternut grove. She said that Parks Canada appeared to be moving some equipment into the area. She noted that Salter Lane which provides access to the area is a private road and that there has been no response from Parks Canada regarding plans for the site.

Mr. Grenke advised that long term plans for the site have not been communicated to Township staff.

Robb Wilkin inquired as to whether property owners on the other side of the road allowance should be given option to purchase half of it.

Mr. Grenke responded that in this case, land was proposed to be transferred from one public agency to another public agency. If Council wished to divide the land, that direction could be provided. In that case typically costs would be shared proportional to land allocation.

Reeve Churchill advised that the Township as a matter of policy does not close road allowance leading to water. In this case it is being considered for the only reason that it is proposed to be transferred to Parks Canada.

Councillor Fournier asked about the notification of abutting property owners. Mr. Grenke responded that notice was given to those within 120 m, which is the same standard as for zoning amendments.

There was discussion regarding public access to the site and across the dam, as well as the works that Parks Canada has undertaken on the other side of the dam, in Rideau Lakes Township.

Council directed staff to obtain more information from Parks Canada regarding their long term plan for this site. It was suggested that a community meeting with appropriate stakeholders be scheduled.

E. Concluding Remarks

Deputy Reeve Code advised that a decision would not be made on the application that evening. Residents were asked to sign in at the back in order to receive formal notice of Council's decision.

F. Adjournment– Deputy Reeve Code adjourned the meeting .

Action Item: Direction given to staff to contact Parks Canada to arrange a community meeting.

5.2 2018 Proposed Budget Public Meeting

The Treasurer presented the proposed 2018 draft budget.

Action Item: Direction given to staff to prepare a by-law for Council passage on December 19, 2017.

6. Communication/Correspondence

The following items were pulled from the Communication Package before the motion was adopted:

#1 LCBO Hours for Rideau Ferry Store and Highway 7 Convenience Store

MOTION #COW-17-213 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the opening of the LCBO Agency Stores operated by Rideau Ferry Store and Highway 7 Convenience Store on the following holidays in the years 2017 and 2018:

- Boxing Day
- Canada Day
- Family Day
- Labour Day
- Thanksgiving Day
- Victoria Day

ADOPTED

#2. Smiths Falls Library – Funding for Smiths Falls Library

MOTION #COW-17-214 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves a \$1,500 donation to the Smiths Falls library in the 2018 Budget.

ADOPTED

MOTION #COW-17-215 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT: None

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Rideau Ferry Docks 2018 Budget

The Public Works Manager requested Council to reconsider approving two floating docks in the 2018 Budget rather than one now and one at a later date. During the 2018 Public Works budget presentation, Council approved one floating dock with the second to be installed at a later date. He stated that there would be a 12% savings if the second dock was installed at the same time as the first.

There was discussion on a community committee for Rock the Docks. The Clerk Administrator reported that she will be holding a community meeting in January 2018. Members of Council will be advised of the date.

MOTION #COW-17-216

(Verbal)

MOVED BY:

Ray Scissons

SECONDED BY:

Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves both floating docks within the 2018 Budget rather than one now and one at a later date and that fundraising is to be included.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Facility Rental Fees

The Clerk Administrator reviewed her report regarding rental fees and the cost of running the facilities. Facility fees were identified priorities for the 2014-2018 term of Council. She presented options for Council to consider determining an appropriate fee schedule which meets the needs of the Township and community. There was discussion on the various fee options. Council decided to hold a public meeting with the user groups in the spring to assist with determining the level of a fee increase.

Action Item: Direction given to staff to hold a public meeting in 2018 for public input regarding facility rental fees.

Note: The Deputy Clerk left the meeting at 6:07 p.m.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No report

b) Report from Fire Board – Gail Code

Meeting held on December 11

- Surplus \$15,000 for BBDE and \$10,000 for South Sherbrooke
- 119 calls in BBDE and 28 calls in South Sherbrooke this year
- South Sherbrooke is getting a new truck that will be ready for spring
- Opioid training for both stations, they will be using Naloxone nasal spray, funding is available for these kits from the province
- PTSD training has been completed
- Recruitment in South Sherbrooke has been unsuccessful
- BBDE has 3 new firefighters
- The Chief has completed fire drills at the schools, McDonalds has been providing treats for the winners
- Megan Sargeant will be back at work on January 2nd

c) Report from Library Board – George Sachs

He has agreed to look after a pop up library either at his home or here in the municipal office. This will be on next week's agenda for discussion.

**d) Report from CA's
RVCA – Ray Scissons**

Next meeting is on December 14, 2017

MVCA – Gail Code

Draft budget was approved to send to municipalities on December 6; resulting in a \$561 increase for the Township.

National Disaster Mitigation Program Funding for Lower Mississippi River Flood Plain mapping has been approved for \$59,825 over 2 years. The project includes Indian River and Coady River as well as the Mississippi River from Carleton Place to the Ottawa River.

e) Report from Members of Committee

Drug Strategy, Steve Fournier

- The committee met on December 4. The committee is looking for a needle drop off location in Perth.
- Next meeting will be in February.

8. CLOSED SESSION

8.1 Land Acquisition – Waste Site

MOTION #COW-17-217 (Verbal)

**MOVED BY: George Sachs
SECONDED BY: Steve Fournier**

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:19 p.m. p.m. to discuss land acquisition – Waste Site;

AND THAT the Clerk Administrator and Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-218 (Verbal)

**MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill**

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:37 p.m.

ADOPTED

RISE AND REPORT

- Direction was given to Staff.

Unfinished Business

9.1 Rodger Robertson Update

Councillor Fournier requested an update on the culvert installation invoice, recycled pavement at his entrance, and why two applications were requested.

Scott Cameron explained that Wib Crain did not remember the details of what had transpired concerning the culvert. The Site Supervisor no longer works for him. Additionally, the staff from McIntosh & Perry who oversaw the project has moved on. Scott Cameron mentioned that McIntosh & Perry will be reviewing the diaries from the project to determine why this culvert was installed. As for the pavement, the decision not to pave Robertson's entrance was based on an inspection conducted by McIntosh & Perry and was based on the appearance/condition of the existing entrance. Robertson had told staff previously that the pavement was put in 20 years ago. Cindy Halcrow explained that the proposed development had changed significantly from the first application and a couple of years had passed so staff had requested that another zoning application be filed. Application fees are based on actual staff time so it does not matter how much he pays, it will be reconciled with actual staff time. As it stands now, the staff time has been significantly adding up. Council decided to wait to hear what the results of the diaries and suggested a compromise might be the best way to proceed. Councillor Sachs mentioned the duplication between RVCA and MOE. Cindy Halcrow will have the Planner provide an update to Council on that issue.

9. New Business: None

10. Adjournment

MOTION #COW-17-219 (Verbal)
MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 7:07 p.m.

ADOPTED



CHAIR



CLERK ADMINISTRATOR